



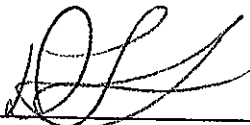
CERTIFICATE OF APPOINTMENT

(Title 30-A, M.R.S.A. § 2602)

To: **Aaron Chrostowsky**,

The undersigned Town Manager of the Town of Wiscasset does hereby appoint and confirm you as the **Interim Town Manager** for the Town of Wiscasset. Appointment is from 1/16/24 through 1/30/24


Given under my hand this 10th day of January 2024.



Dennis Simmons, Town Manager

COPY

I, **Aaron Chrostowsky**, do solemnly swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof and that I will faithfully discharge all the other duties of my office as **Interim Town Manager** of the Town of Wiscasset according to the Constitution and the laws of this State, so help me God.



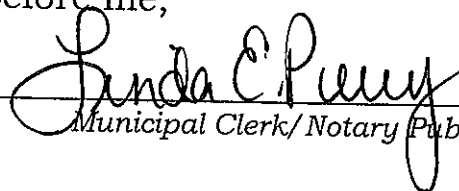
Signature

STATE OF MAINE
COUNTY OF LINCOLN, ss

01/10, 2024.

Personally appeared the above named **Aaron Chrostowsky** who has been duly appointed by the Town Manager as the **Interim Town Manager** in said Municipality, and took oath necessary to qualify them to discharge said duties for the term specified above according to law.

Before me,



Municipal Clerk/Notary Public

3a

WISCASSET SELECTBOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
JANUARY 2, 2024
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Pam Dunning, Terry Heller, Vice Chair Bill Maloney, Chair Sarah Whitfield, and Town Manager Dennis Simmons

The chair called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. Terry Heller moved to approve the payroll warrants of December 22 FY 24 and December 29, FY 24. Vote 5-0-0.

b. Terry Heller moved to approve the accounts payable warrant of December 27, FY 24. Vote 5-0-0.

3. Approval of Minutes

a. Terry Heller moved to approve the minutes of December 19, 2023. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments/Resignations – none

6. Public Hearings – none

7. Public Comment on non-agenda items – none

8. Department head or committee chair – none

9. Unfinished Business

Sarah Whitfield read a note from David McDonald indicating that staging on the Wawenock Building will be installed this week to remove a chimney. Weather protection will be installed on the scaffolding and additional planking will be installed to start the brick work.

10. New Business

a. North Point Fill Area Cleanup Contract: Dennis Simmons said this is the same as the former contract for the ash ponds with the addition of "Buy and Build America." The Project Manager has approved the contract and work can start as soon as the contract is approved by the selectboard. Pam Dunning moved to approve the contract with Sevee & Maher for the North Point area cleanup. Vote 5-0-0.

b. Huntoon Hill Grange – Operation of Beano/Bingo and games of chance approval for the year 2024. Terry Heller moved to approve Huntoon Hill Grange-Operation of Beano/Bingo and Games of Chance for the year 2024. Vote 5-0-0.

11. Assessors Business – none

12. Town Manager's Report

Dennis Simmons announced he would not be present at the next meeting and Aaron Chrostowsky will take over for him. The chair will also be absent, and Vice Chair Maloney will preside.

Pam Dunning and James Andretta indicated they will not be present at the February 2 meeting.

13. Adjournment

Bill Maloney moved to adjourn the meeting at 6:09 p.m. Vote 5-0-0.

6

PUBLIC NOTICE

TOWN OF WISCASSET

The Wiscasset Selectboard will hold a Public Hearing on Tuesday January 16th, 2024 at 6:00 pm at the Wiscasset Town Office to consider an application for a License as a Commercial Waste Disposal Hauler for:

Dave Kelley dba Reliable Waste Solutions
85 Rabbit Path
Alna, ME 04535

Public comment will be accepted. The application may be viewed at the Wiscasset Town Office during normal business hours.



Town of Wiscasset

APPLICATION FOR LICENSE AS A COMMERCIAL WASTE DISPOSAL HAULER

The undersigned hereby applies for a license as a Commercial Waste Disposal Hauler to collect, haul, transport, or dispose of Non-Hazardous Solid Waste from Wiscasset, Westport, and Alna for disposal at the Town of Wiscasset Solid Waste Facility for the licensing year ending May 31, 2024.

1. Firm or Trade Name Dave Kelley (Reliable Waste Solutions)
2. State location where business will be done: Maine
3. Have you ever held a Waste Disposal Hauler License before? YES NO

If yes, where? _____

4. Have you ever been convicted of violating a Municipal Solid Waste Ordinance and/ or State DEP Solid Waste rules and regulations? YES NO

If yes, explain: _____

(if needed, please attach your explanation on separate paper)

5. Please identify which vehicle(s) will collect, haul, transport, or dispose of waste materials from Wiscasset, Westport Island, and Alna for disposal at the Town of Wiscasset Solid Waste Facility. *Please attach your vehicle's registration and plate information.*
2024 Chevy Silverado 2500HD (could change)
6. Please identify which days of the week you intend to collect, haul, transport, or dispose of waste materials from Wiscasset, Westport Island, and Alna for disposal at the Town of Wiscasset Solid Waste Facility.

Tues, Thurs, Fri, Sat (only 2 days/week to start)

APPLICATION FOR LICENSE AS A COMMERCIAL WASTE DISPOSAL HAULER

7. I certify by signing this application that you will only collect, haul, transport, or dispose of non-hazardous waste materials from only Wiscasset, Westport Island, and Alna customer accounts for disposal at the Town of Wiscasset Solid Waste Facility.

Under penalty of perjury, I hereby swear or affirm that the information above is true, accurate, and complete to the best of my knowledge and that no relevant information has been omitted.

Dated at Wiscasset this 21 day of December 2023

Applicant's (Print Name)

Applicant's (Signature)

Business Mailing Address:

PO Box 274 Alna, ME

Physical Address of Residence:

Dave Kelley

85 Rabbit Path

Alna ME 04535

207 844-0426

STATE OF MAINE
COUNTY OF LINCOLN, ss.
_____, 20____

Then personally appeared those named earlier _____ and acknowledged the preceding instrument to be his/her free act and deed.

Before me,

Notary Public Signature

Print Name, Title

My commission expires _____

INCLUDE FEE: Resident or NON-Resident \$500.00

For Office Use

Fee Received: _____

Check No. _____

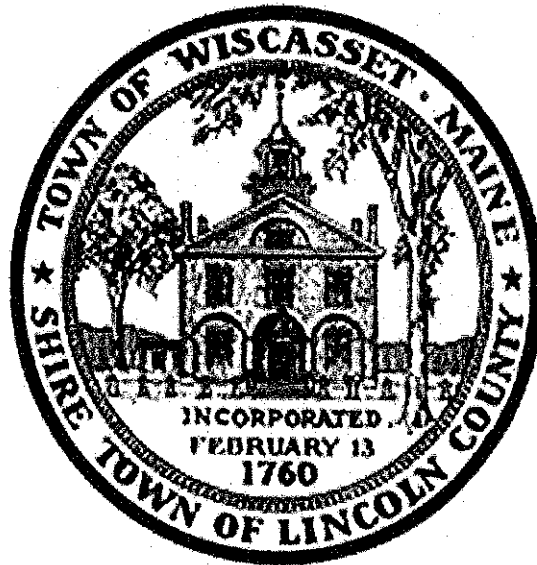
APPLICATION FOR LICENSE AS A COMMERCIAL WASTE DISPOSAL HAULER



Town of Wiscasset

8a

Town of Wiscasset December 2023 Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: Monthly Report December
Date: 01/10/2024

Airport Monthly Report December 2023

Fuel Sold

- 100LL Avgas: \$8,466.78 (1,341.81 gallons)
- Jet-A: \$ 1.29 (0.25 gallons)
- Fuel sales of Avgas in November was up by \$586.2 from November, which equates in gallons to 92.89 gallons more.
- Fuel sales of Jet-A was down by \$2,431.72 equaling 474.02 gallons less.
- The price of Avgas remained the same at \$6.31 per gallon and Jet-A remained the same @ \$5.13 per gallon.

Fuel Purchases

- 100LL: none.
- Jet-A: none.

General Comments and Operations:

- Flight activity for the month of December was 162 operations. At the end of December, we had 3,354 operations for the calendar year.
- Budget wise, we have spent 41% of the budget and have collected 17% of revenues. As noted in last month's report, most of our revenue comes after January with things such as excise taxes and land leases.
- On December 13, FAA and MDOT officials came to the airport and met with our Town Manager, Dennis Simmons, our consultant from Stantec, and me. We did a walking inspection of the runway construction project done in 2022. Their assessment was positive with a few areas that need addressing with the contractor. The new runway was much needed and we are fortunate to have it. We continually get words of praise on the new and improved runway from transient pilots that have been coming here for years. Here is one comment on a Christmas card that we received from just such a pilot, "P.S. We LOVE the new runway (happy face)."

Respectfully submitted,
Rick Tetrev



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Engert, Code Enforcement Officer
Re: Monthly Report- December
Date: 1/11/2024

I issued 4 Internal plumbing permits and 3 building permits so far in the month of December, 2023. On the CEO side of things, I have been dealing with, or resolved issues at:

- 1-High St- Tree Removal
 - 2-Main St- Picnic Tables
 - 3-Water St/Middle St-Rats
 - 4-Page St/Sea Basket Restaurants-Rats
 - 5-MacDonald's Restaurant- Rats
 - 6-Hodge St-Debris
 - 7-Gardiner Rd/Langdon Rd-MH Junk & Debris (DONE)
 - 8-Lowelltown Rd, Rounded Pig, LLC
 - 9-Main St, Water issues
 - 10-D. Grover/Grover Ln-MH placement
 - 11-Camper Trailers as year-round residency:
 - Old Bath Rd/Croxford-Rogers
 - Dorr Rd/MacLaren's
 - Bradford Rd/Tony Colby
 - Fowles Hill Rd/Shea Rd
- Several other various issues including:
- 2nd Notice of Violation to Rounded Pig, LLC
 - 1-Directional State Sign Permit
- Telephone Conversations:
- Maplewood Trailer Park expansion-2 units
 - Bryce Young camper residency temporarily during new home construction

Respectfully submitted,

Bruce Engert, CEO, LPI, BO



Town of Wiscasset

ECONOMIC DEVELOPMENT REPORT

To: Dennis Simmons, Town Manager
From: Aaron Chrostowsky, Economic Development Director
Re: Monthly Report, December, 2023
Date: January 11, 2024

This month's seemed busy despite being broken up with several holidays! I am starting to settle in, develop some routines, and dig a little deeper into my role as Economic Development Director. I believe some progress has been made on several key initiatives.

Airport

December meeting canceled and researched requested information on EV Charging stations and EV Cars for a loaner car.

Broadband

There is no change from last month; there is Nothing to report.

Business Recruitment/ Retention

I continue to develop a comprehensive business directory of all Wiscasset Businesses. Eventually, I would like to use this mail or email information to businesses regarding possible funding opportunities. Also, we will begin to make formal business visits from this list.

I have met with or arranged a meeting with the following businesses: Wiscasset Area Chamber of Commerce, Wiscasset Ford, Wiscasset Marketplace, First National Bank, and Maine Tasting Center. More to come...

I am working with the owner of two Nantucket Lightships regarding the possibility of relocating to Wiscasset. They have restored one Lightship – it is currently used for corporate charters. It could be nicely used as a restaurant, bed and breakfast, retreat, or charter. He is willing to sell to a local investor.

I will advertise the availability of funding for small businesses through the State of Maine Community Development Block Grant program. If you are a small business interested, please contact my office ASAP. A letter of intent is due on February 23, 2024.

Communication

I participated in my first Chamber Chat with Pat Cloutier, Executive Manager of the Wiscasset Area Chamber of Commerce at Lincoln County Television Studios. The Chamber Chat aired on Wednesday, December 27, 2023, at 7 AM on LCTV Channel 7.

Business View Magazine has agreed to publish an article about Wiscasset and Wiscasset Municipal Airport. Industry executives read this magazine. This will be an



Town of Wiscasset

excellent opportunity for Wiscasset to display itself to the world. I spent a lot of time developing a list of vendors and local businesses for them. Also, I have been in contact with Bob Bond. I would like to hire some professional pictures of the Town to be used for the article.

MMA will be doing a feature on Wiscasset. Similar to the kick-off series article about a lovely community in central Maine, Wayne. 🌀 (See attached)

Next month, I hope to have a plan for changes to the Town website.

Comprehensive Plan Committee

I attended the Comprehensive Plan Committee on Wednesday, December 13, 2023. The Committee discussed chapter rewrites and developing a survey. I have spent a considerable amount of time gathering data for this project and begun building tables. Our next meeting is Wednesday, January 10, 2024.

Economic Development Committee

At the December 19, 2023, Selectboard Meeting, the Board approved the concept of a new for Economic Development. The Board requested that the Economic Development Director be the Chair of the new Committee. And that the Committee is Ad Hoc, and it is clear that it is advisory. So, the new name for the Committee is Ad Hoc Economic Development Advisory Committee. The Board requested that I make a few changes to the draft directive and that they approve the directive at a later meeting. I have begun to advertise for the new Committee. I have started receiving applications; I would like to wait until the end of January before we make decisions about interviews and appointments.

GIS Mapping

I arranged to meet with a GIS Mapping provider, CAIGIS, on Tuesday, January 9, 2024, to discuss their services. (See attached brochure) Also, I received pricing for their services. Dennis and I would like to use some of the remaining ARPA funds to purchase this product. The initial setup cost is for developing a website module linked to the Town website and converting all tax parcel data. I anticipate placing their hosting, maintenance, and update services in the next fiscal year's budget. GIS Maps will be helpful for multiple parties, both staff and residents. They will have property tax parcel data, highways, natural resources, sewer and water, and zoning information. These maps will be accessible on the Town website. See another Town that uses the same vendor...

Camden

<https://maps-camdenme.hub.arcgis.com/>

Newcastle

<https://next.axisgis.com/NewcastleME/>

Rockland

<https://next.axisgis.com/RocklandME/>

Rockport

<https://next.axisgis.com/RockportME/>

Warren



Town of Wiscasset

<https://next.axisgis.com/WarrenME/>

Westport Island

https://next.axisgis.com/Westport_IslandME/

Mason Station

I continue communicating with the Mason Station Redevelopment Group to discuss their project. I have facilitated another meeting for February 7, 2024, with the Mason Station Redevelopment Group and another party that has expressed interest in the town property surrounding the station. Both parties seem interested in collaborating.

I agreed to assist Mason Station Redevelopment Group with its community engagement plans. I am working with them to help promote their survey and assist them with organizing public meetings about their project.

I have contacted the Town attorney to guide the potential sale of tax-acquired land. Stay tuned for more information.

Old Ferry Road Property

Nothing to report at this time.

Off-Shore Wind

Nothing to report at this time.

I will arrange for a Governor's Energy Office representative to attend a Climate Action Team meeting.

Rail

Nothing to report at this time.

Tax Increment Financing

I attended a "Basics of TIFs" workshop by the Midcoast Council of Governments on Wednesday, December 20, 2023. I found the workshop helpful. I arranged another meeting for Dennis and me to be held on Wednesday, January 10, 2024, with them and LCRPC to specifically discuss the possibilities of creating a TIF District along the Bath Road Commercial District and the Downtown/ Waterfront District.

Town Properties

I arranged a meeting on Thursday, December 28, 2023, for Dennis and me to meet with an architect from Artifex Architects & Engineers I have worked with in several communities on different projects. The purpose of this meeting was to tour the Municipal Building and determine the next steps in conducting a "Facilities Needs Assessment."

Training and Memberships

I will attend a Marketing Talk at the Chamber on Friday, January 12, 2024, at 10 AM. I am scheduled to attend a workshop on February 7, 2024, for Congressionally Directed Spending & Community Project Funding at LCRPC.



Town of Wiscasset

I will attend training on February 8, 2024, to obtain DEP Certification in Erosion and Control Practices. Maine law does require that any “contractor” working in the municipal Shoreland Zone must ensure an individual certified in Erosion and Sedimentation Control Practices (ESC) by Maine DEP is present on the site during all phases of soil disturbance and is responsible for the installation and maintenance of any Best Management Practices (BMPs).

Waterfront

I attended the Waterfront Committee meeting on Tuesday, January 9, 2024, and will attend again on Tuesday, January 23, 2024. I am working on updating the recreational pier expansion proposal for this budget season. And the Waterfront Committee is working on an ambitious proposal they will present to the Selectboard shortly. The Waterfront Committee heard a proposal and looks forward to helping them with the proposal. Stay tuned for more soon!

Other News:

I appreciate the confidence Dennis, and you have given me by appointing me, as your Interim Town Manager during his vacation from January 16 through January 29. If you need anything during that time, please don't hesitate to contact me at (207) 882-8200 Ext. 8 or economicdeveloper@wiscasset.org

In Conclusion

I believe the future is bright for Wiscasset. Wiscasset is a special place to live, work, and play. I'd encourage us to remember that with every step we make over the next couple of years. Wiscasset is on the upswing; let's continue...with prudent public policy decisions and stay out of the negative limelight. Go Team Wiscasset!

If you have any questions or concerns, please don't hesitate to contact me at (207) 882-8200 Ext. 8 or economicdeveloper@wiscasset.org.



WHERE *in* MAINE?

Wayne, Maine, Kennebec County,
Incorporated 1798

By Rebecca Lambert / Municipal Issues Specialist

*Water flowing from Lovejoy Pond
over the North Wayne Dam*

The "Where in Maine" series will showcase the more whimsical sides of our communities. One city or town from each of the counties in Maine will be explored focusing on their vibrant downtowns, historical landmarks, and other places, as well as the things that make each Maine town or city unique.

Photos in this series by Rebecca Lambert, MMA

Nestled in the most western part of Kennebec County, between Pocasset and Androscoggin Lakes, sits the charming little downtown of Wayne. Antique shops, gourmet foods and crafters' shops line the street offering a walkable downtown community with a general store, quaint parks with water views and an ice cream shop. Incorporated in 1798 and named after Revolutionary War hero, General Anthony Wayne, this small, quintessential Maine town, has a substantial summer population and represents Maine with a rich history, a treasured library, and a vibrant and passionate community.

Spanning approximately 25 square miles, Wayne boasts water frontage on several different bodies of water. All these bodies of water are part of the Thirty Mile River, which is a chain of lakes, ponds, and rivers used by Native Americans and early pioneers traveling down the Androscoggin River to the Sandy River Valley, and include: Androscoggin Lake, Pocasset Lake, Pickerel Pond, Wilson Pond, Lovejoy Pond, Berry Pond, and Dexter Pond along with several rivers and streams, making it a popular destination to recreate in any season.

In 1909, residents noticed the increased usage of Pocasset and Androscoggin Lakes for recreational purposes and felt the need to protect and encourage these activities. The idea of a yacht club was born to help ensure access and fish and game in and around the waters were protected, while also being an attractive addition to the town. With support from the townspeople the Androscoggin Yacht Club was built, and the first regatta was held in 1910.

The club struggled financially during World War II, but has managed to survive for over a century, with membership growing particularly in the last 40 years. In the summer, sailing lessons are available but are on hold for the 2023 season unless they can find a sailing instructor. Swimming lessons are also available to members and nonmembers. Nonmembers can schedule lessons through the Ladd Recreation Center.

The Ladd Recreation Center was a gift to the town of Wayne from residents George and Helen Ladd. The Ladd's were a quiet couple who were devoted to family and had a special sense of responsibility for the common life. They deeply cared about their community and selflessly gave their time to countless efforts in life, were passionate about the activities of young people and were strong partisans for the performing arts.

This gracious gift has enhanced the lives of students and will continue to do so for generations.

With the yacht club and later the Ladd Center fulfilling recreational needs, a small group of residents came together to form the Cary Memorial Library in the 1880s, which operated out of private homes until getting a permanent home in 1938.

The library is a staple in the community and carries approximately 11,000 titles at any given time. It also belongs to the Maine Regional Library Service, which is a service that links libraries across the state. You can browse for, and reserve materials using this service and pick them up at the local library near you. Along with books and magazines, the library offers five computer terminals with wi-fi and a printer to use. In an area underserved by internet access, you can often find people parked in the parking lot when the library is closed to take advantage of their strong wi-fi signal.

The Friends of the Library is an active volunteer group whose fundraising efforts support the operation of and the programming at the library. Their efforts have provided financial assistance for a major renovation in 2013 that included handicapped access throughout the building and climate controls. The library was also able to purchase the Williams House located across the street, which provides the community with a space to hold auctions, public lectures, and meetings of all sorts.

If all this reading and recreation has made you feel famished, there are a few options to satiate your hunger. The Wayne General Store is a small community store and cafe where you can find a little bit of everything. Fresh breads and pastries, sandwiches, and breakfast can be purchased alongside a souvenir "Where the hell is Wayne, Maine" t-shirt or a pack of local craft beer.

Not digging a café? Head over to what is probably the most popular spot in town, Tubby's Own Ice Cream. For over 20 years Tubby's has been making their own ice cream, hot fudge, and toppings from scratch. With several flavors to choose from, you are bound to find one that suits your palate. They also offer food items such as infamous lobster rolls and lobster stew, other sandwiches, and a foot long hot dog to name a few.

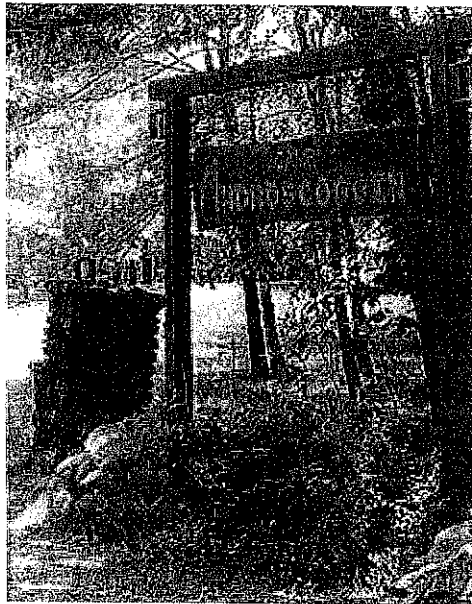
In the name of research, I am happy to report that their sea salt caramel m'oreo flavor was delicious and their homemade chocolate sprinkles were divine.

While enjoying ice cream, you can walk along the village dam or sit by the pond. After you are finished, there are antiques shops and a gourmet food store to peruse.

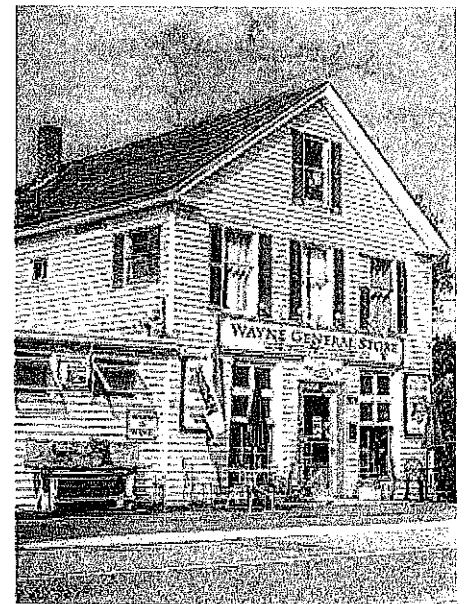
When venturing away from the village area you will find another local commodity, Stevenson's Strawberry Farm where people gather to not only pick strawberries, or peas when in season, they also



Androscoggin Yacht Club: A member organization dedicated to promoting recreation for people of all ages



Camp Androscoggin: An all-boy summer camp for both national and international campers, one of the oldest summer camps in the state.



A staple in the community in the heart of the village area, the Wayne General Store has a little something for everyone who stops in.

go to share recipes or chat with a neighbor or new friend they just met. Scattered around the area you will find their farm stands where they sell picked strawberries in addition to fresh vegetables, baked goods and other items from local farms and shops.

As you can imagine, they are a major contributor and supporter of the Wayne Strawberry Festival that occurs every July. This year will mark the 20th year of the festival.

There are endless spots to hang out by the water. One popular area is at the North Wayne dam, next to an old brick building that used to be the town office. On any sunny summer day, you will find people splashing in the cool water to escape from the summer heat and humidity. Likewise, in the village area, behind Tubby's, is another well attended hangout spot to cool off.

Wayne is home to one all boy summer camp that is open to campers aged 8 to 15 from national and international locations. Sessions include activities you would assume to find at a summer camp like swimming, fishing, and kayaking, but these campers also get to compete against other camps in sports tournaments, such as baseball, basketball or soccer or participate in a plethora of arts and craft options and culminates with a talent show at the end of the camping session.

According to Wikipedia, John F. Kennedy, Jr. and Robert Kraft, the owner of the New England

Patriots, are alumnus of Camp Androscoggin, as is Jeffery Lurie, the owner of the Philadelphia Eagles. The Wikipedia page cheekily points out that Camp Androscoggin alumni have won seven Superbowl's as NFL owners.

Not only are there things to do in the summer, though one must admit summer in Maine is sublime, Wayne has an active snowmobile club, Thirty Mile Snowmobile Club, and the bodies of water in the area are ripe for ice fishing. For those partial to snowshoeing or cross-country skiing, there are several trails and lakes to use.

Several businesses offer open houses near the holidays that help to keep the sense of community alive during the darkness of winter. The Wayne Community Church publishes a newsletter year-round (available online) with updates on events happening within the community, business listings, and other community news. Of course, the library is always a warm place to gather for those wanting to escape the winter weather and the library annex, the Williams House, hosts meetings, lectures, poetry readings, and other events.

Regardless of the weather, Wayne is a beautiful Maine town overflowing with culture, history, and beauty (and really good ice cream!) Whatever season you enjoy, it would be worth the trip to explore all that this bucolic town has to offer you. ▲



This small brick building is located next to the North Wayne Dam and used to be the town office.



Tubby's Own Ice Cream and the Wayne Post Office sit next to each other in the village area of Wayne.



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager
From: Erin Bean, EMS Director
Re: Monthly Report- December
Date: 1/4/2023

December 2023 Monthly report

City Name	Number of Runs	Percent of Total Run
Wiscasset	42	62.69%
Dresden	12	17.91%
Westport Island	7	10.45%
Alna	4	5.97%
Damariscotta	1	1.49%
Woolwich	1	1.49%
	Total: 67	Total: 100.00%

December was a good month at the station we had two new trucks that both were in service. We are working out the kinks in the new truck. Sugarloaf rescue will fix the issues in January. This month we had another protocol rollout for EMS that requires Narcan to be left behind in the event that there is an overdose. This was a training that all providers in Wiscasset had to take and now we are carrying it on the Ambulance. This class taught our providers the important information to pass on to the family and friends in the event that the patient re-overdoses. Starting in February the new Maine state protocols will be rolled out, all crew members have been working diligently to get the continuing education done. Two months ago, one of pieces of equipment we utilize the "king Tube" had a recall due to the FDA pulling their approval as a medical device. We have transitioned from King Tubes to Igels. This required a class for providers to learn the new product. We incorporated our quarterly training with the CPR devices and it was a great training! Kirsten Emerson is now a Nationally registered Paramedic! She has worked diligently and we are so glad that she is a full-time member of our team!!



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: Monthly Report-November
Date: 12/8/23

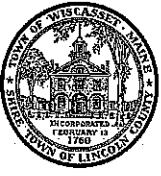
Operations:

The fire department responded to 12 calls for service during the month of November. This is below the average for the past few years but the same as last year's calls for service for the same time period. Of the 12 calls, 10 were in Wiscasset. We responded to Boothbay and Dresden each one time.

The calls for November break down as follows: 6 motor vehicle accidents, 1 structure fire response to Dresden – cancelled enroute; 2 fire alarms; 1 station coverage – Boothbay; 1 smoke investigation; 1 propane call.

On November 17, the Wiscasset Fire Department proudly took delivery of our new tanker. With the overwhelming support of the voters and citizens, we were fortunate enough to be able to purchase a new Pierce / Freightliner 2,100-gallon tanker that will serve our community for many years to come. We look forward to getting the new tanker in service as soon as our members have completed orientation and driver training. Look for it on the road soon. Thank you again.





Town of Wiscasset

Training:

Training this month included preparing our equipment and facilities for the colder winter months. We took our brush truck out of service and closed the training building at the training site. The rest of the month was spent training on the new tanker with orientation training by the dealer on November 28 and 29.

Staffing:

Our staffing levels increased by 2 members this month. Braden Peaslee and Chance Blagdon were voted on for a 6-month probation. Braden comes from the Junior Firefighters program and has recently completed his Basic Firefighter Academy. Chance is a recent high school graduate and is the grandson of former Assistant Fire Chief John Blagdon. We look forward to working with both of them for many years to come.

Events:

On November 1, all hose and ground ladders were inspected and tested by our contractor, Failsafe, Inc. This equipment needs to be inspected and tested annually. A task that used to take the department a month of training nights is completed by the contractor in about 4 hours, giving the department 3 extra valuable training nights.

We were also pleased to be able to help the Parks and Rec Department decorate the town's Christmas tree on the common.

Financials:

At 42% of the way through the fiscal year, our budget stands at approximately 28% expended. Some expenses for this month include the cost of hose and ladder testing and the price increase of the new tanker chassis that was passed on to the apparatus manufacturer (Pierce) from the chassis manufacturer (Freightliner). An increase was expected and was negotiated in the contract to be capped at \$10,000. The increase exceeded that amount and was absorbed by the apparatus manufacturer.

We hope everyone had a very Happy Thanksgiving and wish you all a very safe and Merry Christmas and Happy New Year!!

Respectfully submitted,

Rob Bickford, Chief



Town of Wiscasset

WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: Monthly Report-December
Date: 1/8/2024

The Wiscasset Police Department responded to 502 calls for service in the month of December. For 2023 the department responded to 5,835 calls for service in total.

Officers performed 205 Motor Vehicle Stops and responded to 13 motor vehicle accidents.

There were 26 arrests for the following:

- Warrant
- OUI (alcohol) 3
- Theft by Unauthorized Taking or Transfer
- Attachment of False Plates
- Unlawful Furnishing Schedule Drugs
- Unlawful Possession Schedule Drugs
- Aggravated Domestic Assault
- Motor Vehicle Speeding 30+ MPH

Cruiser 107 had a mechanical issue with the driveshaft and was once again out of service for several weeks.

Officer Hilton has completed his field training and beginning in January will be on his own filling our last full-time position.

Both Officer Farrell and Hilton have been accepted into the next MCJA training class which is scheduled to begin on Jan. 16th, 2024. The academy training program will run for 18 weeks. We anticipate random coverage issues with them both being out at the same time but I feel it will be worth it once they get back and we will be fully staffed going into the summer months.

On December 18th and 19th, the department was prepared to respond to any storm-related calls. We want to thank Public Works for their assistance with keeping roads open, safe and for helping with any calls we responded to.

Larry Hesseltine
Submitted 1/8/2024



Town of Wiscasset

Police Report

9-1-1 CHECK	11	MEDICAL EMERGENCY	11
ABANDONED MV	1	MENTAL HEALTH (PD's ONLY)	1
Administrative	1	MISSING PERSON	1
ALARM BURGLAR	18	MOTOR VEHICLE ACCIDENT	13
ALARM HOLD-UP	1	MOTOR VEHICLE STOP	205
ANIMAL COMPLAINT	4	OUI DETAIL	1
ASSIST CITIZEN	16	Parking Enforcement	2
ASSIST OTHER AGENCY	5	PARKING PROBLEM	2
ATTEMPT TO LOCATE	3	PEDESTRIAN CHECK	2
CIVIL COMPLAINT	1	POLICE INFORMATION	7
COMMUNITY POLICING	5	PROPERTY CHECK	68
COMPLIANCE CHECK ON INMATE	1	Records Request	1
DISABLED MV	3	School Resource Officer	11
DOMESTIC DISTURBANCE	5	SPECIAL DETAIL	6
DRUG INVESTIGATION	2	SUSPICIOUS ACTIVITY	7
ERRATIC OPERATIONS	27	THEFT / FORGERY / FRAUD	8
ESCORT/TRANSPORT	1	TIPLINE INFORMATION	1
FIRE OTHER	1	TRAFFIC CONTROL	4
FIRE STRUCTURE	3	TRAFFIC HAZARD	9
FOUND/LOST PROPERTY	5	TRESPASSING	1
HARASSMENT	1	UNWANTED SUBJECT	1
HARBOR MASTER	12	VIOLATION OF BAIL CONDITIONS	1
		VIOLATION OF PROTECTION	
LOUD NOISE	1	ORDER	1
Med Take Back	1	WARRANT ARREST	2
		WELFARE CHECK	7

502



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: Monthly Report - December 2023
Date: 1/10/24

December, 2023!! Did not disappoint!

We continued to build on the greatest start to a fiscal year we have had here for the Wiscasset Parks & Recreation Department / Wiscasset Community Center.

December started off participating in and supporting the efforts of the many different organizations (Wiscasset Area Chamber of Commerce, Wiscasset Creative Alliance, Partners in Education, Wiscasset Schools, the Congregational Church, the Town of Wiscasset Appearance Committee and many others) bringing the Market fest Weekend Events to the town of Wiscasset and its residents. Starting off the weekend on Friday with activities and shopping on Main Street, followed by our first Merry & Bright Light Parade.

Saturday and Sunday brought more downtown activities and shopping along with a couple other big highlights. We were able to hold our Annual Tree Lighting on Saturday evening, highlighted by the singing of the Wiscasset Schools Chorus w/ Carol Drury & Warren Cossette. Sunday was highlighted by the horse and carriage rides (hopefully the weather will cooperate better next year for this part of the weekend).

The Christmas lights in the downtown area have been staying on for the most part this season, after replacing a number of the weakened outlets. Thank you again to our volunteers and staff for their help putting the lights up and keeping them on.

Youth Basketball is in full swing, with games being played with CLC, Bath & Boothbay at the 3rd, 4th, 5th & 6th grade levels. Our Peewee and Mites divisions are skill-based programs with great participation.

Our 2023-24 fiscal year (first 6 month's (\$264,293 (Town Office, 40.66%) is approximately \$26,000 ahead of last year (\$238,406, Town Office), which was also a record year, staying on track for our anticipated revenue projections (\$650,000). Expense wise we are also holding our own at \$498,741 (42.94%). While the current budget year is 6 months in or 50%, we are showing that we are below in both revenues (9%) and expenses (7%). While we still have a couple of open positions, we have **been unable to fill them with qualified people.**

While we still have all of our regular scheduled programs and activities going on, we continue to work on enhancing or bringing new activities, events, etc. to everyone within the community. Our numbers (membership, participation and registration, expenses and revenues) continue to grow, showing that people are finding out about us and want to be a part of and support the Wiscasset Community Center / Parks and Recreation Department.



Town of Wiscasset

Program Updates

Our WCC programs and activities continue to have great participation. Registration is always open for the many different opportunities to learn how to swim, build social and physical skills, compete in area sports and support local community! As our winter sports get started and are in full swing, special events, winter tournaments and spring sports are just around the corner.

Swimming lessons – 76 registrations
Karate – 19 registrations
ASA – 61 registrations
Parent-tot Swim Lessons – 16 registrations
Splash Swim Class – 13 registrations
Unsinkable Swim Team & Club – 21 registered
Pickleball – averages between 16 – 20 players daily
Youth Basketball – **107 registrations**
Adult League Basketball – **48 registrations**
Cornhole – averages around 28 players weekly

We held a Christmas Vacation (3 days) that stayed in house with no trips.

Our swim team is practicing, competing and getting ready for their meets throughout the season, working hard for personal bests as well as to qualify for states!
We are the Home Pool for the High School Swim Teams from Wiscasset/Boothbay, Hyde and Lincoln Academy.

Building and Grounds Updates

December was nice to us as far as the warmer weather, but we did have a major storm that knocked out power to many including the WCC. This gave us the opportunity to run the generator (which is in need of replacement and also hooked up with an automatic switch). With the warm weather we have not been able to build an ice-skating area again this year.

Basketballs and storage bins have been purchased to help build our programs and also protect our investments.

A portion of our new tables and chairs have been purchased, using part of the \$25,000 donation. The Christmas lights continue to be checked daily, working around the weather and through the replacement of outlets. As mentioned in last month's report, we have had to replace a number of outlets this year.

We were able to show off our great facility to the Town of Scarborough and their feasibility committee as they look into the possibility of building a Community Center in their town. While showing our facility, we were able to show how space is definitely an issue that we are dealing with daily. The building is being used every day, with wants for more space and more programming being asked about on a regular basis. We will be looking into funding options for enlarging our footprint, building on an expanded fitness area, additional rooms for classes, storage areas and child care facility.



Town of Wiscasset

Community Events

We were happy to help with the preparation and organizing of the Marketfest Events, along with the Annual Tree Lighting.

Our monthly ARC Blood Drive was held on Friday, December 8th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment. Our next scheduled drive is scheduled for Friday, January 12th.

Upcoming WCC, Partnerships & Community Events

Wednesday, January 3rd & 17th – (WSC) Senior Dinner, 4:30p

Friday, January 12th – ARC Blood Drive, 10:30a – 3:30p

Father /Daughter Dance – Friday, February 9th

**WINTERFEST – ANNUAL FUNDRAISER for the COOPER-DIPERRI SCHOLARSHIP
(Week of February 11th – 17th)**

Winter Tune-Up Tournaments – March (TBD)

Annual Easter Egg Hunt – March 30th

Worm fest (June???) - Stay tuned for details

Financial update:

As mentioned above, we are trending in the right direction both revenue and expense wise. As mentioned last month we received an anonymous donation of \$25,000 (not included in revenue), we were able to have the Town Selectmen accept the donation in November. We are currently working on purchasing some of the designated expenses associated with this donation. Our numbers are continuing to prove themselves, making the department more visible to not only Wiscasset residents but also our neighboring towns and communities. We are working on becoming the Midcoast hub for the region's recreational needs.

We have brought in 40.66% of our anticipated revenue within the first six months of the new fiscal year, while expending 42.94% of our total budget.

When looking back over the past calendar year, I want to share a couple of numbers that I am very proud of. Our year snap shot through myrec includes a few different numbers that are broken out into separate revenue lines on the Town Office side of the books.

January 1st – December 31st, 2023

- **\$712,943 - Total number processed through Myrec (Biggest year on record)**

This number includes the Special Revenue lines;

An anonymous donation of \$25,000,

Our Unsinkables Swim Team (\$6790),

the Senior Center Meals (\$8947),

Senior Center Memberships (\$965),

Scholarship Funds raised (Cooper Diperri Scholarship - \$11,940),

Midcoast Football League (\$13,696) and the



Town of Wiscasset

Midcoast Cal Ripken & Babe Ruth League (\$18,685).

After excluding these Special Revenue lines, the total revenue for the WPRD/WCC for the past calendar year is \$626,920 (projected estimated revenue of \$650,000 for fiscal year 2023/24). While these numbers don't show the expense side of things, the amount of funds we (WPRD/WCC) have been able to bring forward over the past three fiscal years into the general fund speak for themselves (surpassing estimated revenues each of the past two years, while under spending our total budget by more than \$100,000 in 2020/21(Covid year)). Our total numbers in previous years (processed through Myrec) also include several special revenue lines (not broken out for this report),

- \$574,369, Jan 1st – Dec 31st, 2022
- \$498,466, Jan 1st – Dec 31st, 2021
- \$271,784, Jan 1st – Dec 31st, 2020
- \$419,879, Jan 1st – Dec 31st, 2019
- \$411,657, Jan 1st – Dec 31st, 2018
- \$454,255, Jan 1st – Dec 31st, 2017
- \$444,190, Jan 1st – Dec 31st, 2016
- \$349,493, Jan 1st – Dec 31st, 2015

Our revenue numbers have increased steadily over the past few years after many years of staying fairly steady.

Our ability to run and maintain this facility (WCC), maintain the grounds, maintain all of the towns sport fields and still be able to offer all of the many programs, activities and events with limited staff, amazes many of our fellow parks and recreation partners.

Director's Note:

As I have mentioned previously,

These reports are a snapshot of the many different things that happen here at the WCC/WPRD.

Not everything we have going on is always mentioned in these monthly reports, that either happens on a daily, weekly or monthly basis.

We currently see anywhere from 100 to over 250 people daily using our facility in one way or another. These numbers are conservative considering that we have many activities, meetings and programs held here at the WCC that patrons don't have to check in through our card system for (preregistered participants, cribbage, cornhole, swim lessons and teams, dinners, meetings etc.). Our membership are the only card holders who have to swipe in and out when using the facility. We are open as a facility to members and non-members alike throughout the Midcoast Area and the US (Silver Sneakers & Renew Active Members), allowing participation in all of our programs, building a greater community!

The WCC / WPRD is a business/department that provides a great service to the community of Wiscasset and beyond! This department continues to have great success, much of which is due to the great dedication of the WCC Staff (most of which are part-time employees, currently only 3 of the 5 full-time positions are filled), the outside partnerships with organizations (WACC, WSC, WCA, PIE and others), our Community Partners and all of the volunteers associated with youth sports, community events, programming and activities throughout the WCC/ WPRD and the Midcoast Area. We look forward to the future, building community amongst the Towns in the Midcoast Area!

Happy New Year!

Duane Gould



Town of Wiscasset

HARBORMASTER REPORT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltnie, Harbormaster
Re: Monthly Report- December
Date: 1/8/2024

- AM/PM Harbor Checks and Patrols
- PW made several repairs to the Rec floats (normal wear and tear)
- Storm Checks
- Callie worked on the online mooring program getting it ready for the 2024 season.
- The Waterfront Committee meeting was canceled for December.
Talked with Ben Day again regarding his boat on a Town Mooring, he was planning on attending the Waterfront meeting that was cancelled. He still has not paid anything towards the mooring rental.
- A lot of debris washed up during the storms. PW will pick up debris at their convenience

Larry Hesseltnie
Submitted 1/8/2024



Town of Wiscasset

SHELLFISH WARDEN REPORT

To: Dennis Simmons, Town Manager
From: Hunter Farrell, Shellfish Warden
Re: Monthly Report-December
Date: 1/8/2023

Areas Checked:

Clark's Point, White's Island, Pottle Cove, Hilton Cove, Mason station, Cushman Preserve, Back River, Berry Island, Eaton Farm, Young's point, Chewonki Creek, Montsweag Brook.

Diggers Checked: 0

Warning Issued: 0

Summons Issued and to Whom: 0

Narrative:

No diggers encountered on the flats.



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: Monthly Report-December
Date: 01/10/24

PLANT OPERATIONS DISCHARGE PERMIT TESTING RESULTS:

Average Plant Flow	0.343 MGD
Licensed flow per day	0.620 MGD
Percent of average flow per day to license limit	55 %
Total Rainfall per month	7.15 inches
BOD EFFLUENT LAB RESULTS (mg/l)	
For monthly average	5.75 mg/L
Weekly average	9 mg/L
Daily max.	9 mg/L
All within license limits	YES
BOD Effluent Removal %	95.7 %
Required%	85 %
TSS EFFLUENT LAB RESULTS (mg/L)	
Monthly average	6.5 mg/L
Weekly average	9 mg/L
Daily max.	9 mg/L
all within license limits	YES
TSS Effluent % Removal	94.6%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
BACTERIA RESULTS	
Fecal (tracked Year-Round) Instant Daily max	131 cfu/100m
Geometric Mean (13)	
Enterococci (April 15 – Oct. 31) Instant Daily	5.86 cfu/100 ml
max(8)	
Geometric Mean (54)	Starts 4/15/2024
	Starts 4/15/2024
	0.15 mg/l
	0.08 mg/l



Town of Wiscasset

BUDGET: With 50% of the fiscal year gone, the Sewer Department has spent 42.93 % of its budget. With 50% of the fiscal year gone, sewer billing revenues have brought in 52.89% of the amount needed to meet this fiscal year's operating budget.

A WILD MONTH FOR WEATHER: Wiscasset Sewer Department recorded 7.15" of precipitation for the month of December. The storms and high amount of rainfall caused numerous high water and power outage alarms, and kept plant employees battling to keep the sewer system running properly. We were largely successful, but still had some spills and violations to report as you will see below.

GENERATOR NEWS: The four new permanent backup power generators (giving us 8 permanent and 4 portables for our 18 pump stations) went on-line on Thursday, 12/14/2023. The following Monday, 12/18/2023, the big wind and rainstorm hit and, minus one small hiccup, the generators worked beautifully!

BIG STORM #1: On 12/11/2023, a big rainstorm arrived, dumping 3.45" of rain in Wiscasset. The downpours overwhelmed the undersized pump station #3 at 341 Bath Road. A septic truck was summoned for an emergency pump-out, but it did not arrive before the station began to overflow. I reported the spill to Maine DEP. Once the septic truck arrived, 2 loads were pumped out of the station's wet well before things settled down and the station's pumps could handle the flow.

BIG STORM #2: On 12/18/2024 the big wind and rainstorm hit Wiscasset, and I am happy to report that there were no sewer overflows or spills during that storm. The rainfall totals were a bit less than the previous storm (0.54" and 0.76" over the 2 days), but it was the wind that did the damage, tearing off part of the roof of a chemical truck making a plant delivery, and ripping away eaves flashing and peeling back the rubber roofing on the sewer plant blower building.

CONFERENCE AND TRAINING: Wiscasset employees and Maine State Sewer License holders, Rob Lalli, Ray Bellefleur and David Gagnon, attended the annual Maine Rural Water Association Conference in Bangor, on 12/5, 6, and 7, 2023. There they attended classes to earn required education credit hours for maintaining their sewer licenses.

MIXER FAILURE VIOLATION: A mixing pump at the head of the sewer plants final contact tank died. Unfortunately, it was discovered after 2 samples for fecal coliforms had already gone to Maine Coast Labs for testing, on 12/27 and 12/28/2023. One of the sample results came in above our fecal coliforms permit limit of 31 cfu/100ml. That result was 131 cfu/100ml. The lab notified us immediately, which sent us on a search for the problem. We found the mixing pump burned up and replaced it. After letting it run for a bit, we took another (3rd) effluent fecal coliforms sample to the lab.

Sure enough, the second sample result was a violation at 43cfu/100ml. The 3rd test result, however, was in compliance, at 15 cfu/100ml. Maine DEP was notified from the start and was kept abreast of how this all worked out. All subsequent fecal coliforms results have been in compliance.



Town of Wiscasset

ANOTHER SPILL: On 12/13/2023 we were alerted to a possible sewer main break on Route 1, about 250' south of pump station #16 at 543 Bath Road. Upon arrival we found water bubbling to the surface in the roadside grass. It was sewage, and it was gurgling out of a buried manhole cover. I reported the find to Maine DEP. We then looked to see liquid begin to spill from a manhole near the driveway at pump station #16. We hurried to the pump station and found that the VFD controls for the pumps were both in the OFF position. We clicked them ON and the pumps turned on, with all spilling stopping. It seems that the controls may have been mistakenly left off when the new generator was being hooked up there the previous day.

OXFORD SEWER PLANT TOUR: On 12/12/2023, Rob Lalli, Town Manager Dennis Simmons, Selectman Bill Maloney, and Bill Olver of Olver Associates, toured the hi-tech modern sewer plant in Oxford, Maine. We were exploring possible options for Wiscasset, now that our plant will be moving.

Oxford Sewer Plant is a state-of-the-art filtration plant which occupies a smaller land footprint than conventional types of sewer plants. The facility is entirely indoors (though part of it is exposed to the outdoor air within a large screened-in porch) with all tanks covered with metal plating. Tanks and equipment are all housed within the barn-like building. The exterior of the building gives no clue that it is a sewer plant and easily blends in with local architecture. There is no smell (they have air scrubbers for odors) and there are no noisy blowers or pumps to be heard outside.

It was quite an enlightening tour, but this is new and expensive technology which may be cost prohibitive for Wiscasset.

CHLORINE SENSOR GOES WONKY: On 12/15/2023, the total residual chlorine sensor at the head of the chlorine contact tank (yes, the same tank where the mixing pump died) suddenly began showing very high numbers, then winding down to zero, then back up again. At the recommendation of a technician from Sullivan Associates, we removed the sensor at the end of the probe and switched it with the sensor from the probe at the tail end of the tank. At no time did we cease chlorinating, as we placed the chlorination pump in manual feed while we worked on it.

Switching probe sensors solved the problem with the head probe (which is important because the head probe reading guides the chlorination disinfectant rate), but now the tail probe reading was wonky. The tail probe is less critical as it simply gives us a reading and does not guide disinfection or de-chlorination.

As all those probes are quite old, I ordered 2 replacement probes and sensors from Sullivan Associates. The parts arrived and were installed on 12/19/2023.

This concludes the December 2023 Wiscasset Sewer Department Monthly Report.

Respectfully Submitted, Robert T. Lalli, Superintendent, Town of Wiscasset Sewer Department

HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value as of 10/31/2023	Market Value as of 11/30/2023	Market Value as of 12/31/2023	Change in Market Value
Montsweag Dam Reserve Fund	\$ 218,557.82	\$ 229,916.04	\$ 236,587.09	\$ 6,671.05
Cemetery Trust Fund	\$ 2,274,406.27	\$ 2,392,604.78	\$ 2,462,026.64	\$ 69,421.86
General John French Scholarship	\$ 81,429.29	\$ 85,661.09	\$ 88,146.56	\$ 2,485.47
Jackson Cemetery Fund	\$ 40,588.39	\$ 42,697.73	\$ 43,936.61	\$ 1,238.88
Larabee Band Fund	\$ 948,977.69	\$ 998,295.07	\$ 1,027,260.78	\$ 28,965.71
Haggett Scholarship Fund	\$ 18,126.06	\$ 19,068.05	\$ 19,621.31	\$ 553.26
Mary Bailey Fund	\$ 598,277.26	\$ 629,369.10	\$ 647,630.36	\$ 18,261.26
Seth Wingren Fund	\$ 37,594.03	\$ 39,547.75	\$ 40,695.23	\$ 1,147.48
Wiscasset Community Center Endowment Fund	\$ 4,259.20	\$ 4,480.55	\$ 4,610.55	\$ 130.00
Cooper-DiPerri Scholarship Fund	\$ 42,375.10	\$ 44,577.29	\$ 45,870.71	\$ 1,293.42
Recreation Scholarship	\$ 1,100.61	\$ 1,157.80	\$ 1,191.40	\$ 33.60
Town of Wiscasset Endowment Fund Total	\$ 4,265,691.72	\$ 4,487,375.25	\$ 4,617,577.24	\$ 130,201.99
Town of Wiscasset Capital Reserve	\$ 585,910.49	\$ 617,526.71	\$ 636,563.18	\$ 19,036.47
Town of Wiscasset Construction Reserve	\$ 1,877,639.95	\$ 1,978,958.98	\$ 2,039,964.25	\$ 61,005.27
Town of Wiscasset Equipment Reserve	\$ 3,447,036.96	\$ 3,633,041.97	\$ 3,502,793.24	\$ (130,248.73)
Town of Wiscasset Furnace Replacement Reserve	\$ 489,456.36	\$ 515,867.84	\$ 531,770.47	\$ 15,902.63
Town of Wiscasset Major Repairs Reserve	\$ 659,336.88	\$ 694,915.25	\$ 716,337.37	\$ 21,422.12
Town of Wiscasset Recreation Building Reserve	\$ 2,579,068.63	\$ 2,718,237.34	\$ 2,802,032.30	\$ 83,794.96
Town of Wiscasset Retirement Health Insurance Reserve	\$ 147,406.22	\$ 155,360.38	\$ 160,149.67	\$ 4,789.29
Town of Wiscasset Roof Repair Reserve	\$ 449,461.71	\$ 473,715.04	\$ 488,318.23	\$ 14,603.19
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 85,337.72	\$ 89,942.61	\$ 92,715.27	\$ 2,772.66
Town of Wiscasset Highway Department Capital Reserve	\$ 3,164.00	\$ 3,334.73	\$ 3,437.53	\$ 102.80
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,218.68	\$ 4,446.33	\$ 4,583.40	\$ 137.07
Town of Wiscasset Reserve Funds Total	\$ 10,328,037.60	\$ 10,885,347.18	\$ 10,978,664.91	\$ 93,317.73

235,000 withdrawal for ambulace

85

1 SELECTMEN REPORT
Department(s): 100 - 134
December

80

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	240,582.00	18,667.43	108,668.26	0.00	131,913.74	45.17
101 - AIRPORT	114,500.00	12,048.73	46,237.34	0.00	68,262.66	40.38
102 - ANIMAL CONTR	16,726.00	507.35	9,976.25	0.00	6,749.75	59.65
103 - ASSESSING	7,850.00	12.70	5,301.76	0.00	2,548.24	67.54
104 - BRDS & COMM	4,863.00	431.98	965.73	0.00	3,897.27	19.86
105 - CELEBRATIONS	20,225.00	8,403.68	17,246.08	0.00	2,978.92	85.27
106 - CLERK	107,938.00	6,566.88	54,412.51	0.00	53,525.49	50.41
107 - CEO	43,630.00	4,242.05	18,677.66	0.00	24,952.34	42.81
108 - COMMUN ORG	76,026.00	0.00	76,026.00	0.00	0.00	100.00
109 - CONTINGENCY	81,788.61	0.00	43,994.08	0.00	37,794.53	53.79
110 - CONTRACTS	294,473.98	8,276.30	76,152.86	0.00	218,321.12	25.86
111 - COUNTY TAX	749,103.00	0.00	749,103.00	0.00	0.00	100.00
112 - DEBT SERVICE	231,868.00	55,466.56	166,399.68	0.00	65,468.32	71.76
113 - ELECTIONS	22,191.00	118.47	5,055.87	0.00	17,135.13	22.78
114 - EMS	900,091.00	73,229.48	378,008.59	0.00	522,082.41	42.00
115 - FD FIRE DEPT	170,698.00	43,222.75	81,963.38	0.00	88,734.62	48.02
116 - FINANCE	284,961.00	17,673.74	140,780.58	0.00	144,180.42	49.40
117 - GA	28,762.00	1,915.56	11,863.10	0.00	16,898.90	41.25
118 - MUN BULIDING	109,148.00	8,059.93	42,970.96	0.00	66,177.04	39.37
119 - MUN INSURANC	106,300.00	10,302.65	55,505.07	0.00	50,794.93	52.22
120 - OVERLAY	540,235.64	0.00	23,602.85	0.00	516,632.79	4.37
121 - PARKS & REC	1,161,421.00	76,123.31	472,536.16	0.00	688,884.84	40.69
122 - PLANNING	196,454.86	7,562.30	30,630.02	0.00	165,824.84	15.59
123 - POLICE	723,813.00	61,391.52	336,067.14	0.00	387,745.86	46.43
124 - PD SRO	66,170.00	4,246.57	22,932.13	0.00	43,237.87	34.66
125 - PUBLIC UT	352,024.00	25,326.86	129,037.73	0.00	222,986.27	36.66
126 - PUBLIC WORKS	766,484.00	47,668.14	348,658.08	0.00	417,825.92	45.49
127 - SELECTMEN	27,829.00	1,396.22	7,942.72	0.00	19,886.28	28.54
128 - SCHOOL TOWN	6,410,209.00	534,184.08	3,205,104.48	0.00	3,205,104.52	50.00
129 - SR CENTER	15,210.42	1,175.79	7,310.22	0.00	7,900.20	48.06
130 - SHELLFISH	4,640.00	291.56	1,808.11	0.00	2,831.89	38.97
131 - TIF	242,509.70	0.00	242,509.70	0.00	0.00	100.00
132 - TRANSFER ST	826,725.00	49,818.75	309,899.95	0.00	516,825.05	37.49
133 - WATERFRONT	93,777.99	2,900.55	25,643.45	0.00	68,134.54	27.34
134 - COMP PLAN	17,423.36	0.00	0.00	0.00	17,423.36	0.00
Final Totals	15,056,651.56	1,081,231.89	7,252,991.50	0.00	7,803,660.06	48.17

Revenue Summary Report

Fund: 1
July to December

Account	Budget	----- Y T D -----			Uncollected	Percent
	Net	Debits	Credits	Net	Balance	Collected
101 - AIRPORT	93,914.00	0.00	23,012.38	23,012.38	70,901.62	24.50
01 - Fuel Sale Transfer in Spec Rev	23,000.00	0.00	0.00	0.00	23,000.00	0.00
02 - Aircraft Excise	4,000.00	0.00	152.66	152.66	3,847.34	3.82
03 - Hangers/Tie Downs	12,000.00	0.00	5,222.34	5,222.34	6,777.66	43.52
04 - Hanger/Land Leases	16,714.00	0.00	0.00	0.00	16,714.00	0.00
05 - Snacks/Shirts/Hats/Oil	8,200.00	0.00	6,622.08	6,622.08	1,577.92	80.76
07 - Ramp Fees	2,000.00	0.00	2,550.80	2,550.80	-550.80	127.54
08 - Cenergy Lease Payment	28,000.00	0.00	8,464.50	8,464.50	19,535.50	30.23
102 - ANIMAL CONTROL	100.00	0.00	50.00	50.00	50.00	50.00
01 - Late Fees	100.00	0.00	50.00	50.00	50.00	50.00
107 - CODE ENFORCEMENT	24,800.00	0.00	63,625.91	63,625.91	38,825.91	256.56
01 - Building Permits	20,000.00	0.00	53,357.11	53,357.11	-33,357.11	266.79
02 - Plumbing Permits	4,500.00	0.00	8,870.00	8,870.00	-4,370.00	197.11
03 - Junkyard Permits	300.00	0.00	0.00	0.00	300.00	0.00
05 - Planning Board Fees	0.00	0.00	1,298.80	1,298.80	-1,298.80	---
07 - Blasting permits	0.00	0.00	100.00	100.00	-100.00	---
114 - EMS/AMBULANCE	463,889.00	104,186.51	393,175.48	288,988.97	174,900.03	62.30
01 - Calls for Service	345,950.00	0.00	274,660.15	274,660.15	71,289.85	79.39
03 - Contractual Write-offs	0.00	104,036.51	0.00	-104,036.51	104,036.51	---
04 - Bad Debt W/O & Collections	0.00	150.00	3,556.51	3,406.51	-3,406.51	---
06 - Dresden Contract	69,137.00	0.00	69,137.00	69,137.00	0.00	100.00
07 - Westport Contract	24,401.00	0.00	24,401.00	24,401.00	0.00	100.00
11 - ALNA CONTRACT	24,401.00	0.00	21,420.82	21,420.82	2,980.18	87.79
121 - PARKS & RECREATION	650,000.00	1,111.00	264,331.18	263,220.18	386,779.82	40.50
01 - Memberships	176,500.00	122.00	84,576.76	84,454.76	92,045.24	47.85
02 - Alna Contract	4,300.00	0.00	0.00	0.00	4,300.00	0.00
03 - Westport Island Contract	4,200.00	0.00	0.00	0.00	4,200.00	0.00
04 - Donations	10,000.00	0.00	1,850.00	1,850.00	8,150.00	18.50
05 - Rentals	40,000.00	0.00	12,864.00	12,864.00	27,136.00	32.16
06 - Athletics (Youth & Adult)	30,000.00	0.00	31,654.97	31,654.97	-1,654.97	105.52
07 - Aquatics	75,000.00	195.00	35,640.00	35,445.00	39,555.00	47.26
08 - Senior Programs	3,000.00	0.00	0.00	0.00	3,000.00	0.00
09 - Special Events	5,000.00	0.00	201.00	201.00	4,799.00	4.02
10 - Fitness	5,000.00	0.00	1,132.00	1,132.00	3,868.00	22.64
11 - Afterschool/Vac Camps/Early Re	65,000.00	144.00	27,236.50	27,092.50	37,907.50	41.68
12 - Summer Camp	95,000.00	600.00	41,759.25	41,159.25	53,840.75	43.33
13 - Concessions	8,000.00	0.00	4,505.50	4,505.50	3,494.50	56.32
14 - Programs	40,000.00	50.00	16,464.98	16,414.98	23,585.02	41.04
15 - CACFP	14,000.00	0.00	6,446.22	6,446.22	7,553.78	46.04
16 - Dresden Contract	5,000.00	0.00	0.00	0.00	5,000.00	0.00
17 - ASA PROGRAMS	70,000.00	0.00	0.00	0.00	70,000.00	0.00
123 - POLICE DEPARTMENT	2,500.00	0.00	562.00	562.00	1,938.00	22.48
01 - Reports	1,000.00	0.00	260.00	260.00	740.00	26.00
02 - Parking Fees	1,000.00	0.00	20.00	20.00	980.00	2.00
03 - Weapon Permits	500.00	0.00	282.00	282.00	218.00	56.40
129 - SENIOR CENTER	6,500.00	0.00	5,246.00	5,246.00	1,254.00	80.71
01 - Meals	6,500.00	0.00	4,811.00	4,811.00	1,689.00	74.02

Revenue Summary Report

Fund: 1
July to December

Account	Budget Net	----- Y T D -----		Uncollected Net	Percent Collected	
		Debits	Credits			
129 - SENIOR CENTER CONTD						
02 - Memberships	0.00	0.00	435.00	435.00	-435.00	----
130 - SHELLFISH CONSERVATION	2,650.00	0.00	210.00	210.00	2,440.00	7.92
01 - Licenses	2,650.00	0.00	210.00	210.00	2,440.00	7.92
132 - TRANSFER STATION	361,884.00	100.00	175,092.71	174,992.71	186,891.29	48.36
01 - User Fees	95,000.00	100.00	68,105.79	68,005.79	26,994.21	71.59
04 - Cardboard	12,500.00	0.00	2,903.64	2,903.64	9,596.36	23.23
05 - Metal	35,000.00	0.00	22,979.20	22,979.20	12,020.80	65.65
06 - Alna Contract	107,160.00	0.00	26,774.08	26,774.08	80,385.92	24.99
07 - Westport Island Contract	108,724.00	0.00	54,330.00	54,330.00	54,394.00	49.97
08 - MRC Dividend	3,500.00	0.00	0.00	0.00	3,500.00	0.00
133 - WATERFRONT & HARBORS	23,450.00	61.02	9,696.53	9,635.51	13,814.49	41.09
01 - Watercraft Excise	5,700.00	0.00	1,122.40	1,122.40	4,577.60	19.69
02 - Mooring Fees	6,000.00	0.00	3,212.00	3,212.00	2,788.00	53.53
03 - Docking	4,000.00	61.00	2,841.00	2,780.00	1,220.00	69.50
04 - Wormcars	250.00	0.00	80.00	80.00	170.00	32.00
05 - Miscellaneous	0.00	0.02	0.02	0.00	0.00	----
06 - Commercial & Main Street Pier	0.00	0.00	50.00	50.00	-50.00	----
08 - Vendor Permits	7,500.00	0.00	0.00	0.00	7,500.00	0.00
09 - Boat Launching Fee	0.00	0.00	2,391.11	2,391.11	-2,391.11	----
190 - STATE REVENUES	1,109,030.60	1,085.00	909,506.73	908,421.73	200,608.87	81.91
01 - Revenue Sharing	650,000.00	0.00	479,239.33	479,239.33	170,760.67	73.73
02 - Business Equipment Tax Reimb	78,454.13	0.00	78,454.00	78,454.00	0.13	100.00
03 - Homestead Exemption Reimb	312,989.47	0.00	286,140.00	286,140.00	26,849.47	91.42
04 - Local Road Assistance Program	45,000.00	0.00	57,560.00	57,560.00	-12,560.00	127.91
05 - Tree Growth	7,500.00	0.00	0.00	0.00	7,500.00	0.00
06 - Cell Tower Lease	6,087.00	0.00	3,043.78	3,043.78	3,043.22	50.00
08 - General Assistance	9,000.00	1,085.00	2,853.40	1,768.40	7,231.60	19.65
11 - GA additional funds	0.00	0.00	2,216.22	2,216.22	-2,216.22	----
191 - TAXES	11,624,812.26	1.00	11,398,450.54	11,398,449.54	226,362.72	98.05
01 - Tax Commitment	10,964,812.26	0.00	10,964,812.26	10,964,812.26	0.00	100.00
02 - Supplemental Tax Commitment	0.00	0.00	24,404.60	24,404.60	-24,404.60	----
03 - Auto Excise	560,000.00	0.00	333,969.42	333,969.42	226,030.58	59.64
04 - Rapid Renewal Auto Excise	100,000.00	1.00	75,264.26	75,263.26	24,736.74	75.26
192 - CHARGES FOR SERVICES	60,700.00	30.05	22,066.42	22,036.37	38,663.63	36.30
01 - Tax Interest	34,200.00	18.95	6,449.96	6,431.01	27,768.99	18.80
02 - Lien Fees	8,000.00	11.10	3,775.01	3,763.91	4,236.09	47.05
03 - Agent Fees	18,500.00	0.00	9,805.50	9,805.50	8,694.50	53.00
04 - Copies/Fax	0.00	0.00	90.75	90.75	-90.75	----
05 - Sign Permits	0.00	0.00	240.00	240.00	-240.00	----
08 - Business Licenses	0.00	0.00	75.00	75.00	-75.00	----
10 - Vitals	0.00	0.00	1,630.20	1,630.20	-1,630.20	----
193 - OTHER REVENUES	632,421.22	6,435.83	290,031.42	283,595.59	348,825.63	44.84
01 - CATV Franchise Fees	52,000.00	0.00	24,667.32	24,667.32	27,332.68	47.44
03 - Bank Interest Income	17,500.00	0.00	201,930.56	201,930.56	-184,430.56	999.99
05 - Miscellaneous Income	0.00	0.01	3,433.54	3,433.53	-3,433.53	----
13 - SRO GRANT	60,000.00	0.00	60,000.00	60,000.00	0.00	100.00

Revenue Summary Report

Fund: 1
July to December

Account	Budget	----- Y T D -----		Uncollected Net	Percent Collected	
	Net	Debits	Credits			
193 - OTHER REVENUES CONTD						
96 - TIF Transfer for Planner	146,456.00	0.00	0.00	0.00	146,456.00	0.00
97 - Prior Period Adjustments	0.00	6,435.82	0.00	-6,435.82	6,435.82	----
99 - Use of Fund Balance	356,465.22	0.00	0.00	0.00	356,465.22	0.00
Final Totals	15,056,651.08	113,010.41	13,555,057.30	13,442,046.89	1,614,604.19	89.28

Dennis L Simmons

9a

From: Sandra Guay <sguay@archipelagona.com>
Sent: Wednesday, January 10, 2024 4:23 PM
To: Simmons, Dennis
Subject: Update/63 Main Street

Good afternoon, Dennis:

Here is the latest update on the progress at 63 Main Street:

- Poly is being installed around the staging, and a few windows are being re-framed in. Brick is due to be delivered next week and that work will start immediately.
- Work on the eastern elevation has been completed.

Thank you – Sandra

Sandra L. Guay, Principal
Archipelago
One Dana Street
Portland, ME 04101
Ph: 207.558-0102
Fx: 207.536-0080
sguay@archipelagolaw.com
<https://archipelagona.com/>



CONFIDENTIALITY NOTICE: The contents in this message and any attachments are legally privileged and confidential and are intended only for the use of the designated recipient(s) stated above. If you are not the intended recipient, you may not review, copy or distribute either this message or any attachments. If you have received this message in error, please notify the sender immediately by telephone or reply e-mail and delete the entire message and any attachments. Thank you for your cooperation.

9b

PERSONAL PROPERTY TAX DISCHARGE AFFIDAVIT


To: Sue Anderson /Tax Collector
Dennis Simmons / Treasurer

60 – Paul Harris & Melanie Burns – \$172.32

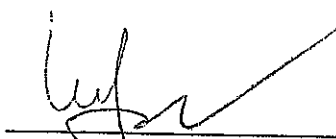
Total with interest as of 12/05/2023: \$172.32

We hereby discharge the personal property accounts listed above as they are uncollectable by reason of death or absence of business/person assessed to pay or beyond the statute of limitations. Given unto our hands this day 5TH of December, 2023.

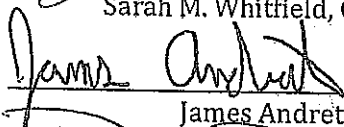
Wiscasset Board of Selectmen:



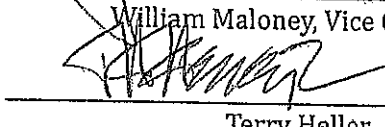
Sarah M. Whitfield, Chairman



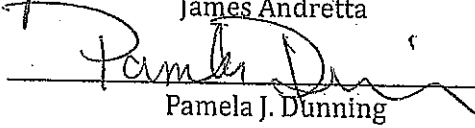
William Maloney, Vice Chairman



James Andretta



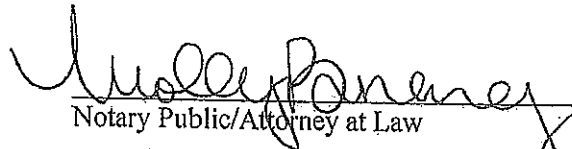
Terry Heller



Pamela J. Dunning

The personally appeared before me the above-named affiant, SUE ANDERSON, who swore that the facts recited in the foregoing affidavit are true of his/her own knowledge except that, where stated to be on information and belief, he/she has such information and believes it to be reliable and true; and who executed the same in my presence.





Notary Public/Attorney at Law

Printed Name MOLLY BONANG
Notary Public
Maine
My Commission Expires August 29, 2030

Name: HARRIS, PAUL & BURNS, MELANIE

Location: 5 BRADFORD ROAD

Assessment: 8,600

2023-1 Period Due:

Mailing
Address: 5 BRADFORD ROAD
WISCASSET ME 04578

Year/Rec #	Date	Reference	P C	Principal	Interest	Costs	Total
2023-1 R	09/20/23	Original		146.60	0.00	0.00	146.60
202979	11/22/2023		1 A	146.60	0.00	0.00	146.60
				ABATEMENT PER SELECTBOARD PP NOT IN BUSINESS - SAM			
Total				0.00	0.00	0.00	0.00
2022-1 R	09/12/22	Original		166.66	0.00	0.00	166.66
		CURINT		0.00	-5.66	0.00	-5.66
Total				166.66	5.66	0.00	172.32
2021-1 R				0.00	0.00	0.00	0.00
2020-1 R				0.00	0.00	0.00	0.00
2019-1 R				0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
2008-1 R				0.00	0.00	0.00	0.00
2007-1 R				0.00	0.00	0.00	0.00
2006-1 R				0.00	0.00	0.00	0.00
2005-1 R				0.00	0.00	0.00	0.00
2004-2 R				0.00	0.00	0.00	0.00
2004-1 S				0.00	0.00	0.00	0.00
Account Totals as of 12/05/2023				166.66	5.66	0.00	172.32

Per Diem

2022-1	0.0183
Total	0.0183

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.



Town of Wiscasset

9c

**Selectboard
Ad Hoc Economic Development Advisory Committee
Directive**

COMMITTEE ORGANIZATION

Type of Committee: The Ad Hoc Economic Development Advisory Committee is an advisory committee that recommends short-term and long-term economic and community development goals, policies, and strategies for the town to build a stronger, more resilient community to the Selectboard.

Number of Members: Minimum five (5) and Maximum nine (9).

Residency Requirement: Full-time residents Wiscasset residents only.

Qualifications of Members: Anybody interested in working with the Selectboard to build a stronger, more resilient community. The committee will consist of residents with a background in building and construction, business marketing and sales, civic engagement, communications, finance/ banking, real estate development and sales, and small business/ management.

Appointment Process: Selectboard will accept letters of interest from residents specifying their experience and desire to serve on the Ad Hoc Economic Development Advisory Committee. The Selectboard will advertise for interested persons, review letters of interest, and make formal appointments at a duly warned regularly scheduled meeting.

Committee Organizational Structure: The Staff Liaison shall serve as Committee chairperson. The Committee shall elect a vice-chair and a secretary (or clerk) at their first regularly scheduled meeting on or after every July 1 (the beginning of the fiscal year).

Committee Handbook: The Committee is subject to the Rules and Procedures outlined in the Town of Wiscasset's Committee Handbook. The Committee outlines such topics as conflict of interest, standards of conduct, training, meeting requirements, committee communications, budgets/ purchasing, annual town reports, and much more.

dissemination of information promoting the area as an ideal place to work, play, and live location.

Consider developing a Town Economic Development Plan. The Plan will examine the short-term and long-term economic and community development needs of the Town and recommend an economic development focus for the community. This plan will engage stakeholders and citizens in developing goals, priorities, and strategies. *As part of the development of the Town's Economic Development Plan, consider engaging the Community Heart & Soul community program, which is a resident-driven process that engages the entire population of a town in identifying what they love most about their community, what future they want for it, and how to achieve it.*

In developing the Town's Economic Development Plan, consider the below goals, review, evaluate, and place the community's short and long-range needs.

The airport is a crucial asset for business attraction. Assist the Airport Committee with the following:

- to ensure that the airport is financially sustainable through increased promotion of the facility; and
- Increase utilization of the airport.

The waterfront plays a vital economic role in the town and the region. Assist the Waterfront Committee with the following:

- Consider redevelopment of the waterfront.
- Consider conducting a market analysis and deciding whether to market Wiscasset as an ideal location as a port of call for companies that operate small cruise ships in the New England/ Canada range.
- Consider conducting an analysis and deciding whether to encourage a privately owned and operated marina, possibly on the Main Street Pier.
- Encourage inter-modal transportation links – cruise, tour/ ferry boat dock, and passenger rail station.
- Consider reconstructing and redeveloping the Old Ferry Road Boat launch.

Study the Off-Shore Wind Farm interconnection site selection issue, determine the community's interest, and make recommendations to the Selectboard based on the Committee's findings.

Develop a complete inventory of all town-owned properties, including land and buildings. Evaluate each property for value to the community and develop a comprehensive plan for disposition or use.

The Old Ferry Road Property is a tremendous asset to the Town, with almost 300 acres of undeveloped land adjacent to the Back River with public sewer, water, and rail access. Before any decisions, study, or development, a site assessment of the property must be conducted. Then, the Committee may study and develop a plan for the future

The Town of Wiscasset Selectboard adopted the Ad Hoc Economic Development Advisory Committee Directive on January 16, 2024.

Sarah Whitfield, Chair

Terry Heller

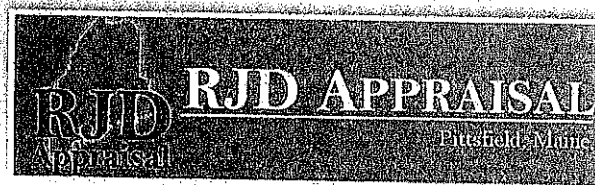
William Maloney, Vice-Chair

James Andretta

Pamela Dunning

Attest:

Town Manager



10a

PO Box 99 Pittsfield ME 04967
fax (207) 487-3273 or 487-5005

Home and Business (207) 487-5005
rob@rjdappraisal.com

Contract for Assessor's Agent Services
July 1, 2024 through June 30, 2027

This contract for Assessor's Agent services is entered into between the Town of Wiscasset, Maine by its Selectmen, hereinafter referred to as the "Town" and by Robert J Duplisea Jr. CMA, vice president, representing RJD Appraisal hereinafter referred to as "RJD"

The parties agree as follows:

RJD agrees as follows:

1. Dedicate two per month (on average) at the Town Office for scheduled meeting with taxpayers and to perform any other necessary assessing functions.
2. Other undesignated days will be spent at the Town Office if necessary to perform all necessary assessing functions in a timely manner.
3. Perform "Springwork" assessing of all newly permitted construction, as well as a review of prior years construction not yet complete.
4. Process all straight transfers after deed has been confirmed as a straight transfer by Town. Ownership, address, and book and page references will be updated. Remove any exemptions if warranted.
5. Process all lot splits by creating new record cards for new lots and make all necessary valuation changes to update the records.
6. Monitor land transfers for the possibility of Tree Growth, Farmland, and Open Space violations and calculate necessary removal penalties.
7. Draft, to scale, all land splits, subdivisions, and map corrections onto the Town's tax maps.
8. Update tax map mylars and provide updated tax maps.
9. Process all new Homestead, Veteran, and Blind exemptions.
10. Process all new current use applications.
11. Process all Tax Exemption applications.
12. Process all annual BETE and BETR applications.

13. Process annual Homestead Exemption Reimbursement application in a timely manner.
14. Aid Town in calculating municipal tax levy limit.
15. Process annual sales ration study and Municipal Valuation Return in a timely manner. (Assistance from the Town may be requested)
16. Process annual Forestry Report in a timely manner.
17. Assist in annual tax commitment.
18. To appear at any required hearing to defend and offer opinion regarding property assessment within the Town.
19. To perform this work as an independent contractor and not as an employee of the Town.
20. RJD shall dedicate one agent to perform the normal monthly assessing duties
21. Provide Comprehensive General Liability Insurance as follows:
 - a. Bodily Injury \$2,000,000.00/ occurrence.
 - b. Property Damage \$500,000.00/occurrence.
 - c. General Aggregate \$4,000,000.00/occurrence.
 - d. Products \$4,000,000.00/occurrence.
22. Hired Non-Owned Auto Coverage \$2,000,000.00/occurrence.
23. Worker's Compensation \$1,000,000.00/occurrence.
24. To provide valuable papers insurance with limits of \$40,000.00.

The Town agrees as follows:

1. Provide list of new construction for "springwork".
2. Keep appointment schedule for meeting with taxpayers.
3. Perform typing, process correspondences, and other reasonable office functions.
4. Aid in completing sales ration study and Municipal Valuation Return.

The Town and RJD both acknowledge the following:

1. RJD will schedule date for next office day before leaving the office.
2. If there is not sufficient work scheduled for RJD, that working day will be skipped and used at a later date. Any re-scheduling will be agreed upon between the Town and RJD prior to change.

Compensation

For services provided for the contract running July 1, 2024 through June 30, 2025, the annual cost will be \$28,750.00. This will be paid out in equal monthly installments of \$2,395.83.

For services provided for the contract running July 1, 2025 through June 30, 2026, the annual cost will be \$30,000.00. This will be paid out in equal monthly installments of \$2,500.00.

For services provided for the contract running July 1, 2026 through June 30, 2027, the annual cost will be \$31,250.00. This will be paid out in equal monthly installments of \$2,604.16

A day of service is defined as business hours of RJD 8:00–4:00(or similar) per agent per day.

Robert J Duplisea Jr CMA
RJD Appraisal

Date

Dennis Simmons
Town Manager, Town of Wiscasset

Date

Top Reasons Why AxisGIS Is The Right Online GIS Platform For Your Community

Work in the Field
AxisGIS is a responsive application which means you access and edit your data in the field using mobile devices, real-time!

Integrate with Other Solutions
Share and consume data from different business systems and GIS resources to and from the AxisGIS platform.

Ask Questions and Get Answers
Interact with layers on the map for visualization and analysis anywhere, anytime, on any device.

Set Buffer Distances On Anything!
Buffer anything on the map to explore and analyze results. Generate reports and mailing labels, fast and easy.

Develop and Share Customized Maps
Produce customized maps to print or share as a direct link for someone to view in their browser or mobile device.

Staff Access by Groups and Roles
Create any group and set role-level access for staff members to access specific map content. Sign on using your Google or Facebook account.

Upload and Share Documents
Deeds, plans, property record cards, licenses, permits, and much more, can be uploaded and shared through the map.

Enable Staff To Create and Edit Map Data

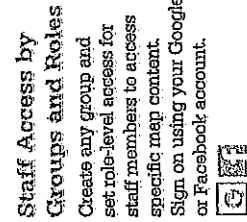
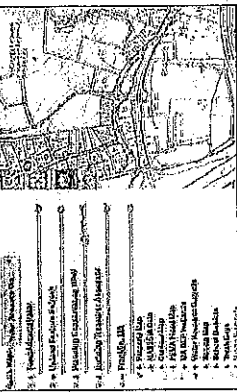
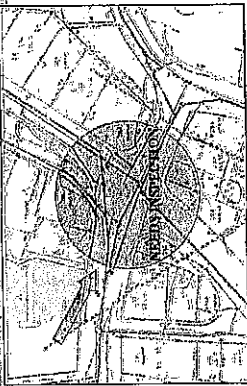
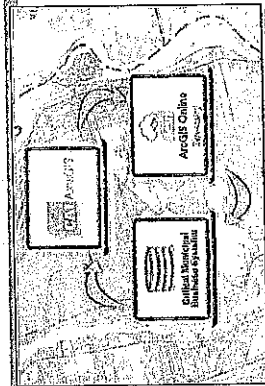
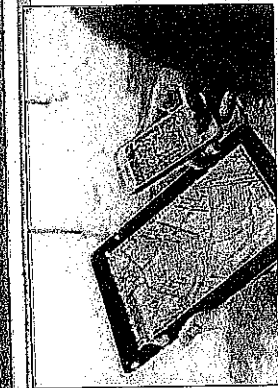
With role-level access, staff members can create new map data and add custom items. Maintain your GIS layers fast and easy, real-time, anytime!



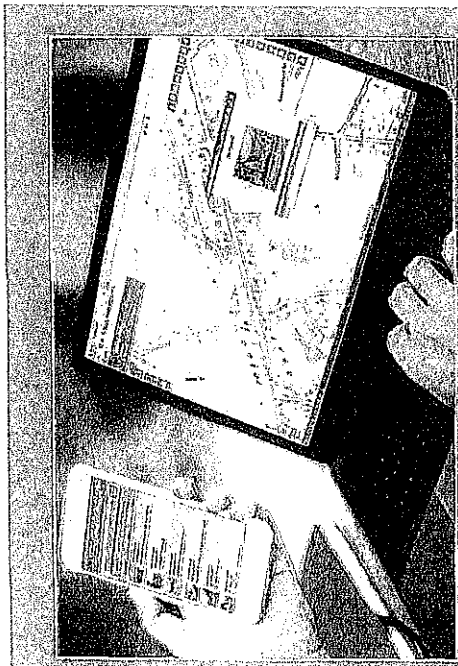
Additional Features

- Integrate GPS Data Collection
- Extensive Base Map Gallery
- User Analytics and Reporting
- Interactive Help Documents
- Coordinate Location Entry
- Integrated Google Street View

Call for a FREE Demo
Why Wait? Learn how AxisGIS can assist your community by connecting individuals, Departments and Systems with powerful geographic information. Call us today at (800) 322-4440 or seminars@cal-tech.com.

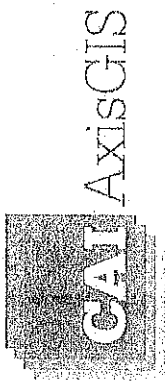


10d

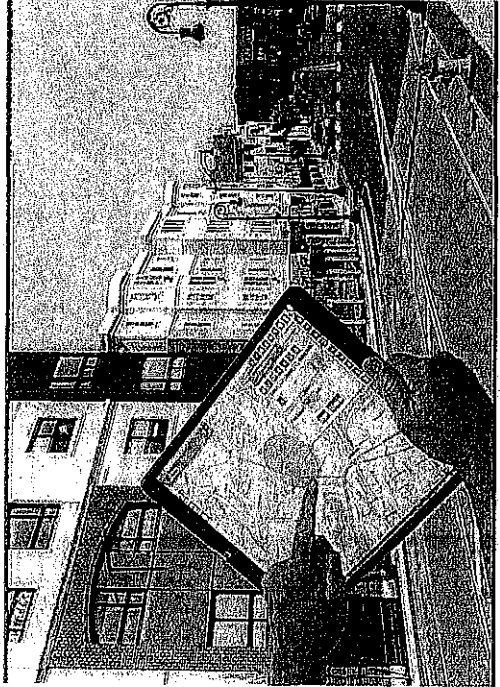


Who Uses ArcGIS? The Power of the Map

- City/Town/Village
 - Association
 - Agency
 - Developer
 - Public Works
 - Departments
 - Emergency Services
 - Public & Non-profit
 - Community
 - State/University
 - Electric Power/COG
 - Transportation
 - Environmental
 - Retail/Service
 - State/County/State
 - School Districts
 - Healthcare
 - Utilities
 - Research & Design
 - Business
- And all the many, many more...
 ArcGIS is the industry standard for geographic information systems. It's the only software that can help you understand the world around you. ArcGIS is the only software that can help you understand the world around you. ArcGIS is the only software that can help you understand the world around you.



Your
 Turning Point
 for Geographic Information



CAI Technologies
 Precision Mapping. Geospatial Solutions.
 11 Pleasant Street, Littleton, NH 03601
 (803) 444-6768 / (800) 322-4540
 cai-tech.com



**TOWN OF WISCASSET AMBULANCE SERVICE
AR Monthly Summary**

Company Code	TOWN OF WISCASSET AMBULANCE SERVICE	
Entered Date	07/01/2023	
Entered Date	12/31/2023	

	Beginning Balance	Gross Charges	Contractual Obligations	Net Charges	Payments Received Provider	Payments Received Client	Refunds	Net Payments	Write-Offs	Adjustments	Ending Balance
Jul-23	\$120,866.23	\$46,770.00	(\$18,722.59)	\$28,047.41	(\$3,281.65)	(\$19,563.55)	\$0.00	(\$27,845.20)	(\$150.00)	\$0.00	\$120,938.44
Aug-23	\$120,938.44	\$75,832.00	(\$27,679.73)	\$48,152.27	(\$1,890.81)	(\$34,921.77)	\$0.00	(\$36,812.58)	\$139.24	\$0.00	\$132,417.37
Sep-23	\$132,417.37	\$63,346.15	(\$14,381.89)	\$48,964.26	(\$7,339.44)	(\$15,644.52)	\$0.00	(\$22,983.96)	\$0.00	\$0.00	\$158,397.67
Oct-23	\$158,397.67	\$30,618.00	(\$22,074.80)	\$8,543.20	(\$6,689.27)	(\$30,484.95)	\$0.00	(\$37,174.22)	\$0.00	\$0.00	\$129,766.65
Nov-23	\$129,766.65	\$58,094.00	(\$21,177.50)	\$36,916.50	(\$8,568.38)	(\$20,992.27)	\$0.00	(\$29,558.66)	\$0.00	\$0.00	\$137,124.50
Dec-23	\$137,124.50	\$45,598.00	(\$10,842.79)	\$85,755.21	(\$8,745.20)	(\$14,231.94)	\$0.00	(\$22,977.14)	(\$35,843.56)	\$0.00	\$114,059.01
		\$321,258.15	(\$114,879.30)	\$206,378.85	(\$41,512.75)	(\$135,839.00)	\$0.00	(\$177,351.75)	(\$35,854.32)	\$0.00	

10e