

WISCASSET SELECTBOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
DECEMBER 20, 2022  
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Terry Heller, Vice Chair Dusty Jones, Bill Maloney, Chair Sarah Whitfield and Town Manager Dennis Simmons

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. Terry Heller moved to approve the payroll warrants of December 9 and December 16, 2022. Vote 5-0-0.

b. Terry Heller moved to approve the accounts payable warrants of December 13 and December 20, 2022. Vote 5-0-0.

3. Approval of Minutes

Terry Heller moved to approve the minutes of December 6, 2022, as amended. Vote 5-0-0.

4. Special Presentations – none

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment – none

8. Department head or committee chair

a. Department Head Monthly Reports

9. Unfinished Business

10. New Business

a. Monthly Financials

- HM Payson Statement of Accounts
- Year to date Expense/Revenue Reports

b. License to sell consumer fireworks, Big Al's Outlet Inc. DBA Big Al's Fireworks Outlet, 300 Bath Road. **Terry Heller moved to approve the sale of consumer fireworks for Big Al's Fireworks Outlet Inc.**

Tom Bryant, an abutter to Al Cohen's fireworks storage building on J.B.'s Way, asked that the subject be tabled. He said that Al Cohen was in violation of the law because he had not obtained a retail license for the fireworks stored on J.B.'s Way as ordered by the court. He said the selectboard could not approve a license for an applicant who is in violation of the law. He asked that the approval of the license for Big Al's Fireworks on Bath Road be postponed until the illegal activity on J.B.'s Way is terminated.

Town Manager Dennis Simmons said that according to the State Fire Marshal, there was no violation on J. B.'s Way. The current regulations do not cover storage facilities, but that is being addressed. The selectboard must rely on the Town Attorney's advice that the application can be approved because there is no violation. **Vote 5-0-0.**

c. Approval of Central Maine Power Pole Permit application on Lowelltown Road (aka Bradford Road) (work order No. 801000512466).

d. Municipal Quitclaim Deed to Sandra L. Adams for Map U18-005-024. **Terry Heller moved to execute the municipal quitclaim deed for Map U18-005-024. Vote 5-0-0.**

e. Correspondence: A letter from Rob Lalli was read thanking the board for the premium pay his department members received from the American Rescue Plan funds.

#### 11. Assessors Business

a. Tax abatement Personal Property for Dwight & Lorna Harrington on account number 315 for \$82.57. **Terry Heller moved to approve tax abatement for personal property account #315 in the amount of \$82.57. Vote 5-0-0.**

#### 12. Town Manager's Report

Dennis Simmons reported that due to a decrease in the town's experience rating, the Worker's Comp premium for 2023 will be 26.6% less than 2022, and he thanked the employees for their efforts in maintaining a safe and healthy work environment.

The electronic community sign has been repaired and is once again displaying important town information.

The TextMyGov program has gone live. The widget explaining how to sign up for town notifications and to obtain town information is on the town website. General notifications will include things like a town office closure due to weather, a special select board meeting or a special town event. Emergency notifications may include something like a road closure due to an accident or a severe weather alert. Simmons said to learn more, one should go to the town

website and on the widget click “more info” and then click “learn more.” He added that this is a work in progress and as feedback from the public is received, improvements and additional information will be made. Robin Plourde is the main contact for the program.

Robin has been working on getting the town’s webpage updated with current and missing information. She is also working with the website designer on ways to improve the site to make it more user friendly and easier to find information. She will also be working on getting information out on the town’s Facebook page.

### 13. Other Board Business

#### Broadband Presentation

Mark Ouellette of Axiom made a presentation to the board on the fiber optic system that Wiscasset, Woolwich and Dresden have been considering, either jointly or individually, to address the lack of affordable, reliable, and future-proof internet for their citizens.

He discussed the need for a municipally owned utility and its associated fiber optic network, the mission of the three communities to provide affordable, high-speed, state-of-the-art fiber optic connectivity and the goal of the report which was to create a community-owned regional high-speed internet network by 2024, establish the feasibility of an individual town approach that will allow each community to move forward independently if they so choose, and be a communications document for conveying the rational and fact-based approach to citizens of the three communities.

The discussion which followed covered pricing, financing, lifespan of equipment, town or private ownership, and depreciation as well as benefits and risks. Consolidated Communications will be on the January 3 agenda.

### 14. Adjournment

**Bill Maloney moved to adjourn the meeting at 7:25 p.m. Vote 5-0-0**

000454

**Municipal Quitclaim Deed without Covenants**

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of **WISCASSET** a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid, release to **Cossette, Chris; at 65 Birch Point Road, Wiscasset ME 04578; with a mailing address of (65 Birch Point Road, Wiscasset ME 04578)** a certain parcel of land located at **Wiscasset & Alna Town Line** with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map **R03-080** on the Tax Maps of the Municipality of WISCASSET; prepared by John E. O'Donnell & Associates and dated April 1, 2022 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of **PROPERTY TAX LIEN(S)** recorded in the Lincoln County Registry of Deeds as follows:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
09/21/2020	5586/295		
09/13/2021	5774/180		
08/25/2022	5924/30		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 3<sup>rd</sup> day of January in the year 2023 Board of Selectmen, Wiscasset, Maine.

\_\_\_\_\_  
Sarah M. Whitfield, Chairman

\_\_\_\_\_  
Dusty Jones, Vice Chairman

\_\_\_\_\_  
James Andretta

\_\_\_\_\_  
William J. Maloney

\_\_\_\_\_  
Terry H. Heller

STATE OF MAINE  
COUNTY OF LINCOLN, ss

3<sup>rd</sup> day of January 2023

PERSONALLY, APPEARED the above-named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

\_\_\_\_\_  
SUE A. M. ANDERSON, Notary Public  
My commission expires: January 26, 2028



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228

E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Ellie Anne Photography  
New Business  Existing Business  0 years in operation Ownership/Location Change

Location of business: online / 1104 Federal St, Wiscasset 04578 Map/Lot

Preferred mailing address: same

Business phone number: 949-235-3808

Description of Business: photography prints + products

Owner's name: Elissa Salter Owner's phone: 949-235-3808

Owner's home address: 1104 Federal St, Wiscasset 04578

\*Emergency contact person: Charles H. DuBoise

\*Emergency phone numbers: home: \_\_\_\_\_ cell: 718-930-0429

\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

\*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

<b>NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION</b>	
Have you seen the Code Enforcement Officer and Town Planner for approval?	_____
Will you need a sign permit?	<u>no</u>
Will this business be a home occupation?	_____
This business will be a: Corporation or LLC _____ Partnership _____ Sole proprietor	<u>K</u>
Would you like a link to your business placed on the Town of Wiscasset Website? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Provide e-mail and/or web address:	<u>www.ellieannephotography.com</u>

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Elissa Salter, state that I am \_\_\_\_\_ of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 11/20/2022

Signature: [Handwritten Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 12/8 DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_  
2022  
[Handwritten Mark]

TOWN OF WISCASSET  
HOME OCCUPATION PERMIT

Applicant's Name & Address: Elissa Satter / Ellie Anne Photography  
164 Federal Street, Wiscasset 04578

Applicant's Phone Number: 949-235-3808

Property Owners Name & Address: Elissa Satter - same as above

Property Owners Phone Number: same as above

Relationship of applicant to property owner: self

How is property zoned? \_\_\_\_\_

Business Name: Ellie Anne Photography

Type of Business: photography prints + products

Does business have town sewer? Yes \_\_\_\_\_ No  Town Water? Yes \_\_\_\_\_ No

Brief description of Home Occupation: online biz selling  
photography prints + products

I have read and understand Section 2.11 Home Occupation and 4.3 of the Sign Ordinance:

\_\_\_\_\_  
Signature Date

-----Office Use-----

Date recd. \_\_\_\_\_ Permit# \_\_\_\_\_ Fee \_\_\_\_\_

Comments: \_\_\_\_\_

Approved by: \_\_\_\_\_, Code Officer Date: \_\_\_\_\_

**BUSINESS LICENSE APPLICATION-NEW**

Business Requesting License: Ellie Anne Photography

**Code Enforcement Officer:**  
No Concerns

Comments: \_\_\_\_\_  
DocuSigned by:  
Signed: Bruce Mullins Dated: 12/19/2022 | 10:21 EST  
4FFAF1178A104FE...

**Wiscasset Police:**  
No concerns

Comments: \_\_\_\_\_  
DocuSigned by:  
Signed: [Signature] Dated: 12/14/2022 | 16:38 EST  
1C68045FCB3E418...

**Planning Department:**

Comments: \_\_\_\_\_  
Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**Fire Department:**  
No issues

Comments: \_\_\_\_\_  
DocuSigned by:  
Signed: Robert Bickford Dated: 12/14/2022 | 19:15 EST  
F241099CDFDA484...

**EMS Department:**  
No concerns

Comments: \_\_\_\_\_  
DocuSigned by:  
Signed: [Signature] Dated: 12/14/2022 | 16:35 EST  
27D6E4999FD143E...

**Waste Water:** No Concerns At This Time.

Comments: \_\_\_\_\_  
DocuSigned by:  
Signed: Rob Lalli Dated: 12/15/2022 | 14:19 EST  
2DE25B2E2D874D9...

License Approved: \_\_\_\_\_ Dated: \_\_\_\_\_

MCA - Wiscasset Broadband Committee - Get Ready Grant Agreement

**MAINE CONNECTIVITY AUTHORITY  
GRANT AGREEMENT COVER SHEET  
FY2022**

**GRANTEE:** Wiscasset Broadband Committee  
**AWARD DATE:** December 15, 2022  
**Award #:** 26  
**PROGRAM NAME:** Get Ready - Community Support Program (MJRP Funds)  
**PROJECT TITLE:** Get Ready Community Support C1  
**PROJECT TOWNS:** Wiscasset  
**GRANT AMOUNT:** \$ 10000  
**GRANTEE MATCHING FUNDS FINANCIAL COMMITMENT:** \$0  
**CONTRACT EFFECTIVE DATE:** 12/1/2022  
**START DATE FOR ELIGIBLE EXPENSES:** December 1, 2022  
**END DATE FOR ELIGIBLE EXPENSES:** June 30, 2023

**GRANTEE W-9 FORM and SAM Registration:** Complete Forms Received [ ]

**GRANT AGREEMENT TABLE OF CONTENTS**

_____	<b>Exhibit A</b>	<b>Infrastructure Project and Scope of Work</b>
_____	<b>Exhibit B</b>	<b>Project Map</b>
_____	<b>Exhibit C</b>	<b>Project Budget</b>
_____	<b>Exhibit D</b>	<b>Source of Matching Funds</b>
_____	<b>Exhibit E</b>	<b>Certifications</b> - Debarment and Suspension Certification - Federal Funding Acknowledgment and Certification Regarding Use of Federal Funds for Lobbying (- Byrd Anti-Lobbying Amendment ( <u>31 U.S.C. 1352</u> ) Certification)
_____	<b>Exhibit F</b>	<b>Project Reporting</b>