

WISCASSET SELECTBOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
SEPTEMBER 6, 2022
IN PERSON AND VIA ZOOM

Present: James Andretta, Terry Heller, Vice Chair Dusty Jones, Bill Maloney, Chair Sarah Whitfield, and Town Manager Dennis Simmons

Chair Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Bill Maloney moved to approve the payroll warrants of August 19, August 26, and September 2, 2022. Vote 5-0-0.**

b. **Bill Maloney moved to approve the accounts payable warrants of August 23, August 30, and September 6, 2022. Vote 5-0-0.**

3. Approval of Minutes

a. **James Andretta moved to approve the minutes of August 16, 2022, as amended. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee Appointments

a. Appeals Board: **Terry Heller moved to approve the appointments of David Sutter, Curtis Bigelow and Susan Van Alsenoy to the Appeals Board. Vote 5-0-0.**

b. Budget Committee: **Terry Heller moved to approve the appointment of Marty Fox to the Budget Committee. Vote 5-0-0.**

6. Public Hearings

a. Liquor License Application – Edward Colburn, DBA Water Street Kitchen and Bar, 15 Water Street, Wiscasset. **Bob Maloney moved to open the public hearing at 6:04 p.m. Vote 5-0-0.** There was no discussion. **Terry Heller moved to close the public hearing at 6:05. Vote 5-0-0.** **Terry Heller moved to approve the Liquor License Application of Edward Colburn, DBA Water Street Kitchen and Bar, 15 Water Street, Wiscasset. Vote 5-0-0.**

7. Public Comment

Pam Logan said she had contacted the town several times about the clippings and leaves in the street that have not been cleaned and about the sewers that have backed up. She was advised that the drains had recently been flushed and the town currently did not have an operational streetsweeper.

Ed Polewarczyk asked how the Property Tax Stabilization Program would affect the town's tax commitment. He was advised that the program would affect next year's taxes.

8. Department Head or Committee Chair

9. Unfinished Business

a. Ordinance Review Committee recommended changes to Town Ordinance Article 9, Section 7 (Improvements to Town Property): The change adds the requirement that changes to town property including installation of trees, plaques, benches and memorials of any kind be approved by the selectmen or Town Manager. Upon the board's recommendation, the Ordinance Review Committee will forward the change to the Planning Board for a public hearing before a town vote. Dennis Simmons said the board may wish to adopt a policy on the kinds of memorials the town will allow. **James Andretta moved to recommend the changes to Article 9, Section 7. Vote 5-0-0.**

10. New Business

a. Bid Opening – Ancient Cemetery Entrance

The following bids were received:

Great Works Landscape, Dresden	\$58,708
Ursa Concepts, Waldoboro	\$75,930

Both bids exceed the amount which could be appropriated from cemetery lot sales. Dennis Simmons suggested taking \$8708 from the contingency account. **Dusty Jones moved to authorize the Town Manager and the Public Works Director to review the bids and award the bid to the lowest qualified bidder with the additional monies from the board's contingency funds. Vote 5-0-0.**

b. Request to allow the *Virginia* to winter at the Recreational Pier: **Terry Heller moved to allow the *Virginia* to winter at the Recreational Pier. Vote 5-0-0.**

c. Alcohol Policy update: Dennis Simmons presented an updated Property/Facility Use Policy which includes additional restrictions on the serving of alcohol. **Terry Heller moved to accept the Property Use Policy as amended. Vote 5-0-0.**

d. Set date and approve warrant for Special Town Meeting for the FY'22 Budget Overdraft: **Bill Maloney moved to set September 20, 2022, for the Special Town Meeting for the FY '22 Budget Overdraft and approve the warrant. Vote 5-0-0.**

e. Ordinance Review Committee recommended changes to Town Ordinance Article II, Section 2.2 (Building Laws): **Dusty Jones moved to approve the recommended changes to Town Ordinance Article II, Section 2.2 (Building Laws). Vote 5-0-0.**

f. Surplus Items:

- Police Department's 2015 Ford Explorer
- Public Works Department's 2008 Ford F550

Bill Maloney moved to deem the 2015 Ford Explorer and the 2008 Ford F550 as surplus and authorize the Town Manager to solicit bids for the sale of the vehicles. Vote 5-0-0

g. Correspondence

- Notice of Lincoln County Budget Advisory Committee caucus for District One
- Lincoln County allocation of ARPA funds

11. Town Manager's Report

Dennis Simmons reported that the year-end budget showed an unspent balance of \$698,570.41; the town exceeded revenues by \$792,221. All departments remained within budget except for Parks and Recreation due to the increase in use of the programs. With the board's approval a special town meeting will be held on September 20 for voter approval to cover the overdraft from undesignated fund balance

The open positions in the Police Department have been filled.

The cleanup of the Mason Station ash ponds is complete. The final invoices have been paid and Simmons is working with Ransom on closing out the grant.

Legal reviews have been completed and the Town has closed on the bond that was approved at the June town meeting. Work now underway includes the community center roof repairs and paving. The fire tanker truck has been ordered and an HVAC study is underway to determine the best type of system for the municipal building. Four additional pump station generators have been ordered – estimated time of arrival is 60 weeks. Estimated time of arrival for the ambulance is 24 months.

A State public hearing on the Taste of the Orient liquor license renewal denial will be held on October 13 at 1 p.m. in the town meeting room.

12. Other Board Business

Dusty Jones said the pumpout station at the marina was approved by a previous board and discussed by the Waterfront Committee; however, no decision has been made as to its location. Dennis Simmons said the project has been funded and as soon as the Waterfront Committee decides on a location, it can be put out to bid. The Harbormaster said he would contact the Waterfront Committee about a decision on the location.

Dusty Jones asked that the Department Head reports be made in a timely manner.

Dusty Jones moved to enter Executive Session pursuant to 1 M.R.S.A. § 405 (6) (D) at 6:30 p.m. Vote 5-0-0. Dusty Jones moved to exit Executive Session. Vote 5-0-0. Bill Maloney moved to approve the side bar agreement with the police department union to permit the night shift officers to change their schedule from 10-hour shifts to 12-hour shifts. Vote 5-0-0.

13. Adjournment

Terry Heller moved to adjourn the meeting at 6:52 p.m. Vote 5-0-0.