

WISCASSET SELECTBOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MINUTES, NOVEMBER 1, 2022
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Terry Heller, Vice Chair Dusty Jones, Bill Maloney, Chair Sarah Whitfield, and Town Manager Dennis Simmons

Chair Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer’s Warrants

a. Terry Heller moved to approve the Payroll Warrants of October 21 and October 28, 2022. Vote 5-0-0.

b. Terry Heller moved to approve the Accounts Payable Warrants of October 25 and November 1, 2022. Vote 5-0-0.

3. Approval of Minutes

Terry Heller moved to approve the minutes of October 18, 2022. Vote 5-0-0.

4. Special Presentations and Awards

Terry Heller thanked the Police, Fire, EMS, Parks and Recreation and Public Works Departments as well as the Chamber of Commerce and many volunteers who helped make Nightmare on Federal Street and huge success.

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment – none

8. Department Head or Committee Chair - none

9. Unfinished Business – none

10. New Business

a. New Business Licenses

Terry Heller moved to approve the Business License Application for Corinna Stum, DBA Back River Bistro located at 65 Gardiner Road. Vote 5-0-0.

Terry Heller moved to approve the Business License Application for Cynthia Brown, DBA Pure Light Yoga, located at 156 Young's Point Road. Vote 5-0-0.

Terry Heller moved to approve the Business License Application for Christopher Marcoux, DBA Marcoux Family Farm, LLC located at 179 Gibbs Road. Vote 5-0-0.

Terry Heller moved to approve the Business License Application for Crystal and Matthew Hincks, DBA Lucy Begonia's located at 681 Bath Road. Vote 5-0-0.

b. Bureau of Highway Safety Grants

Terry Heller moved to authorize Police Chief Lawrence Hesseltine to execute, on behalf of the Town of Wiscasset, the 2023 Distracted Driving Enforcement Grant #DD23-012. Vote 5-0-0.

Terry Heller moved to authorize Police Chief Lawrence Hesseltine to execute, on behalf of the Town of Wiscasset, the 2023 Impaired Driving Enforcement Grant #ID23-039. Vote 5-0-0.

11. Town Manager's Report

Dennis Simmons reported that the problem with the town sign is being worked on and the street sweeper is back in operation. Robin Plourde has been hired as Administrative Assistant and will be handling some of Kathy Onorato's administrative duties. Kathy will be moving into the former treasurer's office and will be working on among other things the TextMyGov program

12. Other Board Business – none

13. Adjournment

Terry Heller moved to adjourn the meeting at 6:12 p.m. Vote 5-0-0.

60A

BUREAU OF ALCHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINE.LIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: Yes No

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

COPY

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>Renn Restaurant Group LLC</u>			Business Name (D/B/A) <u>Back River Bistro</u>		
APPLICANT(S) - (Sole Proprietor) <u>Corinna Stem</u>		DOB: <u>1/21/91</u>	Physical Location: <u>65 Gardiner Road</u>		
Address <u>65 Gardiner Road</u>		DOB:	City/Town <u>Wiscasset</u>	State <u>ME</u>	Zip Code <u>04578</u>
City/Town <u>Wiscasset</u>		State <u>ME</u>	Zip Code <u>04578</u>	Mailing Address <u>65 Gardiner Road</u>	
Telephone Number <u>(517) 722-6583</u>		Fax Number	City/Town <u>Wiscasset</u>	State <u>ME</u>	Zip Code <u>04578</u>
Federal I.D. # <u>86-1817977</u>		Business Telephone Number <u>(207) 657-8060</u>		Fax Number	
Email Address: Please Print <u>rennrestaurant@gmail.com</u>		Seller Certificate #: or Sales Tax #: <u>4</u>			
		Website: <u>trbywestend@gmail.com</u>			

If business is NEW or under new ownership, indicate starting date: 10/12/2022

Requested inspection date: 10/14/2022 Business hours: 4pm - 9pm

3. If a premise is a hotel, indicate number of rooms available for transient guests: _____

4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____

5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO

7. If manager is to be employed, give name: Matthew Stem

9. Business records are located at: N/A

10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Corinna Marie Stum	1/21/01	Columbus, OH

Residence address on all of the above for previous 5 years (Limit answer to city & state)

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
Offense: _____ Location: _____
Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____
Tony Bickford 97 High Street, Bath, ME 04570

17. Describe in detail the premises to be licensed: (On Premise Diagram Required) 1,712 Sq ft Full
Service restaurant on .36 acres including parking lot

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 0.4 miles Which of the above is nearest? Wiscasset Elementary

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: ~~10/12/2022~~ Wiscasset, ME on ~~10/12/2022~~, 2022
Town/City, State Date

Corinna
Signature of Applicant or Corporate Officer(s)
Corinna Stum
Print Name

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt	\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.	
Class II Spirituous Only	\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III Vinous Only	\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV Malt Liquor Only	\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
CLASS V: Clubs without catering privileges.	
Class X Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
CLASS X: Class A Lounge	
Class XI Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.	

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station, Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

COPY

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c.45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c.730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau. An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
 Division of Alcoholic Beverages and
 Lottery Operations
 Division of Liquor Licensing and Enforcement

**Corporate Information Required for
 Business Entities Who Are Licensees**

For Office Use Only:	
License #:	_____
SOS Checked:	_____
100% Yes	<input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752. Please clearly complete this form in its entirety.

- Exact legal name: Corrinna Marie Stem
- Doing Business As, if any: Back River Bistro
- Date of filing with Secretary of State: 01/11/2021 State in which you are formed: ME
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Corrinna Stem	52 Sherman St Portland ME 04101 116 Emercy St apt 2 Portland ME 04102 116 Emercy St apt 3F Portland ME 04102 65 Mulberry St Cincinnati OH 45202	01/21/1991	owner	100

(Stock ownership in non-publicly traded companies must add up to 100%.)

- If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?
Yes No If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?
Yes No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed).
Name: _____
Date of Conviction: _____
Offense: _____
Location of Conviction: _____
Disposition: _____

Signature:

Garcia
Signature of Duly Authorized Person

10/12/2022
Date

Print Name of Duly Authorized Person

Submit Completed Forms To:
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

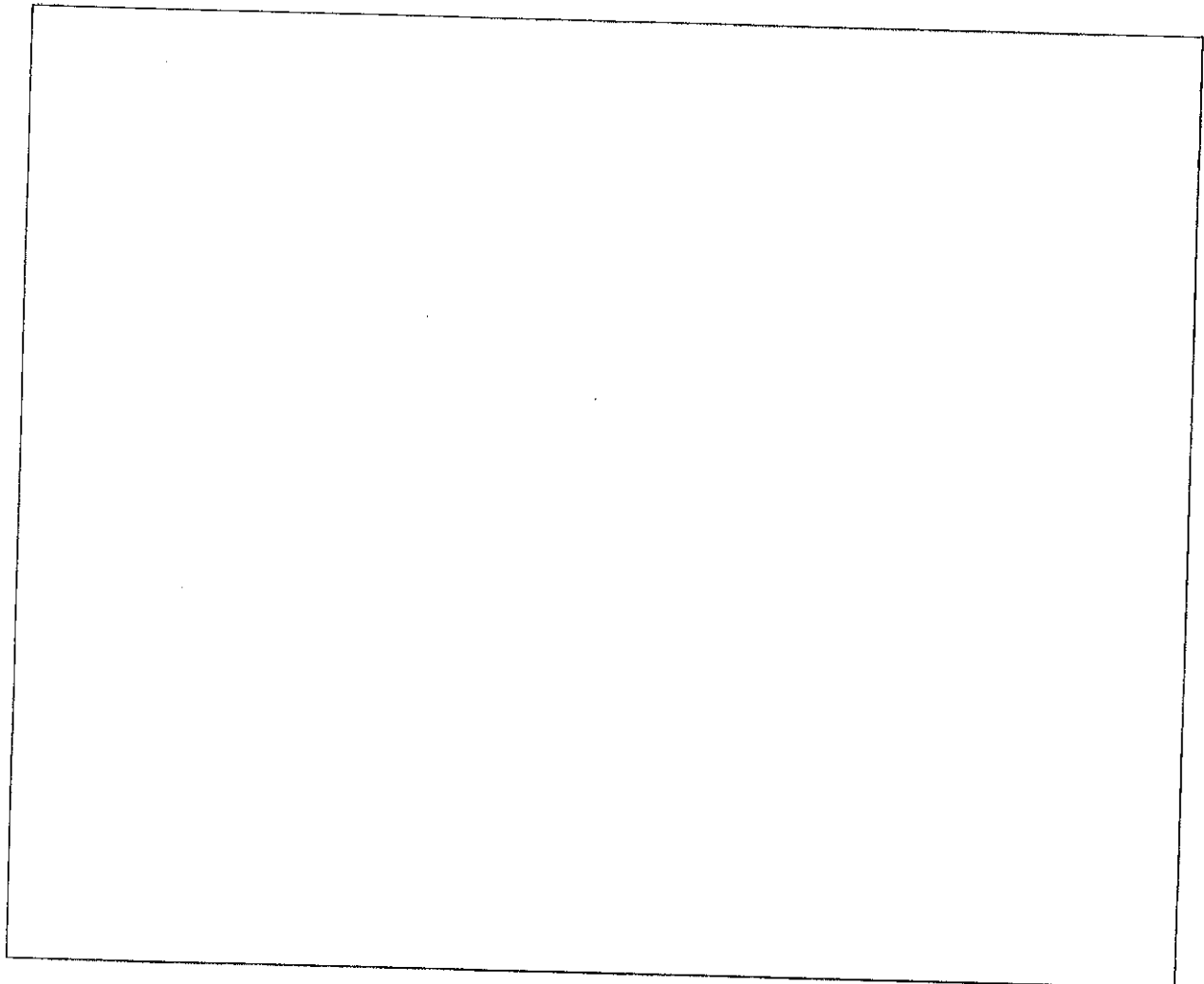
*Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov*

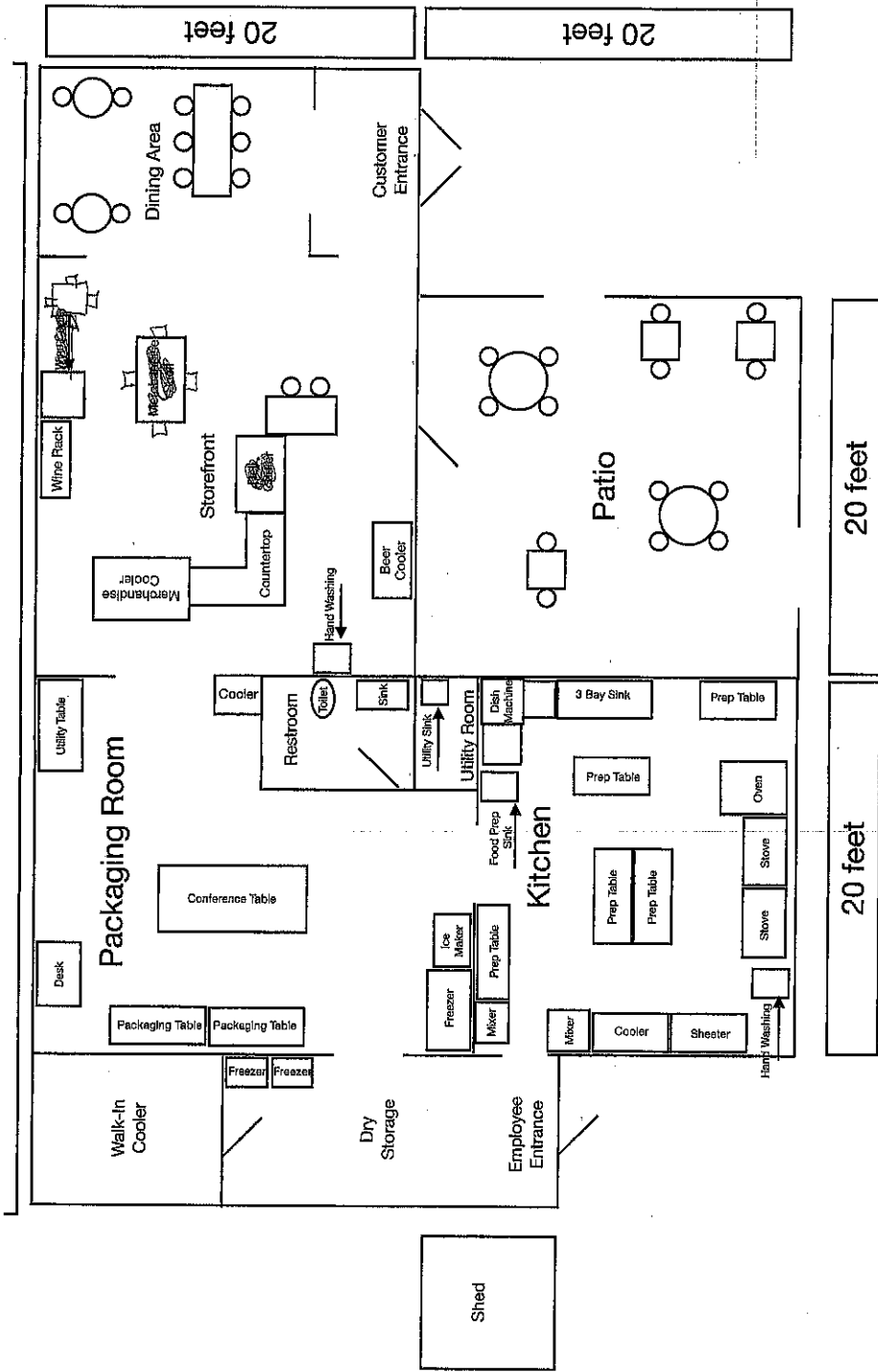
DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





Dumpster

Dumpster

Midcoast Provisions

Parking Lot

BACK RIVER BISTRO
~~Medias Provisions~~

LIQUOR LICENSE-NEW

Business Requesting Liquor
License Back River Bistro

Code Enforcement Officer:
No concerns

Comments: _____

DocuSigned by:
Signed: Bruce Mullins Dated: 11/3/2022 | 14:42 EDT
4FFAF1178A104FE...

Wiscasset Police:
No concerns

Comments: _____

DocuSigned by:
Signed: Chief Hesseltime Dated: 11/3/2022 | 13:29 EDT
1C88046FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Dated: _____

Fire Department:
No concerns

Comments: _____

DocuSigned by:
Signed: Robert Bickford Dated: 11/3/2022 | 13:56 EDT
F241099CDFDA484...

EMS Department:
No issues

Comments: _____

DocuSigned by:
Signed: Chief Erin Bean Dated: 11/4/2022 | 14:09 EDT
27D6E4999FD143E...

Waste Water:
No concerns at this time.

Comments: _____

DocuSigned by:
Signed: Rob Lalli Dated: 11/3/2022 | 13:48 EDT
2DE25B2E2D874D9...

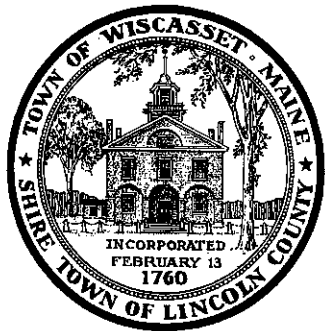
Public Hearing Scheduled:

Advertisement in local publication:

Date of public hearing: 11/15/2022 Date public hearing
posted: 11/3/2022

License Approved: _____ Dated: _____

WB



Town of Wiscasset

Codes & Plumbing

51 Bath Road 207-882-8200 X 7 codes@wiscasset.org

October 31, 2022

Wiscasset Board of Selectmen

Annual Automobile Graveyard and/or Junkyard Permit Holders

I have completed the annual inspections of Blagden's Garage, Grover Tire and Auto Inc. and Norms Used Cars. All properties are in compliance.

Thank You

Bruce Mullins

Code Enforcement Officer

Town of Wiscasset

**TOWN OF WISCASSET
PUBLIC HEARING
AUTOMOBILE GRAVEYARD AND/OR JUNKYARD PERMIT RENEWALS**

November 15, 2022

The Wiscasset Board of Selectmen will hold public hearings at 6:00 PM in the Town of Wiscasset Municipal Building Hearing Room for each of the following Automobile Graveyards and/or Junkyards in the Town of Wiscasset. You are being notified because you are an abutter to one of the applicants listed below.

Blagden's Garage, 842 Gardiner Road

Grover Auto & Tire Inc., 342 Bath Road (Mailing Address 271 Bath Road)

Norm's Used Cars, Inc., 744 Bath Road



Office of Planning & Codes

TO: Automobile Graveyard and/or Junkyard Permit Holders
FROM: Bruce Mullins, Code Enforcement Officer
DATE: September 19, 2022
SUBJECT: Permit Renewal

You have received this notice because you are listed as a permit holder for an Automobile Graveyard and/or Junkyard in the Town of Wiscasset. As a permit holder, you are responsible for annual renewal of your permit if you wish to continue the legal operation of your Automobile Graveyard and/or Junkyard. On November 15, 2022, the Wiscasset Board of Selectmen will hold a public hearing and review your permit for the purpose of determining if the Automobile Graveyard and/or Junkyard is in compliance and, if in compliance, renew your permit.

If you wish to qualify for permit renewal, please complete an Application for an Automobile Graveyard and/or Junkyard Permit and include a \$100.00 check (permit fee) payable to the Town of Wiscasset. The permit application and fee must be received by the Wiscasset Town Clerk on or before October 20, 2022. You may submit these items directly to the Town Clerk at Wiscasset Town Office or by mail to: Linda E. Perry-Town Clerk, Town of Wiscasset, 51 Bath Road, Wiscasset, ME 04578.

As part of the application and public hearing process, Maine State Statute requires applicants to notify abutting property owners and provide proof of mailing notice. The most common way to accomplish abutter notification is by certified mail return receipt requested. This notice must be mailed on or before the date you submit your permit application to Town Hall. Enclosed with this letter is a copy of the public hearing notice to be mailed to abutting property owners. Please be prepared to present proof of notice at the November 19, 2021 at 6 P.M. public hearing.

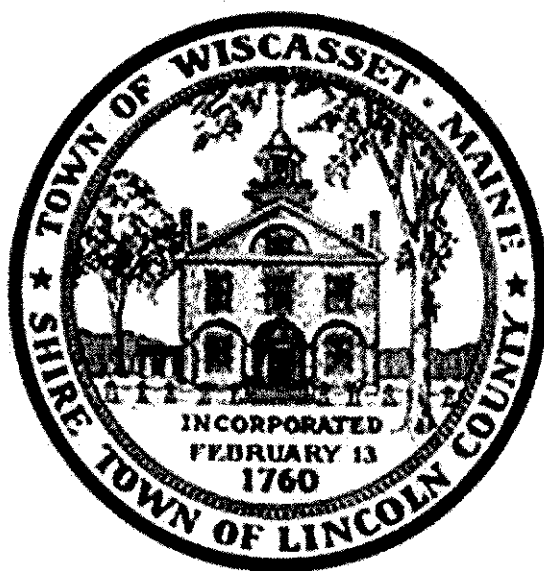
Within the next two weeks, I will inspect your property for the purpose of determining if your Automobile Graveyard and/or Junkyard is in compliance with applicable provisions of both Wiscasset Automobile Graveyard/Junkyard Ordinance and State Statutes as they relate to Automobile Graveyards/Junkyards. My findings will be considered during the Selectmen's consideration of your permit.

Please contact me at the Town Office if you have any questions. Thank you.

Sincerely,

Bruce Mullins
Code Enforcement Officer

Town of Wiscasset
October 2022
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: October Monthly Report
Date: November 9, 2022

Fuel Sold

- 100LL Avgas: \$20,690.08 (3,889.10gallons)
- Jet-A: \$1,711.32 (301.290 gallons)

Fuel Purchases

- 100LL Avgas: none
- Jet-A: none

Budget

- Revenues: Total collected was \$1,166.67 (Total collected does not include monies from sale of fuel.) Total revenue for gas sold was \$22,401.14.
- Expenditures: There were no major expenditures. The largest budget item for October was Maine Municipal Insurance for \$1,756.75.

General Comments and Operations

- Flight activity for the month of October was very good considering weather conditions where there was no flying due to IFR conditions and heavy rain at 369-recorded operations.
Rental car activity was significantly down.

- There were no purchases of Avgas or Jet-A this month.

- Respectfully submitted,

➤

- **Rick Tetrev**

➤

- **“Discovering Wiscasset**

- **One Flight at a Time”**

➤

➤

➤



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: October Monthly Report
Date: November 2, 2022

Building Permits:

Westview Road:	New used mobile home
Morse Drive:	New Home
Beechnut Hill Road:	Shed
Bath Road:	Interior Remodel
Washington Street:	Remodel
Old Bath Road:	Solar Panels
Old Dresden Road:	Deck Replacement
Easy Street:	New Home
Old Ferry Road:	New used mobile home
Foye Road:	New Home
Gibbs Road:	Addition
Churchill Street:	New door and window

Plumbing Permits:

Morse Road:	SSWD
Foye Road:	INT
Hemlock Road:	INT
Easy Street:	INT
Easy Street:	SSWD
West View Road:	INT
Federal Street:	INT
Foye Road:	SSWD
Lowelltown Road:	SSWD

Inspections: Air Port, Gardiner Road, Gibbs Road, Chewonki Campground, Pleasant Street, Napa Expansion, Sukie Lane, Beechnut Hill Road, Upland Road, Flood Avenue, Ice Pond Lane, Clarks Point Road, Shady Lane, Willow Lane, Old Primary School, Brown Road, Water Street, Car Wash, Pooler Pit Road, Federal Street, Evergreen Street, Bog Road, Hill Top Drive, Blagdon's Garage, Grover Auto, Norms Used Cars, Old Dresden Road, Red Oak Drive, Bath Road, Summer Street.

Correspondence: Pleasant Street, Mountain Road



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager

From: Erin Bean, EMS Director

Re: October Monthly Report

Date: November 4, 2022

October Monthly report

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	40	66.67%
Dresden	10	16.67%
Alna	5	8.33%
Westport Island	2	3.33%
Boothbay	1	1.67%
Brunswick	1	1.67%
Woolwich	1	1.67%
	Total: 60	Total: 100.00%

Report Filters

We are at a little over a quarter of the year right now!!! So far we are holding under budget at 23.57%, I have followed up with the company that makes our cardiac monitors and the laryngoscope they are still back ordered with no sign of that changing.

We have hired a new paramedic who hopefully will be able to help with the new mandates that the state have put in place for safety. He has been a paramedic in Massachusetts for 22 years. He and his family moved here and he has been commuting there for several years. I am hoping that Nick will enjoy working here and being a part of our team.

We have gotten several letters over the past few months thanking the crews for jobs well done. It's nice to be able to give them the feedback that they are a great group. I want to give a shout out to the other departments in town that make my life so much better as a member of the workforce here in Wiscasset. I wanted to shout out to Wiscasset PD and their work at the high school to get the culture there to be one of safety and inclusiveness. I am glad that I was asked to participate in helping that culture. I appreciate that they are willing to come and help us on calls and be there to lend us a hand or help to keep us safe.

Public works, they are amazing! I am so thankful that we have them as a resource. The mechanic is skilled and has kept my trucks running! I found out today that the dealership that we have been taking our trucks to can't give our truck an oil change due to not being able to lift the truck. Thank goodness our mechanic here in town is amazing and can! We have had several issues with lights and other building maintenance that they have put us on their exhaustive list and gotten things done so that we here at the ambulance can stay safe, warm and cool. Thank you!!



Town of Wiscasset

Thank you to the Fire department for helping us with heavy difficult patients that we just can't move safely alone. Not to mention the open house that they so graciously included us in this month it was wonderful, fine job to them!

Thank you to the town office staff who are always willing and (much more capable than myself) who are constantly making sure that this town runs well, of course the Town Manger is on that list as well and I am so thankful that we have such an amazing support team!

Finally thank you to all of the selectmen who are willing to spend evenings away from home and help to make this service a good one!

May everyone have a great start to the holiday season and please stay safe!



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: October Monthly Report
Date: November 4, 2022

Operations:

The fire department responded to 17 calls for service during the month of October. This is down from the same time last year when we responded to 21 calls.

The calls for this month break down as follows: 4 motor vehicle accidents; 1 structure fire; 5 fire alarms; 1 station coverage; 1 propane call; 3 assists to EMS and 2 "other".

16 of the calls were in Wiscasset. We responded to provide station coverage 1 time to Richmond.

The call to Richmond is an indication that manpower issues are becoming more prevalent across the state and the nation. Departments are asked to respond further away from their own towns to assist with mutual aid as departments struggle for adequate fire coverage. In the past few years, we have been called to towns that, years before, we would not need to assist. Our department is fortunate compared to other departments. We are able to handle most of our calls without calling for assistance from other towns. Larger calls, however, still require mutual aid assistance which results in calling more departments from further away.

Training:

Training for the month consisted of Driver / Pump training and a station maintenance night.

Staffing:

Our staffing is holding steady at 22 active-duty members and 6 Lifetime members.

Events:

It was quite a busy month for the department, aside from fire calls.

October was National Fire Prevention Month. We were pleased visit the Wiscasset Elementary School on the 5th and make presentations to students from Pre-K to Grade 5 and let them ask questions and visit with Sparky the Fire Dog. It was great to get back in the school after a couple year hiatus. Later that night, we hosted our annual open house at the fire station. It was great to see so many members of the community come out and see what we do.



Town of Wiscasset

On the 19th, we visited the Wiscasset Senior Center for dinner and a brief fire safety presentation for seniors. This is another event we hope to repeat at least annually, if not, more often.

We completed our annual hose and ground ladder testing this month. This is conducted by an independent company. This is an annual requirement and is conducted by an independent company. The entire process takes about 5 hours and saves the department 3 weeks of training time if we did it ourselves.

We were glad to participate in three Halloween events this year. We went to Trunk or Treat events at the Huntoon Hill Grange and the Wiscasset Speedway over the weekend prior to Halloween and then the Ghouls and Goblins parade and the Federal St. block party on Halloween night. It was so nice to see so many people enjoying our great town.

Financials:

At 33% of the fiscal year, our budget stands at 20% expended. There were some larger expenses this month including personal protective equipment (bunker pants, jackets, boots, helmets) to replace old and worn-out gear that is needed to be safe while doing our jobs.

Respectfully submitted,

Rob Bickford



Town of Wiscasset

Police Report

WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: October Monthly Report
Date: November 2, 2022

The Police Department responded to 562 calls for service in the month of October. There were 355 calls for service in the month of October 2021.

There were 131 motor vehicle stops and 12 motor vehicle accidents.

There were 14 arrests in the month of October bringing the YTD total to 208.

The Police Department took part in several community events to include, Scarecrowfest, 2 Truck-A-Treat Events, and Nightmare on Federal Street.

Vehicle 108 (2021 Explorer) has been experiencing some electrical issues. It's been to Wiscasset Ford twice; they replaced the battery under warranty and feel they have corrected the issue. 108 was down for several days leaving patrol down a vehicle and caused SRO Barnes to use his POV to travel to the school. This created an issue when he made an arrest at the school and had to wait for a patrol vehicle to transport the juvenile. This waiting period put the school in lock-down until the juvenile was removed.

Administrative Assistant Callie Fairservice worked on and applied for 4 grant opportunities offered through the Bureau of Highway Safety. Because of her efforts, Wiscasset was approved for all for grants totaling \$29,271.15. These funds will be used for extra patrols focused on Distracted Drivers, Impaired Drivers, Click it or Ticket, and speed enforcement.



Town of Wiscasset

Police Report

9-1-1 CHECK	10
ABANDONED MV	2
Administrative	1
ALARM BURGLAR	12
ANIMAL COMPLAINT	11
ASSAULT	1
ASSIST CITIZEN	27
ASSIST OTHER AGENCY	6
ATTEMPT TO LOCATE	4
CIVIL COMPLAINT	3
COMMUNITY POLICING	6
Concealed Weapons Permit	4
CRIMINAL MISCHIEF	2
DISABLED MV	5
DOMESTIC DISTURBANCE	5
ERRATIC OPERATIONS	39
FIGHTING (NON-DOMESTIC)	1
FIRE ALARM	2
FIRE OTHER	2
FOUND/LOST PROPERTY	3
HARASSMENT	2
HARBOR MASTER	20
JUVENILE PROBLEM	1
LOUD NOISE	5
MEDICAL EMERGENCY	26
MENTAL HEALTH (PD's ONLY)	2
MISSING PERSON	2
MOTOR VEHICLE ACCIDENT	12
MOTOR VEHICLE STOP	131
PEDESTRIAN CHECK	5
POLICE INFORMATION	13
PROPERTY CHECK	112
Records Request	11
School Resource Officer	10
SERVICE	2
SPECIAL DETAIL	4
SUSPICIOUS ACTIVITY	20
THEFT / FORGERY / FRAUD	6
THREATENING	4
TRAFFIC CONTROL	1
TRAFFIC HAZARD	9



Town of Wiscasset

Police Report

TRESPASSING	4
UNWANTED SUBJECT	3
VIOLATION OF BAIL	
CONDITIONS	2
WARRANT ARREST	3
WELFARE CHECK	6
Total Calls	562



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: October Monthly Report
Date: November 9, 2022

Operations:

The month of October, for the Transfer/Public Works has been running as normal. In addition to our day-to-day duties, we have managed to:

- completed the processes of turning all equipment into winter operations.
- Mowing and leave clean up is still going on.
- Ditching throughout the town.
- New fence is in place around Ancient Cemetery.
- Still working on lighting in municipal building 3/4 way done.
- Sand shed is full at this time.
- Work on sand shed roof is complete.
- Creamery pier plank replacement.
- New heating system for town office is getting closer to go out for bid.
- Water front scout hall and art gallery are now winterized.
- Yearly safety training is complete.
- Grader work on Dickerson Road.
- Ongoing clean up throughout the town.
- Stone wall repair in sunken gardens is complete.
- Culvert maintenance and replacement.
- Catch basin clean out is complete.
- Removed numerous hazard trees throughout the town.
- Tree trimming throughout the town roads
- Still trying to keep up with beaver dams throughout the town
- Town office grounds keeping.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Still working on roadside brush removal and chipping
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.

Transfer Station duties

October 2022 Monthly Report



Town of Wiscasset

For the Transfer Station things have been running at normal, and Sanitizing is still taking place throughout the day.

Also trucking 3 to 4 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay.

Expense Summary Reports March

Public Works: 25.30%

Transfer Station: 28.33%

Transfer Revenue: 32.99%

Municipal Building: 23.07%

Waterfront: 22.37%

Cemetery: 18.03%

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: October Monthly Report
Date: November 9, 2022

October, 2022!!

Wow! We get to say it again!

What a great start to our 22-23 fiscal year, in just the first four months!

We have broken another record for the fourth straight month in a row of our new fiscal year, continuing to keep us moving in the right direction. We have brought in a record amount of revenue for October (\$40,962, Myrec) and for the first third (\$180,241 Myrec), continuing to show that we are doing great things that people want to see, be a part of and support!

'THANK YOU' to everyone involved, our members, volunteers, registrants and sponsors!

October, our best on record was a continuation of the months of July, August and September, which were also our best on record. We are ahead of last years' revenue numbers at this point in the year by almost \$31,000 (previous best, \$149,833, Myrec).

As we have continued to make strides forward, we have moved **Kristy Lincoln** from her longtime, fulltime, part-time position into a full-time ASA / Camp Director position. We welcome and Congratulate Kristy on this move!

Program Updates

Our **WCC Pool** programs continue to be flooded with participation, registration is always open for the many different opportunities to learn how to swim! If registration is closed, a waiting list is created and another class is most often offered at another time, when instructors are available. Mid-summer classes tend not to fill up, with everyone out and about enjoying the Maine outdoors!
Group Swim Lessons (Levels 1, 2, 3, 4 & 5, showing **108** registered participants ages 4 – 14),
Parent Tot (showing **14** registered ages 6 months – 4).
Splash Class (showing **25** registered ages 3 – 6).

WCC Swim Club, WCC Unsinkable Swim Team (Registration is open, currently we have **19** registered for the fall, winter and spring season),

Private and Semi Private Lessons are scheduled with individual swim teachers and on an individual basis.

Our **Fitness classes** continue to hold steady in attendance.

Yoga classes (Mon, Wed & Fri, 7:45 – 9:00 am), with Tamara Dolloff and Sara Lentz

Pickleball (Mon - Fri, 7:30 am – 9:30 am)

PiYO and AM Mix @ WCC (Tues (5:30 am), Wed (6 pm), Thurs (5:30 am) &



Town of Wiscasset

Sat (7:00 am), with Lorna Weber

Cedrics Challenge (Fri, 6:30 pm), with Cedric Maquire

(NEW) Zumba (Tues, 5:30 pm), with Vicki Friga

Zumba Gold (Fri, 10:00 am), with Barbara Johnson

Waterworks (Mon - Fri, 8:30 – 9:30 am, Sat, 7:00 – 8:00 am), with Lori and Nori

Water EX (Mon & Wed, 6:00 – 7:00 pm, with Nori

Karate (10 registered), registration open, starting new session in early November, classes offered every Monday & Thursday evening in the WCC Gymnasium.

ASA (Afterschool Adventures) registration is open for the 2022-23 school season for all Wiscasset Elementary, Sheepscot Valley, Chopp's Cross and Edgecomb Eddy students (PreK – 5th grade). We are also working with the Wiscasset Schools on Early Release Days (ERD), providing the kids a place to go (funded by the Wiscasset Schools) while the teachers are working together to provide better opportunities for our students in the classroom. We are averaging around 30 children on Mon, Tues, Thurs and Fri, with Wednesday's averaging between 50 – 60 children.

We took our **ASA Day Camp** (October 7th) to Beth's Farm Market in Warren for a fun filled day of activities, touring, enjoying the corn maze and hay pyramid. Each camper was able to bring home a bag of apples and a pumpkin from Beth's!

Our **Midcoast Area Youth Football** program finished up with our 3/4 Junior Varsity Team going to the Championship Game, playing a hard-fought game through four (4) overtime periods to come up one point less than their opponents (Oceanside), 61 – 60. Great game, great season! **Thank you to all of the Coaches, Parents, Sponsors and Businesses that created a great experience for these future football athletes!**

Upcoming programs and activities coming in November and later this fall;

Karate, ASA, Camps, Yoga, PiYO, Zumba, Swimming Lessons, Parent-Tot, Splash, Swim Team, Youth & Adult Basketball, Stand-Up Paddleboard Yoga, Monday Night Cornhole, Skiing, Teen Nights, Senior Craft Fair, Fitness Challenge, Town Tree Lighting, Marketfest, Father Daughter Dance, Winterfest and other additional winter programming.

The Senior Center and Board of Directors continue to work hard bringing seniors out and about, hosting 'Senior Dinners' on the first and third Wednesday of each and every month, all food is prepared by Marjorie DiVece. Reservations are taken up to the Tuesday before the dinner, cost is \$12.00 for non-members and 10.00 for Senior Center Members. Senior Center Memberships are currently at 37 members. Cribbage continues to bring in 18 – 28 participants (Tuesday morning and Thursday evening) on a regular basis and the Senior Sew and Chat ladies continue to meet regularly on Monday and Friday mornings. We also have a Rug Hooking group that meets once a month, this will be held 9:30 am on the 2nd Friday of each month. The Seniors are going to be hosting a Senior Craft Show, Sat. Nov 19th, 9:00 am – 2:00 pm.

Building and Grounds Updates



Town of Wiscasset

Fields, grounds and lawns are still looking great and with the weather that we continue to have, they are still needing to be mowed!

October had a very busy schedule with grass to mow and weed-whack, soccer fields to prep and line and everything else that comes with the fall sports season.

We also are dragging the Baseball and Softball Infields, prepping them for the winter months, helping to have them ready to go in the spring.

The downtown islands and Welcome sign have been weeded and changed over for the season, **Special Thanks to Jan Flowers, the Appearance of the Town Committee and the Garden Club** for their work with these gardens and displays.

We are still working to get the broken-down air conditioning unit replaced that affects our Senior Room and lobby area. We are working on getting this fixed as soon as possible, certain rentals throughout the summer months depend on this (Blood Drives).

Three of our five cameras have been placed at the Waterfront, we are waiting on a couple of items to finish up the installation of the other two cameras.

November is going to be very busy, cleaning up fields, putting nets and goals away for the winter. We will also be decorating the downtown with Christmas lights, looking for volunteers to help with this great task!

Community Events

Our next monthly ARC Blood Drive will be held on Friday, November 18th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment.

Scarecrowfest, getting the Community out and about, building scarecrows, painting pumpkins, getting their faces painted, making memories, taking pictures, etc.

The Chili, Chowder and Desert contest had rave reviews with many different yet delicious tastes! **Special Thanks to the Chamber of Commerce, Wiscasset Fire Department, the Masonic Lodge and all of the additional vendors and volunteers who helped make the annual event a success.**

Our Scarecrow Scavenger Hunt was extended to the end of the month, creating more opportunities for families to find the 26 Miniature Scarecrows placed around the town at various locations.

Nightmare on Federal Street was the biggest it has ever been! Reporting just over 500 children (Trick or Treaters), meaning we probably had 800 – 1000 people spread throughout Federal Street for the Halloween Event. **Special Thanks to the resident of Federal Street for their decorations and enthusiasm for the Annual event! The Pirate Theme was a huge success!**

We also want to Thank the Chamber of Commerce, the Wiscasset Fire Department, the Wiscasset Police Department, all of the businesses and volunteers who helped make this event a great success!

Upcoming WCC & Community Events

Senior Craft Fair – November 19th, 9:00a – 2:00 pm



Town of Wiscasset

Marketfest – December 2nd, 3rd & 4th (Creative Alliance / Chamber of Commerce)
Annual Tree Lighting on the Common – December 3rd, 4:00 pm
Annual Father / Daughter Dance – February 10th
Winterfest (Dates TBD) (Annual fundraiser for our Cooper DiPerri Scholarship)

Coordination Meetings & Professional Development

We continue to work with the town / school departments to accommodate one another and each individual schedule to make sure that everything that needs to get done (priority) continues to get done on a daily basis.

We continue to participate in many different zoom meetings trying to stay connected to our community organizations and others. We work on many different levels, trying to help different organizations and businesses, working to better our community from all angles.

We have had a couple of meetings with the Schoonerfest committee, getting ready for the third annual event! Our departments all worked together with the committee to prepare and assist another great Schoonerfest celebration this past August, for all to enjoy! While turnout may not have been as great as anticipated, we have great information to build on for the future of this event.

Working with PIE (Partners in Education) to provide opportunities for meetings and fundraising events. PIE provides funding for the swimming lessons of our Wiscasset Elementary School Students here at the Wiscasset Community Center, swimming lessons started back up in September after being suspended since March of 2020.

We had taken a step back in the LWCF Grant process, for the upgrades for White's Island and the Pleasant Street Extension, hoping to get back into some informational meetings. We held our first and only meeting on Tuesday, June 29th and hope to hold more as we get a better direction from our newly formed Waterfront Rehabilitation Committee. These public meetings will be informational meetings to keep the momentum moving forward on this project, feasibility still to be determined.

We continue to be involved and on the board of the Wiscasset Creative Alliance as well as the Wiscasset Area Chamber of Commerce. Both of these boards continue to actively look at ways to promote the town of Wiscasset and all it has to offer.

Financial update:

Our numbers are proving themselves, being able to bring in records amount of revenue, while keeping expenditures to modest increases.

As mentioned at the beginning of this report and in previous reports, we feel what we are doing is working and people are noticing and taking advantage of what we are offering. Our revenue numbers are proving this each and every month, staying positive, competitive and reasonably priced!

Our registration numbers are larger than they ever have been, causing the need for more space, expenditures, programming, staffing and equipment.

Our expenditures are also continuing to grow, the more we offer the more expenditures we will have. Keeping this in mind, we need to spend money to make money!



Town of Wiscasset

We continue to look into any and all avenues of bringing in additional revenue for the WCC / WPRD. We continue to have conversations with area communities about our Community Partnership program, requests will be sent out to our neighboring towns hoping to see an increase in this program as well.

Rentals of the building are always being looked into for additional income.

As mentioned in previous months, we need to turn our focus towards an addition here at the Wiscasset Community Center to accommodate more programming, bigger fitness room as well as a full-time childcare facility. A childcare facility will not only bring in additional revenue to help fund the Wiscasset Community Center but it will also satisfy the great need for childcare within our community and the Midcoast area.

Director's Note:

“Work is what we make of it, if we come to work looking to accomplish great things, we will!”

Being happy with the work we provide every day, day in and day out, never giving in to the pressures of giving up or not doing something because it creates more work. Success, Gratification and Satisfaction can lead to great things!

I am the type of person who wants more and more, even when some are satisfied with the status quo, I am not!

We are striving to give as much as we can handle if not more, in some cases, giving more opportunities for more and more people.

Our department has grown and will continue to grow, bringing ‘some of the old’ along with some new programming for all to enjoy! We have come a long way in just a few years. We still have a long way to go and lot of things on the horizon to make us bigger and better as a department.

With everyone buying in to the concepts that will help us move forward we can bring more activities, events and programs into the public eye. We continue to make it a point to put our best efforts forward, staying positive and working through things even when they don't seem possible.

Always remembering that this department is made up of mainly part-time people who have a dedication like no other, giving it their all, in support of the Wiscasset Community Center / Wiscasset Parks and Recreation Department and the Town of Wiscasset.

THANK YOU all for your continued support!

Duane Goud



Town of Wiscasset

HARBORMASTER REPORT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Harbormaster
Re: October Monthly Report
Date: November 2, 2022

Dock & Mooring Fee's

Collected: \$480

- AM/PM Harbor Checks
- 10/1 – Took two requests for doc tie ups. One day use and one overnight (2). Rec. float was full because lobster boats tie up after 10/1. Put recreational boat on comm float for a few hours. Also talked with a person thinking about a commercial business at the waterfront and inquired about a day use permit (Annual fee) for a slip at the commercial pier. I suggested he put a proposal together and address the Waterfront Committee (WC).
- 10/3 – Collected \$120 in doc tie up fees. Met with a commercial boat yard who pay the comm fees in the harbor who was requesting to pay an annual fee for boats that tie up over night for service and/or to be pulled. Told him I would talk with the WC and requested he address the WC about it.
- 10/5 – M. Corwin tied up to rec float.
- 10/11 – Talked w/David Murray about his boat still being tied up to the rec float. He's in the process of purchasing a mooring off someone in the harbor. I told him he needed to finalize it and get his boat off the float ASAP. I also reminded him of the \$30. a night dock fee.
- 10/13 – Collected \$300 in doc fees from David Murry. Moved Joslyn's sailboat into the rec float for the incoming storm. I also talked with Float Works who has the jacks and space to store the Joslyn Sailboat. He recommended I contact CWC boat transport and have them pull and drop the boat at his business. I called several boat transports and left messages. One company called me back and advised they could not assist us.
- 10/14 – Storm Checks on the harbor. A boat broke free from its mooring and was smashing off the rocks off Whites Island. With the assistance of Matt Corwin, I was able to get the boat off the rocks. We tried to pull the boat to the north end of the island to tie it up on a float but was unable to because of the wind/surf. I was able to wade out into the water and tie the boat to a pylon. I was able to contact the boat owner, Sam Shelby who was able to get the boat back to a mooring once the winds died down.
- 10/16 – I moved Joslyn's sailboat and David Murray's boat off the rec float to Town Moorings. I notified Murray his boat was off the float and on a mooring. Murray was able to obtain a mooring and transfer his boat to his mooring.
- 10/17 – CWC Transport called and put us on the schedule for 10/25 to pull out Joslyn's sailboat. Made contact with Murray, he purchased a mooring and is moving the boat from



Town of Wiscasset

the Town mooring to his mooring today. I have completed a Summons for Gary Joslyn for Title 38 Sec. 9, a Class E violation - Abandonment of Watercraft. I have reached out to DMR for assistance in location him.

- 10/18 – Collected **\$60** in dock fees. I was able to locate Gary Joslyn at Quik Stop and issued him a USAC for Abandonment of Watercraft.
- 10/25 – CWC Transport removed Joslyn's sailboat from the Harbor and it was placed at Floatworks in storage.
- Harbor patrols

Larry Hesseltine

Submitted 11/1/2022



Town of Wiscasset

SCHOOL RESOURCE OFFICER

To: Dennis Simmons, Town Manager
From: Jonathan Barnes, School Resource Officer
Re: October Monthly Report
Date: November 2, 2022

- Attended two school dances
- Attended Fall Festival
- Attended Secret Service Active Shooter Training
- Identified teams for CSTAG and completed training (team approach to threat assessment).
- Two Trunk or Treats and Nightmare on Federal St

Timeframe
Year of
2022/2023

	Sept	Oct	Totals
Arrests	2	0	
Calls for Service	8	26	34
Incident Reports	8	11	19
Drills Attended	4	0	4
Training/Classes Taught or Attended	4	4	8
Student Contacts	33	88	121
Teacher Contacts	5	24	29
Parent Contacts	11	30	41
Truancy Issues	1	0	1
School Events Attended	5	8	13
Meetings Attended	10	21	31
Total	91	212	301



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: October Monthly Report
Date: November 9, 2022

BUDGET: With 33 % of the fiscal year gone, the Wiscasset Sewer Department has spent 25% of the Department budget.

A NOTE ON PLANT REVENUES: The Sewer Department had a sewer billing rate increase beginning in July 2022. According to October 2022 Sewer Department Expense and Revenues Reports, with 33% of the fiscal year gone, we have collected 35% of our \$846,942.00 operating budget.

NEW SEWER CUSTOMERS: The Wiscasset Sewer Department had 2 homes tie into our collection system. A new home at 146 Federal Street, and an existing home at 584 Birch Point Road.

PFAS TESTING: The Wiscasset Sewer Department conducted a second set of PFAS samplings of our plant effluent on 10/4/2022. The samples were picked up for analysis testing by Alpha Laboratories.

Results from the PFAS effluent sampling in September will soon be sent to the Sewer Department.

OLVER ASSOCIATES CLIMATE STUDY: Olver has suggested prospective dates to Maine DEP, for a meeting with the Wiscasset Town Manager Dennis Simmons, the Sewer Superintendent Rob Lalli, Bill Olver and DEP Officials. Representatives from funding agencies may also be invited. Issues to be discussed include making necessary upgrades to the pump stations and collection system, and whether the sewer plant can remain at its current location.

PLANT EQUIPMENT: A new ceiling chain hoist has arrived and will be installed in our belt press room on November 29, 2022.

Supply issues have delayed the arrival of 2 new Flygt effluent pumps that have been ordered for the sewer plant. Delivery date has been pushed back from mid-December 2022, to the 3rd week of January 2023. They are being built in Sweden.

A new gravity lab oven has been installed in our lab, replacing the old one which had failing heating elements and heat shields.

PUMP STATION GENERATORS: The new backup power generators at Pump Stations #1, 2, 3, and 4, have been installed and are functional and on-line! Many thanks to the engineers at Machinery Service Company Inc, Ken Boudin and Kevin Sprague, who did all the leg work and performed the installation!



Town of Wiscasset

Plant employees received operational training on the generators by Ken Boudin and a Cummins Generator representative on 10/20/2022.

PLANT OPERATIONS DISCHARGE PERMIT TESTING RESULTS:

Average Plant Flow	0.188 MGD
Licensed flow per day	0.620 MGD
Percent of average flow per day to license limit	30 %
Total Rainfall per month	4.15 inches
BOD EFFLUENT LAB RESULTS (mg/l)	
For monthly average	4.75 mg/L
Weekly average	6 mg/L
Daily max.	6 mg/L
All within license limits	YES
BOD Effluent Removal %	98 %
Required%	85 %
TSS EFFLUENT LAB RESULTS (mg/L)	
Monthly average	5.25 mg/L
Weekly average	9 mg/L
Daily max.	9 mg/L
all within license limits	YES
TSS Effluent % Removal	98%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
BACTERIA RESULTS	
Fecal (tracked Year-Round) Instant Daily max	9 cfu/100m
(31)	1.71 cfu/100 ml
Geometric Mean (13)	13 cfu/100ml
Enterococci (April 15 – Oct. 31) Instant Daily	2.11 cfu/100ml
max (8)	
Geometric Mean (54)	
TOTAL RESIDUAL CHLORINE	
RESULTS (mg/l)	0.14 mg/l
Instant daily max (0.3 mg/L)	0.05 mg/l
Monthly Avg. max (0.1 mg/L)	

This concludes the Sewer Department Monthly Report for October 2022.

Respectfully Submitted, Robert T. Lalli, Superintendent, Town of Wiscasset Sewer Department

1 SELECTMEN REPORT
Department(s): 100 - 134
October

10A

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	198,940.00	11,967.64	50,266.86	0.00	148,673.14	25.27
101 - AIRPORT	90,521.00	8,750.68	29,759.42	0.00	60,761.58	32.88
102 - ANIMAL CONTR	17,050.00	4,608.32	10,034.22	0.00	7,015.78	58.85
103 - ASSESSING	7,244.00	3.42	4,945.62	0.00	2,298.38	68.27
104 - BRDS & COMM	4,209.00	92.04	1,549.03	0.00	2,659.97	36.80
105 - CELEBRATIONS	22,975.00	344.00	9,844.00	0.00	13,131.00	42.85
106 - CLERK	98,739.00	7,055.54	38,336.79	0.00	60,402.21	38.83
107 - CEO	38,294.00	2,813.55	11,932.74	0.00	26,361.26	31.16
108 - COMMUN ORG	71,737.00	0.00	0.00	0.00	71,737.00	0.00
109 - CONTINGENCY	50,000.00	431.99	431.99	0.00	49,568.01	0.86
110 - CONTRACTS	248,250.00	15,868.61	36,865.20	0.00	211,384.80	14.85
111 - COUNTY TAX	704,459.00	704,458.17	704,458.17	0.00	0.83	100.00
112 - DEBT SERVICE	231,868.00	0.00	113,933.12	0.00	117,934.88	49.14
113 - ELECTIONS	21,839.00	851.03	1,141.29	0.00	20,697.71	5.23
114 - EMS	759,553.00	51,225.77	202,431.59	0.00	557,121.41	26.65
115 - FD FIRE DEPT	155,708.00	13,113.00	28,210.02	0.00	127,497.98	18.12
116 - FINANCE	275,932.00	18,114.49	93,201.48	0.00	182,730.52	33.78
117 - GA	25,171.00	1,884.20	2,894.42	0.00	22,276.58	11.50
118 - MUN BULIDING	84,240.00	3,576.01	19,435.79	0.00	64,804.21	23.07
119 - MUN INSURANC	129,009.00	28,447.66	56,895.32	0.00	72,113.68	44.10
120 - OVERLAY	21,508.19	6,728.93	6,728.93	0.00	14,779.26	31.29
121 - PARKS & REC	977,546.00	67,153.27	329,160.50	0.00	648,385.50	33.67
122 - PLANNING	50,000.00	1.14	1.14	0.00	49,998.86	0.00
123 - POLICE	674,035.00	48,524.56	205,690.05	0.00	468,344.95	30.52
124 - PD SRO	86,253.00	6,821.31	14,151.40	0.00	72,101.60	16.41
125 - PUBLIC UT	365,093.00	28,629.67	89,003.54	0.00	276,089.46	24.38
126 - PUBLIC WORKS	673,870.00	36,127.75	170,646.86	0.00	503,223.14	25.32
127 - SELECTMEN	27,829.00	1,242.82	5,215.74	0.00	22,613.26	18.74
128 - SCHOOL TOWN	5,923,209.00	493,600.75	1,974,403.00	0.00	3,948,806.00	33.33
129 - SR CENTER	13,183.00	1,516.95	4,394.60	0.00	8,788.40	33.34
130 - SHELLFISH	4,186.00	291.56	1,162.55	0.00	3,023.45	27.77
131 - TIF	245,002.52	0.00	0.00	0.00	245,002.52	0.00
132 - TRANSFER ST	724,084.00	76,404.21	205,131.71	0.00	518,952.29	28.33
133 - WATERFRONT	64,564.00	3,883.03	14,443.07	0.00	50,120.93	22.37
Final Totals	13,086,100.71	1,644,532.07	4,436,700.16	0.00	8,649,400.55	33.90

Revenue Summary Report

Fund: 1
October

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
101 - AIRPORT	85,970.00	9,439.79	76,530.21	10.98
01 - Fuel Sale Transfer in Spec Rev	23,000.00	0.00	23,000.00	0.00
02 - Aircraft Excise	4,000.00	224.62	3,775.38	5.62
03 - Hangers/Tie Downs	10,000.00	2,881.96	7,118.04	28.82
04 - Hanger/Land Leases	17,974.00	0.00	17,974.00	0.00
05 - Snacks/Shirts/Hats/Oil	7,000.00	3,302.13	3,697.87	47.17
07 - Ramp Fees	3,000.00	697.74	2,302.26	23.26
08 - Cenergy Lease Payment	20,996.00	2,333.34	18,662.66	11.11
102 - ANIMAL CONTROL	200.00	25.00	175.00	12.50
01 - Late Fees	100.00	25.00	75.00	25.00
02 - Fines	100.00	0.00	100.00	0.00
107 - CODE ENFORCEMENT	25,300.00	31,234.00	-5,934.00	123.45
01 - Building Permits	20,000.00	21,895.00	-1,895.00	109.48
02 - Plumbing Permits	4,000.00	4,217.00	-217.00	105.43
03 - Junkyard Permits	300.00	300.00	0.00	100.00
05 - Planning Board Fees	1,000.00	4,722.00	-3,722.00	472.20
07 - Blasting permits	0.00	100.00	-100.00	---
114 - EMS/AMBULANCE	365,940.00	185,189.85	180,750.15	50.61
01 - Calls for Service	284,555.00	166,178.00	118,377.00	58.40
03 - Contractual Write-offs	0.00	-60,736.24	60,736.24	---
04 - Bad Debt W/O & Collections	0.00	1,343.27	-1,343.27	---
06 - Dresden Contract	45,360.00	45,360.00	0.00	100.00
07 - Westport Contract	18,144.00	18,144.00	0.00	100.00
11 - ALNA CONTRACT	17,881.00	14,900.82	2,980.18	83.33
121 - PARKS & RECREATION	465,000.00	169,753.82	295,246.18	36.51
01 - Memberships	148,500.00	52,195.81	96,304.19	35.15
02 - Alna Contract	4,300.00	3.00	4,297.00	0.07
03 - Westport Island Contract	4,200.00	0.00	4,200.00	0.00
04 - Donations	7,500.00	100.00	7,400.00	1.33
05 - Rentals	18,000.00	7,215.00	10,785.00	40.08
06 - Athletics (Youth & Adult)	30,000.00	6,780.00	23,220.00	22.60
07 - Aquatics	55,000.00	36,107.50	18,892.50	65.65
08 - Senior Programs	3,000.00	0.00	3,000.00	0.00
09 - Special Events	5,000.00	1,050.00	3,950.00	21.00
10 - Fitness	5,000.00	1,140.00	3,860.00	22.80
11 - Afterschool/Vac Camps/Early Re	55,000.00	16,534.50	38,465.50	30.06
12 - Summer Camp	65,000.00	31,508.75	33,491.25	48.48
13 - Concessions	7,500.00	2,278.00	5,222.00	30.37
14 - Programs	40,000.00	12,673.50	27,326.50	31.68
15 - CACFP	12,000.00	2,167.76	9,832.24	18.06
16 - Dresden Contract	5,000.00	0.00	5,000.00	0.00
123 - POLICE DEPARTMENT	1,400.00	954.00	446.00	68.14
01 - Reports	1,000.00	295.00	705.00	29.50
02 - Parking Fees	0.00	160.00	-160.00	---
03 - Weapon Permits	400.00	415.00	-15.00	103.75
06 - Miscellaneous	0.00	84.00	-84.00	---
129 - SENIOR CENTER	5,500.00	3,372.00	2,128.00	61.31
01 - Meals	5,000.00	3,022.00	1,978.00	60.44

Revenue Summary Report

Fund: 1
October

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
129 - SENIOR CENTER CONT'D				
02 - Memberships	500.00	350.00	150.00	70.00
130 - SHELLFISH CONSERVATION	2,650.00	60.00	2,590.00	2.26
01 - Licenses	2,650.00	60.00	2,590.00	2.26
132 - TRANSFER STATION	299,063.00	98,655.59	200,407.41	32.99
01 - User Fees	65,000.00	35,309.69	29,690.31	54.32
04 - Cardboard	7,500.00	7,573.94	-73.94	100.99
05 - Metal	35,000.00	14,562.30	20,437.70	41.61
06 - Alna Contract	91,861.00	41,209.66	50,651.34	44.86
07 - Westport Island Contract	93,202.00	0.00	93,202.00	0.00
08 - MRC Dividend	6,500.00	0.00	6,500.00	0.00
133 - WATERFRONT & HARBORS	21,575.00	9,321.10	12,253.90	43.20
01 - Watercraft Excise	5,700.00	1,330.30	4,369.70	23.34
02 - Mooring Fees	8,125.00	2,850.00	5,275.00	35.08
03 - Docking	1,500.00	3,900.80	-2,400.80	260.05
04 - Wormcars	250.00	40.00	210.00	16.00
06 - Commercial & Main Street Pier	6,000.00	200.00	5,800.00	3.33
08 - Vendor Permits	0.00	1,000.00	-1,000.00	----
190 - STATE REVENUES	1,094,547.77	606,964.60	487,583.17	55.45
01 - Revenue Sharing	633,940.00	337,361.91	296,578.09	53.22
02 - Business Equipment Tax Reimb	49,122.71	0.00	49,122.71	0.00
03 - Homestead Exemption Reimb	341,998.06	258,575.00	83,423.06	75.61
04 - Local Road Assistance Program	45,000.00	0.00	45,000.00	0.00
05 - Tree Growth	6,000.00	7,813.25	-1,813.25	130.22
06 - Cell Tower Lease	6,087.00	1,492.05	4,594.95	24.51
07 - Veterans' Exemption	4,400.00	0.00	4,400.00	0.00
08 - General Assistance	8,000.00	1,722.39	6,277.61	21.53
191 - TAXES	10,131,484.94	9,763,065.26	368,419.68	96.36
01 - Tax Commitment	9,471,484.94	9,471,485.10	-0.16	100.00
02 - Supplemental Tax Commitment	0.00	23,506.38	-23,506.38	----
03 - Auto Excise	560,000.00	219,805.07	340,194.93	39.25
04 - Rapid Renewal Auto Excise	100,000.00	48,268.71	51,731.29	48.27
192 - CHARGES FOR SERVICES	65,400.00	25,754.91	39,645.09	39.38
01 - Tax Interest	40,000.00	13,536.18	26,463.82	33.84
02 - Lien Fees	8,000.00	4,155.58	3,844.42	51.94
03 - Agent Fees	17,200.00	6,663.00	10,537.00	38.74
04 - Copies/Fax	200.00	31.15	168.85	15.58
05 - Sign Permits	0.00	120.00	-120.00	----
08 - Business Licenses	0.00	25.00	-25.00	----
10 - Vitals	0.00	1,224.00	-1,224.00	----
193 - OTHER REVENUES	832,853.81	41,887.03	790,966.78	5.03
01 - CATV Franchise Fees	52,000.00	13,218.58	38,781.42	25.42
02 - Cash Over/Short	0.00	-99.70	99.70	----
03 - Bank Interest Income	15,000.00	13,230.44	1,769.56	88.20
04 - Maine Yankee Impact Fees	120,000.00	0.00	120,000.00	0.00
05 - Miscellaneous Income	70.00	1,137.60	-1,067.60	999.99
06 - Insurance Dividends	0.00	6,457.00	-6,457.00	----

Revenue Summary Report

Fund: 1
October

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
193 - OTHER REVENUES CONT'D				
07 - NSF Fees	0.00	30.00	-30.00	----
09 - Sale of Assets	0.00	7,913.11	-7,913.11	----
13 - SRO GRANT	60,000.00	0.00	60,000.00	0.00
99 - Use of Fund Balance	585,783.81	0.00	585,783.81	0.00
Final Totals	13,396,884.52	10,945,676.95	2,451,207.57	81.70

HM Payson Monthly Statement of Wiscasset Accounts

<i>Account Name</i>	Market Value 08/31/2021	Market Value as of 09/31/2022	Market Value as of 10/31/2022	Change in Market Value
Montswaeg Dam Reserve Fund	\$ 208,208.38	\$ 194,649.60	\$ 207,140.23	\$ 12,490.63
Cemetery Trust Fund	\$ 2,212,247.11	\$ 2,068,182.91	\$ 2,200,897.85	\$ 132,714.94
General John French Scholarship	\$ 77,573.34	\$ 72,521.67	\$ 77,175.38	\$ 4,653.71
Jackson Cemetery Fund	\$ 38,666.40	\$ 36,148.39	\$ 38,468.03	\$ 2,319.64
Larabee Band Fund	\$ 917,189.89	\$ 857,461.38	\$ 912,484.53	\$ 55,023.15
Haggett Scholarship Fund	\$ 17,267.73	\$ 16,143.23	\$ 17,179.14	\$ 1,035.91
Mary Bailey Fund	\$ 569,946.83	\$ 532,831.21	\$ 567,022.89	\$ 34,191.68
Seth Wingren Fund	\$ 35,813.82	\$ 33,481.59	\$ 35,630.09	\$ 2,148.50
Wiscasset Community Center Endowment Fund	\$ 4,057.51	\$ 3,793.28	\$ 4,036.70	\$ 243.42
Cooper-DiPerri Scholarship Fund	\$ 40,368.50	\$ 37,739.65	\$ 40,161.40	\$ 2,421.75
Recreation Scholarship	\$ 1,048.49	\$ 980.21	\$ 1,043.11	\$ 62.90
Town of Wiscasset Edowment Fund Total	\$ 4,122,388.00	\$ 3,853,933.12	\$ 4,101,239.35	\$ 247,306.23
				\$ -
Town of Wiscasset Capital Reserve	\$ 559,459.62	\$ 522,542.39	\$ 556,259.78	\$ 33,717.39
Town of Wiscasset Construction Reserve	\$ 2,272,035.43	\$ 2,122,101.53	\$ 2,259,031.52	\$ 136,929.99
Town of Wiscasset Equipment Reserve	\$ 4,460,478.55	\$ 4,166,127.09	\$ 4,434,949.17	\$ 268,822.08
Town of Wiscasset Furnace Replacement Reserve	\$ 467,361.76	\$ 436,520.09	\$ 464,686.83	\$ 28,166.74
Town of Wiscasset Major Repairs Reserve	\$ 629,573.68	\$ 588,027.48	\$ 625,970.34	\$ 37,942.86
Town of Wiscasset Recreation Building Reserve	\$ 2,462,646.61	\$ 2,300,134.08	\$ 2,448,551.75	\$ 148,417.67
Town of Wiscasset Retirement Health Insurance Reserve	\$ 186,240.93	\$ 173,950.70	\$ 185,174.99	\$ 11,224.29
Town of Wiscasset Roof Repair Reserve	\$ 429,172.51	\$ 400,850.98	\$ 426,716.15	\$ 25,865.17
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 129,394.57	\$ 120,855.69	\$ 128,653.99	\$ 7,798.30
Town of Wiscasset Highway Department Capital Reserve	\$ 3,021.17	\$ 2,821.80	\$ 3,003.88	\$ 182.08
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,028.25	\$ 3,762.42	\$ 4,005.19	\$ 242.77
Town of Wiscasset Reserve Funds Total	\$ 11,603,413.08	\$ 10,837,694.25	\$ 11,537,003.59	\$ 699,309.34

10B

BHS System Type: Highway Safety

SUBGRANT RECORD

SUBGRANTEE: Wiscasset Police Department

SUBGRANT #: OPB23-020

PROJECT TITLE: 2023 OP HVE CIOT

COORDINATOR: Erica Davis

	Subgrantee	Project Director	Fiscal Officer
Name	Wiscasset Police Department	Callie Fairservice	Dennis Simmons
Address 1	51 Bath Road	51 Bath Rd.	51 Bath Road
Address 2			
City	Wiscasset	Wiscasset	Wiscasset
State & Zip Code	ME 04578	ME 04578-	ME 04578-
Phone Number		(207) 882-8203	(207) 882-8200
Fax Number		(207) 687-7005	(207) 687-7005
E-Mail Address		pdadmin@wiscasset.org	manager@wiscasset.org

Approved: 10/01/2022 Start: 05/22/2023 End: 06/04/2023 Last Monitored: Audited: **Closed**

AWARD INFORMATION

yr	prog# / psp# / task#	federal funds	match funds	award total	p/t %	pass thru \$	federal spent	match spent	funds drawn	federal disb.
2021	405B / 2023-405b / 1	\$3,229.92	\$807.48	\$4,037.40	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$3,229.92	\$807.48	\$4,037.40	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Original Federal Amount: \$3,229.92

Report Category: OPB020

Latest Federal Voucher:

Continuation? Prior Subgrant #:

Voucher Date: Period: to

	Budget		Cumulative Exp. Thru		Balance Remaining	
	Federal	Match	Federal	Match	Federal	Match
Personal Services	\$3,229.92	\$0.00	\$0.00	\$0.00	\$3,229.92	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$807.48	\$0.00	\$0.00	\$0.00	\$807.48
Total	\$3,229.92	\$807.48	\$0.00	\$0.00	\$3,229.92	\$807.48

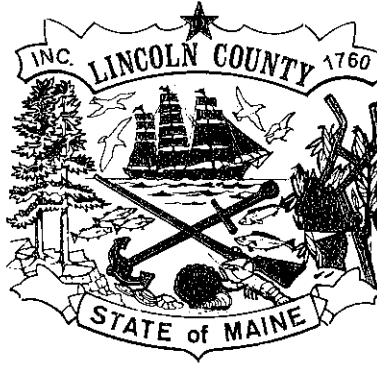
10C

Office Of The Sheriff Lincoln County, Maine

Lincoln County Sheriff's Office
42 Bath Road / P.O. Box 611
Wiscasset, ME 04578

(207) 882-7332 (207) 832-4000
(207) 563-3200 (207) 549-7072

Fax (207) 882-9872



Todd B. Brackett, Sheriff
Rand D. Maker, Chief Deputy

Administrative Division
(207) 882-6576

Correctional Services
(207) 882-9728

November 1, 2022

Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Greetings,

I have enclosed two copies of a proposed renewal to the existing "Animal Control Services" contract that expired in June of this year. This proposed contract begins January 1, 2023 for a period of one year.

The changes to this contract include a wage increase to \$22 an hour based on the current employment market, as well as the frequency we will be sharing both calls for service and invoices from quarterly to monthly.

These changes were made after considering input gathered from a meeting we had with stakeholders in June and concerns raised during the previous contract year.

The wage increase was a direct reaction to the difficulty we are all having attracting and retaining employees for this position. The frequency we will be issuing invoices is an attempt to catch specific calls for service issues at certain locations before large amount of time and work hours our charged.

If you have any question or concerns please contact me directly to discuss them. If your satisfied with the current contract please sign both copies of the contracts, return them to me and I will place them before the County Commissioners for approval. Once the contract has been approved by the County Commissioners I will return to you an original contract that has been signed by all parties.

Thanks in advance for the opportunity to provide this service.

Sincerely,

Sheriff Todd B. Brackett

Serving the citizens of Lincoln County since 1760.



Town of Wiscasset

11/9/2022

To: Dennis Simmons, Manager and Sarah Whitfield, Select Board Chairman, and all Selectmen

Greetings to you all.

I am writing this message to express my gratitude to you all, as well as to the citizens of the Town of Wiscasset, for your incredible support for the Wiscasset Sewer Department's backup power generators project, which has finally come to fruition.

Three years in the making, and more than \$300,000.00 granted to us from the Town's funds, have made a dream of the first 4 backup power generators (complete with automatic transfer switches) a reality. They are installed and fully functional, at Pump Stations #1, #2, #3, and #4.

These generators will keep the pumps working during outages (and protect public health by preventing the sewers from overflowing) at our 4 most critical pump stations. They also provide safety for Sewer Department employees, by turning on automatically and not needing to be started up manually (critical in storms where downed trees and power lines are hazards).

You are the best! Select Board Members and Wiscasset Citizens -Thank you, thank you, thank you!

Special thanks to Town Manager Dennis Simmons for being our advocate, and for providing the momentum for this project. He believed in doing this project "the right way" from the very beginning.

Also, a big thanks to Bill Olver and Olver Associates who executed the land surveys and wrote the bid specs. Nice job!

Finally, I cannot understate my gratitude to the engineers - Ken Boudin, and Kevin Sprague - of Machinery Service Company Inc., who courageously took on this project and performed all aspects of the purchase, infrastructure engineering, and installation of the generators and the transfer switches. They handled it brilliantly and overcame the few obstacles they encountered with cool-headed professionalism. Thank you, guys!

This project could not have happened without all of you!

With Great Respect and Gratitude,

Rob Lalli, Superintendent, Wiscasset Sewer Department



Town of Wiscasset

Office of the Town Manager

Nov 15, 2022

To: Wiscasset Select Board

Ref: Town Manager's Report

Keith Hunter, the prior owner of property at 397 West Alna Road that has been foreclosed on for non-payment of taxes (and we are currently seeking bids on) came in last week to pay off the taxes owed and obtain the property back. Since the redemption period for payment has ended and the property has been foreclosed on, I as treasurer, do not have the authority to accept his payment and thus request the Board issue a quitclaim deed. The voters authorize the Select Board to sell or otherwise dispose of real estate acquired by non-payment of taxes, on terms they deem advisable and in accordance with Maine law. To guide the board, the town has a policy that provides general, non-binding guidelines for the administration and disposition of tax acquired property. The Board may, 1) allow the former owner to take possession, 2) keep the property for town use or 3) dispose of the property. Disposal is usually through a bid process (though high valued property may be sold through a real estate agent). The board reserves the right to reject any or all bids, accept other than the highest bid or waive any requirements of the policy when they deem it to be in the best interest of the Town such as but not limited to: 1) Selling the property to an abutter rather than the highest bidder, 2) determine it prefers a use proposed by a party other than the highest bidder, or 3) sell the property to the party from whom the property was acquired rather than the highest bidder, however, there is no obligation to do so. Mr. Hunter is planning to be at the meeting to request he be allowed to purchase his property back. This property has already been advertised for sale by bid. You will have to decide whether you wish to sell the property back to Mr. Hunter for the taxes and fees owed (or some other amount) and cancel the sale or keep the sale and ask Mr. Hunter to submit a bid. The current due on taxes is \$7,932. The minimum bid is set at \$30,275

We have received an offer of \$5,000 for the surplus plow truck that we put out for sale and did not receive any bids on. Ted feels that the \$10,000 minimum bid may have been too high for the condition that the truck is in. The surplus property policy allows the Board to waive the minimum bid or exempt specific items from the policy. We feel doubtful that another round of bids will garner much more, if anything, than the current offer and I am recommending that we accept this offer.

Northeast Trade Services, who is currently leasing office space in the airport FBO is growing their business. They would like to lease more of the upstairs office space. They are making an offer of \$200 a month and to pay for needed repairs (replacing ceiling tiles, painting, new flooring, new bathroom fixtures etc) estimated to be \$6,000. This brings the rental to a \$7,000 value to the airport. This would be a 1-year agreement after which we can renegotiate a different lease amount. They have been great tenants and I am asking for authorization to enter into this lease agreement.

Wiscasset Town Ordinance Article I §2.7 requires a joint meeting of the Budget Committee and the Board to review the Town's current budget and revenue status. The BC already has a meeting scheduled for Nov 22nd at 6 pm. to review the streetlight proposals. Chairman Joyce has agreed to add this meeting to their agenda if you are so inclined to meet with them that evening.

If you have not noticed work has begun on the outside wall of Wawenock Block. After waiting for months, the replacement windows for the police department have arrived and installation will start next week. All the screws have been replaced on the public works sand/shed roof, eliminated leaks. Except for some landscaping, the work on repairing the Sunken Garden wall has been completed.