

Wiscasset Municipal Airport Advisory Committee

Meeting Minutes June 21, 2023 - submitted by Steve Williams

Opening

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:00 pm on June 21 by Chair Steve Williams. Members present: Pam Brackett, Ray Soule, Erv Deck, Mike Costigan, and Stephen Williams. Also in attendance Airport manager Rick Tetrev.

Approval of Minutes

The minutes of the May 17 meeting were approved.

Airport Manager's May Report

Fuel Sold

- 100LL Avgas: \$13,291.41 (2,238.010 gallons)
- Jet-A: \$2,614.37 (523.920 gallons)
- Fuel sales of Avgas and Jet-A in May compared to April were surprisingly similar. Avgas sales in April was \$13,220.64 a difference of \$70.77. JetA sales in April was \$2,633.62 a difference of \$19.25. The price of Jet-A currently remains at \$4.99. We did have a delivery of Avgas dropping the price from \$5.98 to \$5.91.

Fuel Purchases

- 100LL Avgas: We had a delivery on May 11 of 8010 gallons.
- Jet-A: none

Budget

- There were no major expenses to report for May.
- Revenues collected totaled \$12,833.37 for the month.

General Comments and Operations:

- Flight activity for the month of March was good with 257 operations recorded.
- Our solar project is getting close to completion. As of this report, June 10th the onsite manager tells me that they plan to be up and running within two weeks. The first of this week CMP workers spent several days putting up power poles and stringing wire to connect to the electric grid.
- On May 22nd Dennis and I attended the annual CIP (Capital Improvement Plan) meeting with Maine DOT in Augusta. We covered from now through 2028. Projects that we discussed include:
 - - Terminal / Hangar Building Renovations
 - Apron Rehabilitation or Reconstruction
 - Taxiway Rehabilitation or Reconstruction
 - Electrical Vault Relocation
 - Pavement Maintenance

All projects are subject to funding sources, which include FAA, State of Maine DOT, and other assorted grants and programs. Nothing is final until Maine DOT presents this to the FAA in July. Our number one priority is safety.

- Finally, we were coming to the end this year 2023 of the most recent contract with Stantec, our consultant that provides Airport Engineering Services. We are not allowed, Per FAA guidelines (this is a new requirement), to involve a consultant in the planning of projects beyond their contract. The CIP, as mentioned earlier, has projects that go out to 2028 so we had to “fast track” the application process.

We contacted six firms that do this kind of work. We received only one back, which was from Stantec, making the selection process easy. The process included a selection committee headed by Steve Williams, Airport Committee Chair. I must say that there are no regrets having Stantec back in our corner.

Stantec has been our consultant for the past 20 years, which has allowed them to become deeply familiar with the airport and develop relationships with the Wiscasset community and us. They have always provided sound and fiscally responsible advice and guidance. The most recent project that they were intimately involved in is the 3.5 million Dollar Reconstruction of Runway 7-25. Another example of their work that is so very helpful is they always assist us in developing Capital Improvement Programs and attend CIP discussions with FAA and Maine DOT.

Rick Tetrev Airport Manager

Old Business

- **Update on Solar Farm**- covered in manager’s report above.
- **Status of night approaches** to rwy 07 & 25. Review of data by FAA slated for April 2024 along with chart supplement publishing.
- **Hangar Development**- waiting on tentative approval from FAA. Two emails sent to the FAA in regards to the status of the inital application have gone unanswered.
- **Airport Courtesey Car**- no developments.

New Business

- Erv Deck showed committee QR code based payment system for airport services being used by Massachusetts airport.

Airport Minimum Standards

- The draft is in the hands of the Town Manager Dennis Simmons.

Public Comments

None

Calendar

Next regular meeting is July 19, 2023.

Adjournment

At 5:40

Current Committee Members

Steve Williams Chair 12/23

Erv Deck 12/24

Pam Brackett 12/23

Ray Soule 12/24

Mike Costigan 12/24