

WISCASSET SELECTBOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MARCH 7, 2023
IN PERSON AND VIA ZOOM

Preliminary Minutes

Present: James Andretta, Terry Heller, Vice Chair Dusty Jones, Bill Maloney, Chair Sarah Whitfield, and Town Manager Dennis Simmons

Call to Order: Chair Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer’s Warrants

- a. Terry Heller moved to approve the payroll warrants of February 24 and March 3, 2023. Vote 5-0-0.
- b. Terry Heller moved to approve the accounts payable warrants of February 28 and March 7, 2023. Vote 5-0-0.

3. Approval of Minutes

Terry Heller moved to approve the minutes of February 21, 2023. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments

- a. Terry Heller moved to appoint Steven Christiansen to the Wiscasset Cemetery Committee. Vote 5-0-0.
- b. Terry Heller moved to appoint Cecilia Ludwig and Stephen Ludwig to the Appearance of the Town Committee. Vote 5-0-0.

6. Public Hearings

a. New Liquor License: Maine Tasting Center, 506 Bath Road. Bill Maloney moved to open the public hearing at 6:05 p.m. Vote 5-0-0. There was no discussion. Bill Maloney moved to close the public hearing at 6:05 p.m. Vote 5-0-0. Bill Maloney moved to approve the liquor license for Maine Tasting Center, 506 Bath Road. Vote 5-0-0.

7. Public Comment – none

8. Department head or committee chair

Broadband Committee update: Carla Dickstein said the next Consolidated grant round would take place in August with the application deadline in June. In order to be competitive with other applications,

Wiscasset's contribution would be \$183,500. Evan Goodkowsky gave a breakdown of the cost (at \$150 per premise) which would include \$183,500 from the town, \$100,000 from the county, \$75,000 from ARPA funds and a contribution of \$7500 from the Island Institute. If the town's contribution is on the June ballot, discussion on funds for the broadband contract will be included in the public hearing scheduled for the June ballot items. The matter will be discussed at the board's budget meeting on March 15 or on the following budget meeting.

9. Unfinished Business – none

10. New Business

a. Fred Brewer FY 21 audit: Brewer said the audit had found no fraud or intentional misstatement. According to the handout provided covering the past six years, the town had \$1,700,000 in cash in 2016 and now has just short of \$500,000. He reviewed the taxes received over the years which had decreased due to Covid and the number of the town's tax acquired properties. On the whole, the town is doing well and has almost the two months' cash available as recommended. Brewer said the town was in good shape.

b. Water District Charter Change: Dennis Simmons said he had met with representatives of DEP, USDA, and other federal agencies regarding conditions at the wastewater treatment plant, and indications are that funding may not be forthcoming for the plant at its present location. There are options, however, and Simmons cited a letter from the director of the Maine Rural Water Association regarding a possible charter change at the Wiscasset Water District. The district is working with neighboring utilities to prepare for future growth, climate adaptation and preservation of public drinking water supply. It will be submitting a charter change to the Maine legislature. The change would provide options for the Town of Wiscasset to contract with the District for various services, the authority for the Water District to own/operate the assets of the Sewer Department following the approval of a local referendum, or any combination. The Water District has asked for the town's support. There would be no obligation on the part of Wiscasset. **Bill Maloney moved to ask the Water District to include the word change in its charter. Vote 5-0-0.**

c. Abatement Request: In a memo Rob Lalli, Superintendent of the Wiscasset Sewer Department, outlined the conditions regarding the abatement request from the owner of a house on Flood Avenue because of unusually high water consumption during certain weeks when guests were using the house. The plumbing in the house was inspected and/or replaced, the water meter was checked for correct function, the ground checked for puddles or mushy areas, and the walls and ceilings were checked for water stains. Lalli said it is unclear why the usage is so high; however, since it appears only when guests are using the house, and no leakage was found, he recommended against granting the abatement. **Dusty Jones moved to reject the abatement request. Vote 5-0-0.**

11. Assessors Business – none

12. Town Manager's Report – covered above.

13. Other Board Business

a. Executive Session for discussion of labor negotiations. At 6:31 p.m., **Bill Maloney moved to enter executive session pursuant to 1 M.R.S.A. §405(6)(D). Vote 5-0-0.** At 7:02 p.m. **Bill Maloney moved to**

leave executive session. Vote 5-0-0. Bill Maloney moved to approve the support staff union contract. Vote 5-0-0.

14. Adjournment

Bill Maloney moved to adjourn the meeting at 7:03 p.m. Vote 5-0-0.



CERTIFICATE OF APPOINTMENT

(Title 30-A, M.R.S.A. § 2602)

5A

To: **Peter H. Wells,**

The undersigned municipal officers of the Town of Wiscasset do hereby vote to appoint and confirm you as a member of the **Cemetery Committee.**

Given under our hands this _____ day of _____, 2023.

OATH

I, **Peter H. Wells,** do swear that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Const. Me., ART. IX, Sec. 1.)

I, **Peter H. Wells,** do swear, that I will faithfully discharge to the best of my abilities, the duties incumbent on me as a member of the **Cemetery Committee** according to the Constitution and laws of the State. So help me God.

Signature

STATE OF MAINE
COUNTY OF LINCOLN, ss

_____, 2023.
Peter H. Wells, who has been duly appointed by the Board of Selectmen as a member of the **Cemetery Committee** in said Municipality, and took oath necessary to qualify him to discharge said duties for the term specified above according to law.

Before me,

Municipal Clerk

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: PETER H. WELLS
Street Address: 26 FEDERAL ST. WISCASSET, ME 04578
Mailing Address: (SAME) Home Phone: (413) 695-5419
Town of Legal Residence: WISCASSET
Work Phone: (SAME) Cell Phone: (SAME) E-mail peter@berkshiredesign.com
I wish to be considered for the appointment to the: CEMETERY COMMITTEE

Term Of Appointment 1 YR.

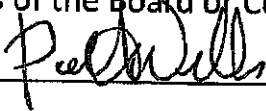
Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? YES

If yes, please state which Board or Committee/term exp. CEMETERY

List civic organizations to which you belong now: SCHOONERFEST, FRIENDS OF WISCASSET

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: PAST MEMBER

Signature:  Date: 3/8/23

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 3/8/23 Date Appointed: _____ Term: _____



Town of Wiscasset

8A

Town of Wiscasset February 2023 Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: February Monthly Report
Date: March 14, 2023,

Fuel Sold

- 100L Avgas: \$4,953.17 (828.29 gallons)
- Jet-A: \$3,805.82 (670.04 gallons)
- Fuel sales in 2023 compared to 2022 shows an increase. Avgas sales this February was 770 gallons greater and JetA sales was 670 gallons greater. The price of Avgas currently is \$5.98, \$0.34 cents higher than last year.

Fuel Purchases

- 100LL Avgas: none
- Jet-A: none, a required six month "refresh" of the fuel in the tank will require a delivery in March.

Budget

- There were no major expenses to report for February.
- Revenues collected totaled \$10,008.07 for the month.

General Comments and Operations:

- Flight activity for the month of February was okay with 148-recorded operations, which was 136 less recorded than in January. The reduction in operations was attributable to a combination of factors to include many hangar owners flew their aircraft to warmer destinations and weather patterns here returned to typical winter weather such as snow and freezing rain.
- The Lifelight Camera, installed last month, is proving to be a tremendous help in everyday operations. For example, both Mr. Snowden, PW Director and me have real time knowledge of what the conditions are at the airport thus allowing us to make educated decisions on everything from opening or closing the airport to knowing when to send out the plows and even monitor the progress on clearing.
- In addition to the computer application that Mr. Snowden and I use, all KIWI aviators have the FAA website address so they too can have 24 hour a day visual access to airport conditions.
- **NOTE: All private residences around the airport are obscured from sight and cannot be seen on the video, the application, or the webpage.**

Respectfully submitted,
Rick Tetrev



Town of Wiscasset

To: Dennis Simmons, Town Manager
From: Linda Perry, Town Clerk
Re: February Monthly Report
Date: March 15, 2023

TOWN CLERK REPORT FEBRUARY 2023

ELECTIONS

Nomination papers were made available on March 2, 2023 for the election of town officials. The election of town officials will be held on June 13, 2022 at the Wiscasset Community Center. Nomination papers need to be returned by 5:00 p.m. on April 18, 2023. Anyone interested in taking out nomination papers should stop by the Clerk's office during regular office hours.

Just a reminder that absentee ballots will be available on June 8, 2023, except for extenuating circumstances.

CLERK

Classes/Education:
February 7th & 8th Title 30-A – hosted by the MTCCA

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenue	\$37,197.40	\$142.40	\$1,077.00	\$209.00	\$3,430.97
Year to date	\$470,962.39	\$1,608.50	\$12,460.25	\$2,322.80	\$3,655.59
Met yearly revenue projection by:	71.36%	28.22%	37.58%	-----	91.39%



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: February Monthly Report
Date: March 14, 2023

Building Permits:

Old Bath Road:	Home Remodel
Clarks Point Road:	Garage
Evergreen Street:	Garage
Gardiner Road:	Mobile Home
Lowelltown Road:	Shed
Chewonki Foundation:	Two Yurts
Federal Street:	Roof top solar
Hurricane Hill Pass:	Renovation

Plumbing Permits:

Old Bath Road:	INT
Federal Street:	INT
Gardiner Road:	INT
Bradford Road:	INT
Old Bath Road:	INT

Inspections: Foye Road, River Point Road, Dorr Road, Gardiner Road, Churchill Street, Sherman Lane, Water Street, Bradford Road, Birch Point Road, Federal Street, Foye Road, Upland Road, Gibbs Road, Bath Road, Young's Point Road, Whippoorwill Mobile Home Park, Dorr Road, Flood Avenue, Old Bath Road, Acorn Road

Messages: Foye Road: Bath Road: Dorr Road



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager
From: Erin Bean, EMS Director
Re: February Monthly Report
Date: March 14, 2023

February 2023 Month in Review

IMAGETREND® Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	27	46.55%
Brunswick	9	15.52%
Dresden	8	13.79%
Westport Island	6	10.34%
Alna	3	5.17%
Woolwich	2	3.45%
	1	1.72%
Boothbay Harbor	1	1.72%
Damariscotta	1	1.72%
	Total: 58	Total: 100.00%

We have reached the end of the shortest month. We are at 64% of the budget year and we are doing well with the budget here in EMS we are at 57% spent.

We received word that the new truck is waiting in the que to be built! Our Chassis has been delivered and will soon go into production unless an unforeseen issue arises.

This month has seen a dramatic jump in acuity and we have had 5 cardiac arrests along with very critical illness or injuries.

We have been called to Woolwich 2 times and Boothbay once for mutual aid this month.

I hope that everyone stays healthy and keeps warm until spring arrives! They tell me its right around the corner!!

Sincerely,
Chief Erin Bean



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: February Monthly Report
Date: March 13, 2023

Operations:

The fire department responded to 20 calls for service during the month of February. This is up from 13 calls at the same time last year.

The calls for the month break down as follows: 3 motor vehicle accidents; 1 structure fire; 1 chimney fire; 4 fire alarms; 1 station coverage; 5 service calls; 3 propane related calls; 1 assist to EMS and 1 "other".

A Jones Rd. family lost their home on the evening of February 23. With quick thinking, all occupants were able to escape without injury. Members fought the fire with the help of several mutual aid departments. The family is being helped by the Red Cross until more permanent housing can be established.

Training:

Training for the month included monthly vehicle and equipment checks, station maintenance and a comprehensive tour of the Middle High School.

On February 25, 3 of our members attended a half day training covering Electric Vehicle Fires. The training was held in Newcastle and was sponsored by the Lincoln County Emergency Management Agency.

Staffing:

Our staffing continues to maintain at 20 active members, 6 Lifetime members and 2 junior firefighters.

Events:

Prior to the town's change to a fiscal year budget several years ago, the fire department's February business meeting was our annual dinner meeting and election of the fire chief. The chief's election is now held at the June business meeting. We've tried to continue the tradition of having our annual dinner meeting at the February business meeting. This year,



Town of Wiscasset

we held our meeting at the Wiscasset Senior Center and had a delicious seafood chowder / spaghetti dinner prepared by Marjorie DiVece.

We are looking forward to the warmer weather when we can get outside and do more training and be more visible in the community.

With the warmer weather comes spring clean-up. We just want to remind everyone that any outdoor burning requires a burn permit. Permits are available at the station by chance or online, free of charge, at www.wardensreport.com or www.maineburnpermit.com.

Respectfully submitted,

Rob Bickford



Town of Wiscasset

WISCASSETT POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: February Monthly Report
Date: March 6, 2023

Selectboard February 2023

The Wiscasset Police Department responded to 345 calls for service. There were 304 calls for service in February 2022.

Officers performed 106 Motor Vehicle Stops and responded to 10 Motor Vehicle accidents.

Myself and Officer Barnes attended "ALICE" training along with the EMS Director Erin Bean and several staff members from Wiscasset School Department. This training was jointly host by the Police Department and the School Department and brought in 22 students from schools and police department in Maine and New Hampshire.

We made 20 arrests in the month of February for the following:

- Leaving the Scene of Motor Vehicle Accident
- 3 OUI (alcohol)
- Warrant Arrest
- Operating after License Suspension
- Eluding an Officer
- Domestic Violence Terrorizing
- Unlawful Sexual Touching
- Assault

Submitted 3/1/2023

Administrative	2
ALARM BURGLAR	10
ASSAULT	3
ASSIST CITIZEN	13
ASSIST OTHER AGENCY	10
ATTEMPT TO LOCATE	2
CIVIL COMPLAINT	1
Concealed Weapons Permit	1



Town of Wiscasset

DISABLED MV	8
DOMESTIC DISTURBANCE	1
ERRATIC OPERATIONS	12
ESCORT/TRANSPORT	1
FIRE ALARM	1
FIRE OTHER	4
FIRE STRUCTURE	2
FOUND/LOST PROPERTY	4
HARASSMENT	1
HARBOR MASTER	7
JUVENILE PROBLEM	1
MEDICAL EMERGENCY	8
MENTAL HEALTH (PD's ONLY)	3
MISSING PERSON	1
MOTOR VEHICLE ACCIDENT	10
MOTOR VEHICLE STOP	106
Parking Enforcement	2
PARKING PROBLEM	3
PEDESTRIAN CHECK	2
POLICE INFORMATION	12
PROPERTY CHECK	62
Records Request	6
School Resource Officer	6
Sex Offender Registration	2
SEX OFFENSES	1
SPECIAL DETAIL	2
STONE GARDEN DETAIL	1
SUSPICIOUS ACTIVITY	11
THEFT / FORGERY / FRAUD	4
THREATENING	2
TRAFFIC CONTROL	4
TRAFFIC HAZARD	4
UNWANTED SUBJECT	2
WELFARE CHECK	7
	345



Town of Wiscasset

Shellfish Report

To: Chief Hesseltine

Officer: Farrell, Hunter

Date: February 2023

Areas Checked:

Clark's Point, White's Island, Pottle Cove, Hilton
Cove, Mason station, Cushman Preserve, Back
River, Berry Island, Eaton Farm, Young's point,
Chewonki Creek, Montsweag Brook.

Diggers Checked: 0

Warning Issued: 0

Summons Issued and to Whom: 0

Monthly Narrative:

No diggers seen on flats.



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: February Monthly Report
Date: March 16, 2023

Re:
February, 2023 Public Works/Transfer Station Monthly Report

Operations:

The month of February, for the Transfer/Public Works, this month has been mostly about taking care of a few back-to-back storms. Things have been running as normal, for the most part. In addition to our day-to-day duties, we have managed to:

-
- Completed all safety requirements for both departments.
- Tree clean up due wind storm.
- Ditching throughout the town.
- New heating system for town office is still in the makings.
- Ongoing clean up throughout the town.
- Culvert maintenance and replacement.
- Removed numerous hazard trees throughout the town.
- Tree trimming throughout the town roads
- Still trying to keep up with beaver dams throughout the town
- Town office grounds keeping and snow removal.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Still working on roadside brush removal and chipping
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.

Transfer Station duties

For the Transfer Station things have been running at normal, and sanitizing is still taking place throughout the day.

Also trucking 3 to 4 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay.



Town of Wiscasset

Expense Summary Reports March

Public Works: 68.35%

Transfer Station: 57.97%

Transfer Revenue: 65.11%

Municipal Building: 61.30%

Waterfront: 35.92%

Cemetery: 57.80%

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: February Monthly Report
Date: March 16, 2023

February, 2023!!

Keeping things positive!

In past reports, I have tried to give you a real report (snap shot if you will) of what happens at the WCC/WPRD each month, I'm going to try something a little different this month. Streamline!

I would like to start off saying that we had another great month, a matter of fact our best February revenue month on record (\$54,208, Myrec), an increase of approximately 33% over last year's February revenue (\$40,536, Myrec).

What a great start to our 22-23 fiscal year, in just the first eight months!

We have brought in a record amount of revenue for our first eight months (\$363,481, Myrec), this is a little over \$51,000 ahead of last year's record number of \$308,297 (Myrec) for the same time period!

While taking a snapshot of the past year, at the end of February, we were at \$609,625 (Myrec) for the year. This number is a little over \$80,000 ahead of last years number at this time looking back a year (\$523,865, Myrec).

Our numbers continue to show that we are doing great things that people want to see, be a part of and support!

Program Updates

Our WCC programs continue to be flooded with participation, registration is always open for the many different opportunities to learn how to swim, build social and physical skills, compete in area sports and support local community!

We held our Annual Father/Daughter Dance and Winterfest in February, both events had great success. While the weather did dampen the efforts of a community dance, we will try again next year! Our Annual Silent Auction was very successful with many items donated by local businesses and individuals.

Building and Grounds Updates

Winter weather continued to give us closures and delayed starts throughout the month of February.



Town of Wiscasset

Community Events

Our next monthly ARC Blood Drive will be held on Friday, March 17th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment.

Upcoming WCC & Community Events

Winter Tune-Up Tournaments throughout the month of March
Annual Easter Egg Hunt

Financial update:

Our numbers continue to be proving themselves, being able to bring in records amount of revenue (76% of anticipated budgeted revenue), increasing memberships all while trying to keep expenditures to a minimum.

Our expenses are at 68% spent, on track for the year (two thirds (8 months), 67.6%).

Director's Note:

The WCC / WPRD is a business that provides a great service to the community of Wiscasset and beyond! Starting in February, we are now celebrating our 25th year! The goal is to build it bigger and better, offering more for less. Ultimately, we would like to see the cost to the taxpayer decrease as many people have mentioned, given the opportunity, I believe we can. We can get there with the trust of the Wiscasset boards, committees and voters. We look forward to working together as a community, showing the residents of Wiscasset how much it can grow, becoming a Midcoast hub and still keep that small town feel.

This department has had great support from the taxpayers of Wiscasset in recent years. I, just like you, are one of those taxpayers who wants the departments we have to be as fiscally responsible as possible. With that said, and I have mentioned this before, I am the type of person who wants more and more (doesn't always mean raising more in taxes), but it does mean appropriating more, so we can spend what we make or bring in in revenue.

As mentioned previously, please remember that this department is made up of mainly part-time people who have a dedication like no other, giving it their all, in support of the Wiscasset Community Center / Wiscasset Parks and Recreation Department and the Town of Wiscasset.

'THANK YOU all for your continued support!'

Duane Goud



Town of Wiscasset

HARBORMASTER REPORT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Harbormaster
Re: February Monthly Report
Date: March 16, 2023

Dock & Mooring Fee's

Collected:

- AM/PM Harbor Checks
- Attended the monthly Waterfront Meetings
- Met with Gary Joslyn about abandoned sailboat. He signed a bill of sale signing ownership of the sailboat over to the Town of Wiscasset in leu of dock and mooring fees. Recommend the Town auction off the sailboat in an attempt of recouping the fees associated with the haul out and storage.
- Storm checks

Larry Hesseltine
Submitted 3/1/2023



Town of Wiscasset

SCHOOL RESOURCE OFFICER

To: Dennis Simmons, Town Manager
From: Jonathan Barnes, School Resource Officer
Re: February Monthly Report
Date: March 16, 2023

**Board of Selectmen
School Resource Officer - February 2022**

February Monthly School Resource Update

SRO: Officer Jonathan Barnes

What major projects or new initiatives are happening this month in your department?

- Sticker Shock meeting (underage drinking awareness)
- Stop the Bleed training
-

Share any exciting accomplishments or goals that your department has reached this month.

- ALICE instructor training completed (team established and trained in the school to hold out own trainings)



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: February Monthly Report
Date: March 16, 2023

PLANT OPERATIONS DISCHARGE PERMIT TESTING RESULTS:

Average Plant Flow	0.288 MGD
Licensed flow per day	0.620 MGD
Percent of average flow per day to license limit	46 %
Total Rainfall per month	1.48 inches
BOD EFFLUENT LAB RESULTS (mg/l)	
For monthly average	6.5 mg/L
Weekly average	7 mg/L
Daily max.	7 mg/L
All within license limits	YES
BOD Effluent Removal %	96 %
Required%	85 %
TSS EFFLUENT LAB RESULTS (mg/L)	
Monthly average	10.3 mg/L
Weekly average	13 mg/L
Daily max.	13 mg/L
all within license limits	YES
TSS Effluent % Removal	95%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
BACTERIA RESULTS	
Fecal (tracked Year-Round) Instant Daily max	5 cfu/100m
(31)	1.22 cfu/100 ml
Geometric Mean (13)	Apr 15 – Oct 31
Enterococci (April 15 – Oct. 31) Instant Daily	Apr 15 – Oct 31
max(8)	
Geometric Mean (54)	
TOTAL RESIDUAL CHLORINE	
RESULTS (mg/l)	0.20 mg/l
Instant daily max (0.3 mg/L)	0.07 mg/l
Monthly Avg. max (0.1 mg/L)	



Town of Wiscasset

BUDGET: With 66.7 % of the fiscal year gone, the Wiscasset Sewer Department has spent 53.4% of the Department budget.

SEWER REVENUES: With 66.7% of the fiscal year gone, the Wiscasset Sewer Department billing has collected 62.7% of the total budget of \$846,942. This does not include income from connection fees, impact fees, etc.

SAFETY RELATED: On February 1, sewer department employees received annual required Bloodborne Pathogen Safety training.

I am updating some of the other required safety training programs at the sewer plant. One program that is in need of improvement is our required Hearing Safety program. On February 13, a representative from Lawson Group came to the sewer plant and performed a noise exposure survey.

Sound levels were checked and recorded around all buildings, motors and machinery. Employees wore portable sound monitors the entire day to survey their decibel exposures. Lawson will issue a final report which will make recommendations on what to include in our Hearing Protection Safety program, and what additional safety measures we should institute, including additional ear protection and warning signage.

PFAS TESTING: The Wiscasset Sewer Department conducted a fifth round of PFAS sampling of our plant effluent. Also, Katahdin Analytical Labs performed required annual PFAS sampling of our dried sludge.

APPLIED FOR GENERATOR GRANT: We were notified that a limited amount of grant moneys became available, which could be used for things like backup power generators at pump stations. Olver Associates helped us apply for grants for 2 more generators.

UPDATED SIGNAGE: New signage was installed at the entrance to the sewer plant, and on all buildings on plant premises, which read: Notice: Authorized Personnel Only. We already have No Trespassing signs and Danger/Hazard signs up, but had not any on our main office building.

SLUDGE DISPOSAL ISSUE: On February 27, I received an email from Casella Company, informing me that the Juniper Ridge Landfill they operate will now be limited in the amount of sludge they can accept for disposal (because of a law passed, prohibiting out of state construction/demolition debris coming into Maine landfills). Construction materials used to landfill-stabilize jelly-like sludge from sewer plants, are now in very short supply, and without them, landfill mountains are unstable and become a collapse hazard.

With new PFAS laws requiring all sewage sludges to be landfilled (and no longer allowed to be used in composting operations in Maine), landfills are overwhelmed with sludge. Juniper Ridge landfill, which is Wiscasset's DEP approved sludge disposal site, will have to find some other spot for up to 4,000 tons of monthly sludge deliveries.

A drop-off site at Casella's Hawk Ridge Composting facility was proposed for emergency DEP approval (from where sludge loads would be trucked to Canada), however sewer plants would be required to pay



Town of Wiscasset

Casella additional tipping fees to cover Casella's costs (between \$61.00 and \$73.00 per ton). This fee is over and above the existing \$144.75/ton, plus fuel tax fees.

Last year, Wiscasset produced 168 tons of sludge, which at the previous rate would pay \$27,467.69, now could pay upwards of \$37,000!

Casella's letter asked me to sign to agree to pay the new rate; the implication being that if you didn't email them a signed agreement, you couldn't bring them any sludge. We usually produce 1 truckload of sludge per week.

I was running our belt press on Monday, the day I got the letter, so now I had sludge that was going to need to be trucked soon!

I called Casella to complain. They were sympathetic, but implied this crisis was brought on by 2 pieces of conflicting legislation that had unforeseen consequences. And they informed me on that call, that Juniper Ridge Landfill was no longer accepting any sludge disposal loads (No home for our sludge!). They recommended that I sign the agreement, and hopefully they would soon get DEP approval for their drop-off plan.

I put in a call to Jim Crowley at Maine DEP. Other sewer plant operators had voiced their displeasure to him over this situation. Jim said that sewer plants state-wide were suddenly facing this problem and we needed to bring it to the attention of state and local legislators.

I called other operators including Chris Higgins from Boothbay Harbor Sewer District and Chuck Applebee from Richmond Sewer. The consensus was that we were over a barrel and we would have to sign the agreements, as none of us have any facilities to stockpile dried sludge, nor are there other landfills or options which Maine DEP would approve for our sludge disposal.

I phoned Senator Angus King's office. They directed me to Scott Wilkinson, a liaison to Lincoln County. Mr. Wilkinson heard my plea for help. He told me I was the 3rd sewer operator he had spoken with that day and was optimistic some emergency measures would be approved soon.

I emailed and phoned Representative Ed Pulwarczyk's office. Ed called me and was sympathetic and thanked me for bringing it to his attention, but saw it was a problem with no easy solution.

I was notified Wednesday, March 1, that Casella's emergency drop-off plan was approved. I emailed them a signed agreement letter and got approval to deliver our sludge load on March 3, to the Hawk Ridge Compost drop-off site. We are currently taking our sludge to Hawk Ridge at the increased pricing.

Fortunately, this sludge disposal issue has made front page headlines in the news. I will continue to search for a better solution, one that won't be so costly. Note that I have adjusted my FY 2023-2024 budget to reflect this new sludge disposal cost.

This concludes the February 2023 Wiscasset Sewer Department Monthly Report.

Respectfully Submitted, Robert T. Lalli, Superintendent, Town of Wiscasset Sewer Department

9A

Article X - Miscellaneous

16. Property Maintenance (1/9/2023 draft)

16.1 PURPOSE & SCOPE:

The purpose of this ordinance is to set minimum standards for the maintenance of structures and yard areas to protect public health and safety, property values, and to prevent nuisance conditions.

16.2 MAINTENANCE STANDARDS:

All structures shall be maintained in a safe, sanitary, and non-hazardous condition. Examples of items which may violate these standards include but are not limited to refuse, household trash, junk, debris, scrap lumber or metal, inoperable machinery, or parts thereof, glass, unused or inoperable appliances, and worn or unused furniture ~~and two or more unregistered, or uninspected vehicles~~. All means of egress shall be kept in good working order and clear of debris. The exterior of all structures and components thereon shall be maintained to prevent deterioration, so that the appearance thereof shall reflect a level of maintenance ensuring that the property itself may be preserved safely, and that hazards to the public health, safety and welfare are avoided.

16.3 REQUIRED MAINTENANCE - STRUCTURES:

Each property owner and mortgagee shall keep all exterior components of every principal and accessory structure in good repair, including but not limited to, walls, roofs, chimneys, cornices, gutters, porches, fire escapes, exterior stairs, windows, doors, and storefronts so as not to create a safety hazard to themselves or the public.

All surfaces shall be maintained free from deterioration, including but not limited to, broken glass, loose, or missing shingles or siding, crumbling brick, stone and mortar, and peeling, scaling, or deteriorated paint.

16.4 REQUIRED MAINTENANCE - YARD AREAS:

Yard areas include all areas of a lot not covered by a structure. Yard areas shall be maintained in a safe and sanitary condition, including but not limited to, steps, walks, driveways, fences, retaining walls, trees, shrubs, and lawn. If any such area or object constitutes a danger to health or safety, it shall be repaired, replaced, or removed.

All fences, retaining walls or similar structures shall be ~~firmly anchored in the ground and maintained in good structural repair.~~ maintained so as not to create a safety hazard to themselves or the public.

~~All lawns shall be maintained free from grass growth more than 10 inches.~~ All yards shall be kept free of accumulations of trash, garbage, refuse, junk, or other material which may cause a fire hazard, or may function as a breeding place for vermin or may release offensive odors.

16.5 REQUIRED MAINTANENCE – ABANDONED/VACANT BUILDINGS:

An owner and mortgagee of a vacant building must adequately protect it from intrusion by trespassers and from deterioration by the weather. A vacant building shall be deemed adequately protected from intrusion by trespassers and from deterioration by the weather if it satisfies the following vacant building maintenance standards:

- a. Building openings. ~~Doors, windows, areaways, and other openings must be weathertight and secured against entry by birds, vermin, and trespassers.~~ Missing or broken doors, windows and other such openings must be covered by glass or other rigid materials which are weather protected and tightly fitted and secured to the opening so as not to create a safety hazard.
- b. The owner of a vacant building must comply with all state required building, fire, life safety, zoning, and other applicable codes or ordinances and must apply for any building, fire prevention, and zoning permits necessary to perform work required by this article.
- c. the management of abandoned buildings will be as described in 30-A MRSA 3106-B, as amended.

16.6 MAINTENANCE AFTER CASUALTY DAMAGE:

Any building destroyed or damaged by fire or other causes shall be made secure within ~~24~~ 48 hours and a permit for demolition or reconstruction shall be obtained within ~~ninety (90)~~ fourteen (14) days from the date of the fire or other casualty. Work to either remove or restore a fire damaged building must begin no later than one hundred twenty (120) days from the date of the fire or other casualty. Should the fire or other casualty require further investigation by authorized authorities, the CEO may grant an extension.

16.7 ENFORCEMENT:

The CEO of the Town of Wiscasset shall enforce the provisions of this ordinance. In the event of a violation, the CEO shall notify the property owner and mortgagee by serving a written notice by mail or by hand delivery. Said notice shall explain the nature of the violation and set a deadline for correcting the violation. If the violation is not corrected within the time allowed, the property owner and mortgagee shall be subject to penalties as set forth in section 16.8.

16.8 PENALTIES:

Any person who violates any provision of this Ordinance commits a civil violation punishable by a civil penalty of \$100, ~~which may not be suspended~~. Each day the violation continues beyond the allotted correction period is a separate violation. In addition, the town may pursue all remedies and relief as provided in 30-A MRS 4452, as amended. If the owner or other person responsible fails to take corrective action within the time allowed by the CEO, the CEO may have the corrective action taken and recover the cost in a civil action. If the town is the prevailing party in the civil action, it shall be awarded its reasonable attorney fees.

16.9 SEVERABILITY:

If any section, subsection, clause, paragraph, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed to be a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

10A

Dennis L Simmons

From: Rob Lalli <wwtp@wiscasset.org>
Sent: Monday, March 13, 2023 10:47 AM
To: 'Dennis L Simmons'
Subject: Holbrook Abatement Request
Attachments: HolbrkAbate.pdf

Dennis: Dorothy Holbrook of 17 Old Bath Road, Wiscasset, Maine, has requested a sewer bill abatement on her quarterly sewer bill from 2/24/2023. That sewer bill, for \$289.80, showed a consumption of 2,100 cu. ft.

Ms. Holbrook says she was alerted to her outside spigot running, by a fuel delivery driver. She immediately shut it off but quite a bit of water had run onto the ground (she believes this was done deliberately by someone).

As the water from this spigot did not enter the sewer, I recommend that she receive her requested abatement. Her average consumption from the previous 4 quarterly sewer bills is 350 cu. ft., which is below the minimum of 900 cu. ft. Therefore I recommend that the amount of her actual bill be for the minimum rate of \$114.00. Subtracting the \$114.00 from the original bill's \$289.80, gives us \$175.80, which is what I recommend the abatement amount to be. If you have any questions, do not hesitate to contact me (207-230-4023).

Respectfully,
Rob Lalli, Superintendent
Wiscasset Sewer Department

abate 175.80

Town of Wiscasset

General Sewer Abatement Request

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does **not** guarantee that your abatement will be granted. The filing of this form does **not** relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04578.

Subpart A - Account & Property Information			
Service Street Address <u>17 Old Bath Road</u>	# of Bedrooms <u>4</u>	Account # <u>51</u>	
<u>Holbrook</u>	<u>Dorothy</u>	<u>882-7168</u>	Last Name or Business Name First Name
<u>207-882-7168</u>	Contact Phone		
<u>2/24/23</u>	<u>\$ 289.80</u>	Contact email	
Date of contested Bill	Amount owed on contested bill		
<p>Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past due amounts have been paid or enclose payment for past due amounts.</p> <p><input checked="" type="checkbox"/> All past due amounts owed have been paid and this account is in good standing. <u>stacey@wwd</u></p> <p><input type="checkbox"/> A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____</p>			
Subpart B - Reason For Abatement Request			
Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form			
<input type="checkbox"/> 1. Pool Abatement <i>For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.</i>	Enter date of pool fill up in box B1	B1	Dates
<input type="checkbox"/> 2. Leak and Meter Abatement <i>For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E</i>	Enter date of leak or meter error in box B2	B2	
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement <i>For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D</i>	Enter date of abatement event in box B3	B3	<u>2/16/23</u>

Subpart C - Pool Abatement Calculation

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

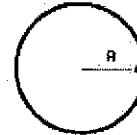
Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangle Pool

Length (A) _____ Feet

Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet Square or Rectangular Pool Volume _____ CF
 Depth Deep End (if applicable) _____ Feet Average Depth x Length x Width
 Average Depth _____ Feet
 Circular Pool Volume _____ CF
 Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

I received an oil delivery on 2/16/23 and the driver informed me my outside spicket was running. I shut it off but have no idea how long it was running. I believe it was deliberately done.

I have attached my bill and consumption history and as you can see I have not gone over the minimum in the many years of living here.

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: Dorothy M. Holbrook

Date: 3-6-23

Printed name: DOROTHY M. HOLBROOK

Do not write below this line

Application approved by: Robert T. Zell

On date: 3/13/23

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net
<https://www.wiscwater.org/>

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 1:30 pm

Below is the link for the CCR Report. It can also be found on our web site (www.wiscwater.org) under documents. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

https://www.wiscwater.org/uploads/1/3/7/3/1/37393481/2021_consumer_confidence_report.pdf

HOLBROOK, DOROTHY M
 P.O. BOX 1554
 WISCASSET ME 04578

*****ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.**

Account	Rate Class	Location	Billing Date	Billing Period
51	1	17 OLD BATH ROAD	02/24/23	11/29/2022 to 02/24/2023

***Monthly billing is available if you opt for Paperless billing, let us know if interested.** Reminder we are 2 separate entities. Credit's on water or sewer has to stay on that service as Sewer is paid to the Town.*

Meter Reading		Consumption
Present	Previous	x 100 cu ft
86	65	21

Water		Sewer	
Description	Amount	Description	Amount
Regular	251.37	Regular	289.80
Tax	0.00	Past Due	0.00
Past Due	0.00	Liened	0.00
Water Due	251.37	Sewer Due	289.80

12% Annual interest on unpaid balances

4% Annual interest on unpaid balances

Total Due Water & Sewer 541.17

For Information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment
 We accept Cash, Check, Bank Check or Money Order.
 Also for your convenience we do have a drop box at the office.

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402
<https://www.wiscwater.org/>

Account 51
Name HOLBROOK, DOROTHY M
Location 17 OLD BATH ROAD

E-Mail:

Date Due	Water	Sewer	Total Owed	Amount Paid
03/24/2023	251.37	289.80	541.17	<input type="text"/>

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

We accept Credit/Debit payments online 24/7 @ <https://epayment.informe.org/payportonline/disclaimer/1202> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

Wiscasset Water
10:35 AM

Meter Detail

Account: 51 Type Code:
 Tenant: HOLBROOK, DOROTHY M Map Lot: U09-15
 Owner: HOLBROOK, DOROTHY M RE Account 0
 Location: 17 OLD BATH ROAD

Book / Seq:	7/940	Serial Number:	83313637	Water			Sewer		
Meter Size:	1	Remote Number:	83313637	Type	RT	Amt	Type	RT	Amt
Meter Digits:	5	Avg Consumption:	3	Cons	1	0.00	Cons	1	0.00
Frequency:	1	Combined:	No		0	0.00		0	0.00
Service:	B	Multiplier:	1		0	0.00		0	0.00
Rate Code:	W - 1 S - 1	Replacement:	No		0	0.00		0	0.00
					0	0.00		0	0.00
				Adjust:	0	0.00	Adjust:	0	0.00
Taxable Percentage:	0%	Water		Adjust Description:					
Billable Percentage:	100%	Sewer							

Avg. Previous
4 bills.
 $Consumptions = 4 + 5 + 5 + 0 = 14$
 $14 \div 4 = 3.5$

Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
02/24/2023	B W	86	21	21	251.37	0.00	0.00	0.00	251.37
	S				289.80	0.00	0.00	0.00	289.80
11/28/2022	B W	65	4	4	114.21	0.00	0.00	0.00	114.21
	S				114.00	0.00	0.00	0.00	114.00
08/25/2022	B W	61	5	5	114.21	0.00	0.00	0.00	114.21
	S				114.00	0.00	0.00	0.00	114.00
05/26/2022	B W	56	5	5	103.82	0.00	0.00	0.00	103.82
	S				93.60	0.00	0.00	0.00	93.60
02/24/2022	B W	51	0	0	103.82	0.00	0.00	0.00	103.82
	S				93.60	0.00	0.00	0.00	93.60
11/23/2021	B W	51	3	3	103.82	0.00	0.00	0.00	103.82
	S				93.60	0.00	0.00	0.00	93.60
08/24/2021	B W	48	5	5	103.82	0.00	0.00	0.00	103.82
	S				93.60	0.00	0.00	0.00	93.60
05/25/2021	B W	43	3	3	86.52	0.00	0.00	0.00	86.52
	S				93.60	0.00	0.00	0.00	93.60
02/24/2021	B W	40	3	3	86.52	0.00	0.00	0.00	86.52
	S				93.60	0.00	0.00	0.00	93.60
11/25/2020	B W	37	6	6	86.52	0.00	0.00	0.00	86.52
	S				93.60	0.00	0.00	0.00	93.60
08/27/2020	B W	31	0	0	86.52	0.00	0.00	0.00	86.52
	S				93.60	0.00	0.00	0.00	93.60

3.5 =
 350 cu. ft.
 Avg consumption
 This is below the 900 cu. ft. minimum.
 Bill should be the minimum = \$114.00
 \$ 289.80 Actual Bill
 - 114.00
 \$ 175.80
 Abatement Amount.

10B

Dennis L Simmons

From: Rob Lalli <wwtp@wiscasset.org>
Sent: Monday, February 27, 2023 1:26 PM
To: 'Dennis L Simmons'
Subject: Nadeau Abatement Request
Attachments: NadeauAbate.pdf

Dennis: I have received a sewer bill abatement request from Joyce Nadeau for her home at 121 Federal Street. Her bill showed a sewer consumption of 4000 cubic feet, totaling \$580.05 on her February bill, dated 2/24/2023.

During February, pipes leaked in the home, spilling water into the basement, undetected. By the time the leak was discovered and repaired, 4000 cubic feet of water had passed through her meter. None of the leaked water passed into the Town sewer. Therefore, I recommend she receive her requested sewer bill abatement.

Ms. Nadeau's previous 4 monthly sewer bills have all been for the minimum consumption of 300 cubic feet per month or less (an average of \$38.00 over those 4 monthly bills). I recommend her February 2023 sewer bill be \$38.00 minimum, and not the \$580.05 amount shown on the actual bill. If you have any questions, do not hesitate to contact me (cell: 207-230-4023).

Respectfully,
Rob Lalli, Superintendent
Wiscasset Sewer Department

abate - 542.05

10B

Town of Wiscasset General Sewer Abatement Request

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04575

Subpart A - Account & Property Information

121 Federal St. 4 414
 Service Street Address # of Bedrooms Account #

Nadeau David A. Joyce
 Last Name or Business Name First Name

239-216-7417 Joyce.nadeau@aol.com
 Contact Phone Contact email

02/24/2023 460.97 - Water / 580.05 Sewer
 Date of contested Bill Amount owed on contested bill

Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.

All past due amounts owed have been paid and this account is in good standing.

A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____

Subpart B - Reason For Abatement Request

Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form

	Dates	
<input type="checkbox"/> 1. Pool Abatement For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping-off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill up in box B1	B1
<input checked="" type="checkbox"/> 2. Leak and Meter Abatement For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter error in box B2	B2
<input type="checkbox"/> 3. Miscellaneous One-Time Abatement For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement event in box B3	B3

Subpart C - Pool Abatement Calculation

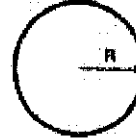
This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangle Pool

Length (A) _____ Feet
Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet Square or Rectangular Pool Volume _____ CF
 Depth Deep End (if applicable) _____ Feet Average Depth x Length x Width
 Average Depth: _____ Feet
 Circular Pool Volume _____ CF
 Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Water and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

Broken pipe. All water went into house (basement)

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: Joyce Nadreau
 Printed name: Joyce Nadreau

Date: 2/27/2023

Application approved by: Robert T. Zelli
 Sewer Dept. Superintendent

On date: 2/27/2023

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net
<https://www.wiscwater.org/>

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 1:30 pm

Below is the link for the CCR Report. It can also be found on our web site (www.wiscwater.org) under documents. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

https://www.wiscwater.org/uploads/1/3/7/3/1/37393481/2021_consumer_confidence_report.pdf

NADEAU, DAVID A
 NADEAU, JOYCE
 13550 SOUTHAMPTON DRIVE
 BONITA SPRINGS FL 34135

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
414	1	121 FEDERAL STREET	02/24/23	01/27/2023 to 02/24/2023

Monthly billing is available if you opt for Paperless billing, let us know if interested. Reminder we are 2 separate entities. Credit's on water or sewer has to stay on that service as Sewer is paid to the Town.

Meter Reading		Consumption
Present	Previous	x 100 cu ft
1,078	1,038	40

Water		Sewer	
Description	Amount	Description	Amount
Regular	460.97	Regular	580.05
Tax	0.00	Past Due	0.00
Past Due	0.00	Liened	0.00
Water Due	460.97	Sewer Due	580.05
12% Annual interest on unpaid balances		4% Annual interest on unpaid balances	

Total Due Water & Sewer 1,041.02

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment
 We accept Cash, Check, Bank Check or Money Order.
 Also for your convenience we do have a drop box at the office.

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402
<https://www.wiscwater.org/>

Account 414
 Name NADEAU, DAVID A
 Location 121 FEDERAL STREET

E-Mail: joycenadeau1@aol.com

Date Due	Water	Sewer	Total Owed	Amount Paid
03/23/2023	460.97	580.05	1,041.02	

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

We accept Credit/Debit payments online 24/7 @ <https://epayment.informe.org/payportonline/disclaimer/1202> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

Wiscasset Water
1:57 PM

Meter Detail

02/24/2023
Page 1

Account: 414
Tenant: NADEAU, DAVID A
Owner: NADEAU, DAVID A
Location: 121 FEDERAL STREET

Type Code: Map Lot: U03-26
RE Account: 0

Book / Seq:	8/658	Serial Number:	62970858	Water			Sewer		
Meter Size:	1	Remote Number:	62970858	Type	RT	Amt	Type	RT	Amt
Meter Digits:	5	Avg Consumption:	3	Cons	10	0.00	Cons	10	0.00
Frequency:	2	Combined:	No			0			0
Service:	B	Multiplier:	1			0			0
Rate Code:	W - 1 S - 1	Replacement:	No			0			0
						0			0
						0			0
						0			0
						0			0
Taxable Percentage:	0%	Water Sewer		Adjust:	0	0.00	Adjust:	0	0.00
Billable Percentage:	100%	0% 0%		Adjust Description:					

Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
02/24/2023	B W	1078	40	40	460.97	0.00	0.00	0.00	460.97
	S				580.05	0.00	0.00	0.00	580.05
01/26/2023	B W	1038	0	0	38.06	0.00	0.00	0.00	38.06
	S				38.00	0.00	0.00	0.00	38.00
12/27/2022	B W	1038	0	0	38.06	0.00	0.00	0.00	38.06
	S				38.00	0.00	0.00	0.00	38.00
11/28/2022	B W	1038	1	1	38.06	0.00	0.00	0.00	38.06
	S				38.00	0.00	0.00	0.00	38.00
10/27/2022	B W	1037	2	2	38.06	0.00	0.00	0.00	38.06
	S				38.00	0.00	0.00	0.00	38.00
09/28/2022	B W	1035	3	3	38.06	0.00	0.00	0.00	38.06
	S				38.00	0.00	0.00	0.00	38.00
08/25/2022	B W	1032	2	2	38.06	0.00	0.00	0.00	38.06
	S				38.00	0.00	0.00	0.00	38.00
07/27/2022	B W	1030	0	0	38.06	0.00	0.00	0.00	38.06
	S				38.00	0.00	0.00	0.00	38.00
06/27/2022	B W	1030	0	0	34.60	0.00	0.00	0.00	34.60
	S				31.20	0.00	0.00	0.00	31.20
05/26/2022	B W	1030	0	0	34.60	0.00	0.00	0.00	34.60
	S				31.20	0.00	0.00	0.00	31.20
04/28/2022	B W	1030	0	0	34.60	0.00	0.00	0.00	34.60
	S				31.20	0.00	0.00	0.00	31.20

10C

Dennis L Simmons

From: Rob Lalli <wwtp@wiscasset.org>
Sent: Thursday, March 2, 2023 2:31 PM
To: 'Dennis L Simmons'
Subject: Cramer Abatement Request
Attachments: CranmerAbate.pdf

Dennis: Mr. Thomas Cramer of 523 Birch Point Road, Wiscasset, Maine, is requesting a sewer bill abatement on his recent bill, dated 2/24/23, in the amount of \$348.40 (consumption 2,500 cubic feet).

He claims persons came onto his property and turned on an outdoor spigot and left it to run, when they were vandalizing his home. When he discovered the spigot running, he immediately shut it off. To prevent another occurrence, he has closed the valve inside the house that feeds that spigot.

The 2,500 cubic feet of consumption on his bill is a good bit higher than his normal consumption. As most of it ran onto the ground and did not enter the sewer, I recommend that he receive this abatement.

Mr. Cramer's previous 4 quarterly bills had an average consumption of 1,100 cu. ft. ($10 + 17 + 9 + 8 = 44$, $44 \div 4 = 11$). His bill for that average of 1,100 cu. ft. should be \$143.30 [$\114.00 for 900 cu. ft. minimum + $(2 \times \$14.65/\text{additional } 100 \text{ cu. ft.}) = \$114.00 + \$29.30 = \143.30 Actual Bill]. Subtracting the \$143.30 from his bill of 348.40 = \$205.10. The \$205.10 should be the amount of his abatement. If you have any questions, do not hesitate to contact me (cell: 207-230-4023).

Respectfully,
Rob Lalli, Superintendent
Wiscasset Sewer Department

abate 205.10

10C

Town of Wiscasset General Sewer Abatement Request

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04578

Subpart A - Account & Property Information

523 Birch Point Rd 3 729
 Service Street Address # of Bedrooms Account #
Cramer Thomas
 Last Name or Business Name First Name
207-687-8331 TWCRAM@gmail.com
 Contact Phone Contact email
2/24/23 \$ 348.40
 Date of contested Bill Amount owed on contested bill

Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.

- All past due amounts owed have been paid and this account is in good standing.
 A payment is enclosed to bring the account into good standing.

Amount enclosed: \$ _____

Subpart B - Reason For Abatement Request

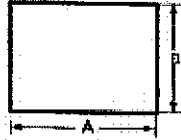
Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form

		Dates
<input type="checkbox"/> 1. Pool Abatement For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill up in box B1 _____	B1
<input type="checkbox"/> 2. Leak and Meter Abatement For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter error in box B2 _____	B2
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement For all other one-time abatements and billing adjustments. Those will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement event in box B3 _____	B3 <u>2/24/23</u>

Subpart C - Pool Abatement Calculation

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

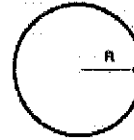
Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangular Pool

Length (A) _____ Feet

Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet

Square or Rectangular Pool Volume _____ CF

Depth Deep End (if applicable) _____ Feet

Average Depth x Length x Width

Average Depth: _____ Feet

Circular Pool Volume _____ CF

Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

Our home was vandalized. Some one turned the
 outside hose bib on the south side of house.
 We now go to that side of house in winter.
 Discovered problem several days ago.
 Made a police report. Have no idea how
 long water was running.

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: Thomas Cramer

Date: 3/1/23

Printed name: THOMAS CRAMER

Do not write below this line

Application approved by: Robert T. Zalko

On date: 3/2/23

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net
<https://www.wiscwater.org/>

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 1:30 pm

Below is the link for the CCR Report. It can also be found on our web site (www.wiscwater.org) under documents. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

https://www.wiscwater.org/uploads/1/3/7/3/1/37393481/2021_consumer_confidence_report.pdf

CRAMER, THOMAS W
 SANCHEZ, RONALD G
 523 BIRCH POINT ROAD
 WISCASSET ME 04578

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
729	1	523 BIRCH POINT ROAD	02/24/23	11/29/2022 to 02/24/2023

<i>**Monthly billing is available if you opt for Paperless billing, let us know if interested.** Reminder we are 2 separate entities. Credit's on water or sewer has to stay on that service as Sewer is paid to the Town.</i>	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	155	130	25

Water		Sewer	
Description	Amount	Description	Amount
Regular	297.09	Regular	348.40
Tax	0.00	Past Due	0.00
Past Due	0.00	Liened	0.00
Water Due	297.09	Sewer Due	348.40

12% Annual interest on unpaid balances

4% Annual interest on unpaid balances

Total Due Water & Sewer 645.49

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment
 We accept Cash, Check, Bank Check or Money Order.
 Also for your convenience we do have a drop box at the office.

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402
<https://www.wiscwater.org/>

Account 729
Name CRAMER, THOMAS W
Location 523 BIRCH POINT ROAD

E-Mail:

Date Due	Water	Sewer	Total Owed	Amount Paid
03/24/2023	297.09	348.40	645.49	<input type="text"/>

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

We accept Credit/Debit payments online 24/7 @ <https://epayment.informe.org/payportonline/disclaimer/1202> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

Wiscasset Water
11:56 AM

Meter Detail

03/01/2023
Page 1

Account: 729 Type Code: Map Lot: R08-010-B
 Tenant: CRAMER, THOMAS W RE Account: 0
 Owner: CRAMER, THOMAS W
 Location: 523 BIRCH POINT ROAD

Book / Seq:	6/735	Serial Number:	88685659	Water			Sewer		
Meter Size:	1	Remote Number:	88685659	Type	RT	Amt	Type	RT	Amt
Meter Digits:	5	Avg Consumption:	14	Cons	1	0.00	Cons	1	0.00
Frequency:	1	Combined:	No		0	0.00		0	0.00
Service:	B	Multiplier:	1		0	0.00		0	0.00
Rate Code:	W - 1 S - 1	Replacement:	08/11/2020		0	0.00		0	0.00
					0	0.00		0	0.00
				Adjust:	0	0.00	Adjust:	0	0.00
Taxable Percentage:	0%	Water	Sewer	Adjust Description:					
Billable Percentage:	100%	0%	0%						

Handwritten: cubic ft. CONSUMPTION LAST 4 BILLS → 10 + 17 + 9 + 8 = 44 - 4 = 40

Handwritten: 1100 cubic ft. Avg consumption

Handwritten: 900 cubic ft. minimum = 114.00
 14.05 / 100 cubic ft. = 29.30
 = 143.30

Handwritten: What the Bill should be.

Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
02/24/2023	B W	155	25	25	297.09	0.00	0.00	0.00	297.09
	S				348.40	0.00	0.00	0.00	348.40
11/28/2022	B W	130	10	10	125.64	0.00	0.00	0.00	125.64
	S				128.65	0.00	0.00	0.00	128.65
08/25/2022	B W	120	17	17	205.65	0.00	0.00	0.00	205.65
	S				231.20	0.00	0.00	0.00	231.20
05/26/2022	B W	103	9	9	103.82	0.00	0.00	0.00	103.82
	S				93.60	0.00	0.00	0.00	93.60
02/24/2022	B W	94	8	8	103.82	0.00	0.00	0.00	103.82
	S				93.60	0.00	0.00	0.00	93.60
11/23/2021	B W	86	10	10	114.21	0.00	0.00	0.00	114.21
	S				104.00	0.00	0.00	0.00	104.00
08/24/2021	B W	76	12	12	134.99	0.00	0.00	0.00	134.99
	S				124.80	0.00	0.00	0.00	124.80
05/25/2021	B W	64	10	10	95.18	0.00	0.00	0.00	95.18
	S				104.00	0.00	0.00	0.00	104.00
02/24/2021	B W	54	9	9	86.52	0.00	0.00	0.00	86.52
	S				93.60	0.00	0.00	0.00	93.60
11/25/2020	B W	45	22	22	199.10	0.00	0.00	0.00	199.10
	S				228.80	0.00	0.00	0.00	228.80
08/27/2020	B W	23	23	49	432.92	0.00	0.00	0.00	432.92
	S				481.00	0.00	0.00	0.00	481.00

Handwritten: Abatement Amount → 348.40 - 143.30 = 205.10

Town of Wiscasset, ME
Request for Proposals for Annual Independent Financial Auditing Services

The Town of Wiscasset, Maine invites qualified independent public accountants to submit proposals for the performance of an audit of its financial accounts and records covering a term of three fiscal years for the purpose of rendering an auditor's opinion regarding the fairness of applicable financial statements and compliance with applicable legal provisions, in accordance with generally accepted auditing principals.

A. GENERAL INFORMATION

The Town of Wiscasset is a municipal corporation of the State of Maine with a population of 3,700 and a total municipal appropriation of \$8,366,254 in the current fiscal year. The most recent audit of the municipality was performed in June 2022 for the period July 1, 2020 to June 30, 2021, but has not yet been finalized.

The accounting system of the municipality is TRIO/HARRIS, and is comprised of a general ledger and other books of accounts and is organized on the basis of funds and account groups. The Town has the following funds: General, Capital Projects, Trusts, and Special Revenue and Enterprise. Although the school is a department of the Town, its auditing services are performed separate from the Town.

B. AUDIT SPECIFICATIONS

Please indicate in your proposal if you agree to meet the following specifications. Explain any exceptions.

1. The audit shall be conducted in accordance with generally accepted auditing principals.
2. The audit shall be a financial and compliance review of all accounts and funds of the municipality listed in Section A of this RFP.
3. The audit firm shall submit a written report, containing an expression of opinion regarding the financial statements of the municipality.
4. The audit firm shall provide "Annual Independent Financial Auditing Services" for a term of three fiscal years starting July 1, 2022.
5. The audit firm shall submit a management letter, which shall identify management and internal control weaknesses, if any, and propose steps to correct them.
6. The audit firm is also expected to assist the municipality in the preparation of the financial statements and supplementary schedules in accordance with generally accepted accounting principles.
7. The audit shall be conducted to satisfy the requirements of the State of Maine Department of Audit and Title 30-A M.R.S.A. § 5823.
8. The municipality views its engagement of an audit firm as an ongoing

professional relationship in which the firm is expected to provide consultation services as required on auditing, accounting and other financial management concerns throughout the year.

9. The audit firm shall provide 7 hard copies, as well as an electronic copy of the auditor's report, the financial statements and schedules, and the management letter no later than **30 days** after the completion of the audit.
10. The audit firm shall include a meeting with the Town Manager and Town Treasurer after the draft has been proofed by the Town. The audit firm will make a brief presentation of the final audit at a public Board of Selectmen meeting.

C. INSTRUCTIONS FOR PROPOSALS

The Town of Wiscasset Board of Selectmen at 51 Bath Road, Wiscasset, ME 04578 will accept proposals until Friday, March 17, 2023 at 4:00 PM in a sealed envelope clearly labeled "Auditing Services." No fax or email submissions will be accepted.

Your proposal must include the following information at minimum:

1. A brief description of your firm and its municipal experience and a description of the senior personnel to be assigned to the engagement, including their resumes.
2. A brief description of the audit procedures to be followed, presented in a form, which will aid in evaluating your firm's understanding of local governments and their financial problems.
3. Your proposal must indicate the maximum total fee your firm will charge for the requested services. Final payment shall become due only after the submission of all required reports.

D. EVALUATION

The Wiscasset Board of Selectmen shall evaluate the proposals on the basis of the qualifications, experience, and audit plan of the audit firms, as well as the estimated cost of the engagement.

The Wiscasset Board of Selectmen may wish to conduct oral interviews with the firms considered most qualified in order to assist the municipality in the selection process.

The Wiscasset Board of Selectmen reserves the right to accept or reject any and all bids.

E. FURTHER INFORMATION

Audit firms who want additional information or clarification should contact the municipality. Any inquiries should be directed to Dennis Simmons, Town Manager at Wiscasset Town Office, 51 Bath Road, Wiscasset, ME 04927 at (207) 882-8200, extension 6.

HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value as of 12/31/2022	Market Value as of 01/31/2023	Market Value as of 02/28/2023	Change in Market Value
Montsweag Dam Reserve Fund	\$ 209,316.89	\$ 214,936.07	\$ 208,579.96	-\$6,356.11
Cemetery Trust Fund	\$ 2,224,025.24	\$ 2,283,729.94	\$ 2,216,195.25	-\$67,534.69
General John French Scholarship	\$ 77,986.35	\$ 80,079.92	\$ 77,711.79	-\$2,368.13
Jackson Cemetery Fund	\$ 38,872.26	\$ 39,915.80	\$ 38,735.40	-\$1,180.40
Larabee Band Fund	\$ 908,853.60	\$ 933,252.08	\$ 905,653.85	-\$27,598.23
Haggett Scholarship Fund	\$ 17,359.66	\$ 17,825.69	\$ 17,298.55	-\$527.14
Mary Bailey Fund	\$ 572,981.26	\$ 588,363.14	\$ 570,964.00	-\$17,399.14
Seth Wingren Fund	\$ 36,004.50	\$ 36,971.05	\$ 35,877.74	-\$1,093.31
Wiscasset Community Center Endowment Fund	\$ 4,079.12	\$ 4,188.62	\$ 4,064.75	-\$123.87
Cooper-DiPerri Scholarship Fund	\$ 40,583.42	\$ 41,672.90	\$ 40,440.54	-\$1,232.36
Recreation Scholarship	\$ 1,054.07	\$ 1,082.37	\$ 1,050.36	-\$32.01
Town of Wiscasset Edowment Fund Total	\$ 4,131,116.37	\$ 4,242,017.58	\$ 4,116,572.19	-\$125,445.39
Town of Wiscasset Capital Reserve	\$ 561,883.60	\$ 576,488.75	\$ 558,972.48	-\$17,516.27
Town of Wiscasset Construction Reserve	\$ 2,281,870.43	\$ 2,341,183.56	\$ 2,270,048.06	-\$71,135.50
Town of Wiscasset Equipment Reserve	\$ 4,479,786.71	\$ 4,596,230.72	\$ 4,456,576.93	-\$139,653.79
Town of Wiscasset Furnace Replacement Reserve	\$ 469,384.84	\$ 481,585.65	\$ 466,952.95	-\$14,632.70
Town of Wiscasset Major Repairs Reserve	\$ 632,298.93	\$ 648,734.40	\$ 629,022.99	-\$19,711.41
Town of Wiscasset Recreation Building Reserve	\$ 2,473,306.72	\$ 2,537,595.88	\$ 2,460,492.51	-\$77,103.37
Town of Wiscasset Retirement Health Insurance Reserve	\$ 187,047.12	\$ 191,909.07	\$ 186,078.02	-\$5,831.05
Town of Wiscasset Roof Repair Reserve	\$ 431,030.27	\$ 442,234.13	\$ 428,797.10	-\$13,437.03
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 81,838.21	\$ 83,965.44	\$ 81,414.20	-\$2,551.24
Town of Wiscasset Highway Department Capital Reserve	\$ 3,034.25	\$ 3,113.12	\$ 3,018.53	-\$94.59
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,045.69	\$ 4,150.85	\$ 4,024.73	-\$126.12
Town of Wiscasset Reserve Funds Total	\$ 11,605,526.77	\$ 11,907,191.57	\$ 11,545,398.50	-\$361,793.07

10E

1 SELECTMEN REPORT

Department(s): 100 - 134
February

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	213,940.00	16,259.63	119,569.50	0.00	94,370.50	55.89
101 - AIRPORT	90,521.00	5,394.92	62,600.40	0.00	27,920.60	69.16
102 - ANIMAL CONTR	17,050.00	664.60	13,356.75	0.00	3,693.25	78.34
103 - ASSESSING	7,244.00	0.00	4,972.54	0.00	2,271.46	68.64
104 - BRDS & COMM	4,209.00	0.00	1,225.60	0.00	2,983.40	29.12
105 - CELEBRATIONS	22,975.00	6,000.00	18,754.08	0.00	4,220.92	81.63
106 - CLERK	98,739.00	6,731.95	67,196.94	0.00	31,542.06	68.06
107 - CEO	38,294.00	2,783.72	23,970.49	0.00	14,323.51	62.60
108 - COMMUN ORG	71,737.00	0.00	71,737.00	0.00	0.00	100.00
109 - CONTINGENCY	50,000.00	500.00	931.99	0.00	49,068.01	1.86
110 - CONTRACTS	248,250.00	34,177.71	149,324.40	0.00	98,925.60	60.15
111 - COUNTY TAX	704,459.00	0.00	704,458.17	0.00	0.83	100.00
112 - DEBT SERVICE	231,868.00	0.00	166,399.68	0.00	65,468.32	71.76
113 - ELECTIONS	21,839.00	0.00	4,380.62	0.00	17,458.38	20.06
114 - EMS	759,553.00	51,936.87	433,733.22	0.00	325,819.78	57.10
115 - FD FIRE DEPT	155,708.00	5,636.63	87,253.97	0.00	68,454.03	56.04
116 - FINANCE	275,932.00	18,833.53	184,404.00	0.00	91,528.00	66.83
117 - GA	25,171.00	1,334.52	5,436.92	0.00	19,734.08	21.60
118 - MUN BULIDING	84,240.00	5,736.63	51,639.01	0.00	32,600.99	61.30
119 - MUN INSURANC	129,009.00	0.00	78,074.83	0.00	50,934.17	60.52
120 - OVERLAY	21,508.19	911.64	7,718.88	0.00	13,789.31	35.89
121 - PARKS & REC	977,546.00	86,064.08	667,470.41	0.00	310,075.59	68.28
122 - PLANNING	50,000.00	0.00	1.14	0.00	49,998.86	0.00
123 - POLICE	674,035.00	47,177.55	397,059.24	0.00	276,975.76	58.91
124 - PD SRO	86,253.00	6,229.34	39,669.37	0.00	46,583.63	45.99
125 - PUBLIC UT	365,093.00	3,133.28	209,689.68	0.00	155,403.32	57.43
126 - PUBLIC WORKS	673,870.00	44,262.73	460,617.97	0.00	213,252.03	68.35
127 - SELECTMEN	27,829.00	6,566.50	15,568.09	0.00	12,260.91	55.94
128 - SCHOOL TOWN	5,923,209.00	493,600.75	3,948,806.00	0.00	1,974,403.00	66.67
129 - SR CENTER	13,183.00	1,128.54	8,300.73	0.00	4,882.27	62.97
130 - SHELLFISH	4,186.00	291.56	2,328.79	0.00	1,857.21	55.63
131 - TIF	245,002.52	0.00	245,002.52	0.00	0.00	100.00
132 - TRANSFER ST	724,084.00	37,229.71	419,751.74	0.00	304,332.26	57.97
133 - WATERFRONT	64,564.00	947.41	23,189.12	0.00	41,374.88	35.92
Final Totals	13,101,100.71	883,533.80	8,694,593.79	0.00	4,406,506.92	66.37

Revenue Summary Report

Fund: 1
July to February

Account	Budget	----- Y T D -----			Uncollected	Percent
	Net	Debits	Credits	Net	Balance	Collected
101 - AIRPORT	85,970.00	1,260.00	44,887.40	43,627.40	42,342.60	50.75
01 - Fuel Sale Transfer in Spec Rev	23,000.00	0.00	0.00	0.00	23,000.00	0.00
02 - Aircraft Excise	4,000.00	0.00	3,655.59	3,655.59	344.41	91.39
03 - Hangers/Tie Downs	10,000.00	0.00	6,435.75	6,435.75	3,564.25	64.36
04 - Hanger/Land Leases	17,974.00	1,260.00	19,234.24	17,974.24	-0.24	100.00
05 - Snacks/Shirts/Hats/Oil	7,000.00	0.00	6,323.38	6,323.38	676.62	90.33
07 - Ramp Fees	3,000.00	0.00	1,071.75	1,071.75	1,928.25	35.73
08 - Cenergy Lease Payment	20,996.00	0.00	8,166.69	8,166.69	12,829.31	38.90
102 - ANIMAL CONTROL	200.00	0.00	475.00	475.00	275.00	237.50
01 - Late Fees	100.00	0.00	325.00	325.00	-225.00	325.00
02 - Fines	100.00	0.00	150.00	150.00	-50.00	150.00
107 - CODE ENFORCEMENT	25,300.00	175.00	41,496.00	41,321.00	16,021.00	163.32
01 - Building Permits	20,000.00	0.00	30,307.00	30,307.00	-10,307.00	151.54
02 - Plumbing Permits	4,000.00	175.00	6,067.00	5,892.00	-1,892.00	147.30
03 - Junkyard Permits	300.00	0.00	300.00	300.00	0.00	100.00
05 - Planning Board Fees	1,000.00	0.00	4,722.00	4,722.00	-3,722.00	472.20
07 - Blasting permits	0.00	0.00	100.00	100.00	-100.00	----
114 - EMS/AMBULANCE	365,940.00	178,546.44	506,161.13	327,614.69	38,325.31	89.53
01 - Calls for Service	284,555.00	0.00	425,659.65	425,659.65	-141,104.65	149.59
03 - Contractual Write-offs	0.00	178,546.44	0.00	-178,546.44	178,546.44	----
04 - Bad Debt W/O & Collections	0.00	0.00	2,096.66	2,096.66	-2,096.66	----
06 - Dresden Contract	45,360.00	0.00	45,360.00	45,360.00	0.00	100.00
07 - Westport Contract	18,144.00	0.00	18,144.00	18,144.00	0.00	100.00
11 - ALNA CONTRACT	17,881.00	0.00	14,900.82	14,900.82	2,980.18	83.33
117 - GENERAL ASSISTANCE	0.00	600.00	600.00	0.00	0.00	----
01 - GA DONATIONS	0.00	600.00	600.00	0.00	0.00	----
121 - PARKS & RECREATION	465,000.00	3,071.00	360,144.58	357,073.58	107,926.42	76.79
01 - Memberships	148,500.00	1,169.00	111,676.13	110,507.13	37,992.87	74.42
02 - Alna Contract	4,300.00	0.00	4,257.00	4,257.00	43.00	99.00
03 - Westport Island Contract	4,200.00	0.00	0.00	0.00	4,200.00	0.00
04 - Donations	7,500.00	0.00	1,342.50	1,342.50	6,157.50	17.90
05 - Rentals	18,000.00	0.00	15,975.00	15,975.00	2,025.00	88.75
06 - Athletics (Youth & Adult)	30,000.00	190.00	21,158.50	20,968.50	9,031.50	69.90
07 - Aquatics	55,000.00	192.00	62,865.50	62,673.50	-7,673.50	113.95
08 - Senior Programs	3,000.00	0.00	0.00	0.00	3,000.00	0.00
09 - Special Events	5,000.00	0.00	3,490.00	3,490.00	1,510.00	69.80
10 - Fitness	5,000.00	0.00	2,595.00	2,595.00	2,405.00	51.90
11 - Afterschool/Vac Camps/Early Re	55,000.00	0.00	56,812.60	56,812.60	-1,812.60	103.30
12 - Summer Camp	65,000.00	1,420.00	36,073.75	34,653.75	30,346.25	53.31
13 - Concessions	7,500.00	0.00	7,234.75	7,234.75	265.25	96.46
14 - Programs	40,000.00	100.00	22,814.90	22,714.90	17,285.10	56.79
15 - CACFP	12,000.00	0.00	8,848.95	8,848.95	3,151.05	73.74
16 - Dresden Contract	5,000.00	0.00	5,000.00	5,000.00	0.00	100.00
123 - POLICE DEPARTMENT	1,400.00	0.00	1,606.36	1,606.36	-206.36	114.74
01 - Reports	1,000.00	0.00	610.00	610.00	390.00	61.00
02 - Parking Fees	0.00	0.00	320.00	320.00	-320.00	----
03 - Weapon Permits	400.00	0.00	415.00	415.00	-15.00	103.75

Revenue Summary Report

Fund: 1
July to February

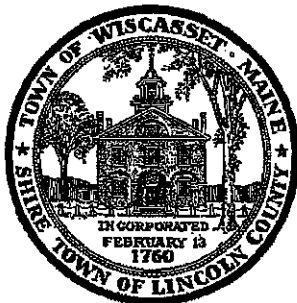
Account	Budget Net	----- Y T D -----		Uncollected Net	Percent Balance Collected
		Debits	Credits		
123 - POLICE DEPARTMENT CONT'D					
06 - Miscellaneous	0.00	0.00	261.36	261.36	-261.36 ----
129 - SENIOR CENTER	5,500.00	0.00	6,633.00	6,633.00	-1,133.00 120.60
01 - Meals	5,000.00	0.00	6,108.00	6,108.00	-1,108.00 122.16
02 - Memberships	500.00	0.00	525.00	525.00	-25.00 105.00
130 - SHELLFISH CONSERVATION	2,650.00	0.00	60.00	60.00	2,590.00 2.26
01 - Licenses	2,650.00	0.00	60.00	60.00	2,590.00 2.26
132 - TRANSFER STATION	299,063.00	20,604.83	215,333.05	194,728.22	104,334.78 65.11
01 - User Fees	65,000.00	0.00	61,098.93	61,098.93	3,901.07 94.00
04 - Cardboard	7,500.00	0.00	7,573.94	7,573.94	-73.94 100.99
05 - Metal	35,000.00	0.00	24,411.00	24,411.00	10,589.00 69.75
06 - Alna Contract	91,861.00	20,604.83	70,204.57	49,599.74	42,261.26 53.99
07 - Westport Island Contract	93,202.00	0.00	50,323.84	50,323.84	42,878.16 53.99
08 - MRC Dividend	6,500.00	0.00	1,720.77	1,720.77	4,779.23 26.47
133 - WATERFRONT & HARBORS	21,575.00	150.00	15,177.30	15,027.30	6,547.70 69.65
01 - Watercraft Excise	5,700.00	0.00	1,608.50	1,608.50	4,091.50 28.22
02 - Mooring Fees	8,125.00	150.00	6,348.00	6,198.00	1,927.00 76.28
03 - Docking	1,500.00	0.00	5,920.80	5,920.80	-4,420.80 394.72
04 - Wormcars	250.00	0.00	40.00	40.00	210.00 16.00
06 - Commercial & Main Street Pier	6,000.00	0.00	200.00	200.00	5,800.00 3.33
08 - Vendor Permits	0.00	0.00	1,060.00	1,060.00	-1,060.00 ----
190 - STATE REVENUES	1,094,547.77	0.00	1,013,955.48	1,013,955.48	80,592.29 92.64
01 - Revenue Sharing	633,940.00	0.00	639,291.16	639,291.16	-5,351.16 100.84
02 - Business Equipment Tax Reimb	49,122.71	0.00	49,123.00	49,123.00	-0.29 100.00
03 - Homestead Exemption Reimb	341,998.06	0.00	258,575.00	258,575.00	83,423.06 75.61
04 - Local Road Assistance Program	45,000.00	0.00	49,944.00	49,944.00	-4,944.00 110.99
05 - Tree Growth	6,000.00	0.00	7,813.25	7,813.25	-1,813.25 130.22
06 - Cell Tower Lease	6,087.00	0.00	4,476.15	4,476.15	1,610.85 73.54
07 - Veterans' Exemption	4,400.00	0.00	0.00	0.00	4,400.00 0.00
08 - General Assistance	8,000.00	0.00	4,732.92	4,732.92	3,267.08 59.16
191 - TAXES	10,131,484.94	520.71	9,966,474.58	9,965,953.87	165,531.07 98.37
01 - Tax Commitment	9,471,484.94	0.00	9,471,485.10	9,471,485.10	-0.16 100.00
02 - Supplemental Tax Commitment	0.00	0.00	23,506.38	23,506.38	-23,506.38 ----
03 - Auto Excise	560,000.00	520.71	386,672.91	386,152.20	173,847.80 68.96
04 - Rapid Renewal Auto Excise	100,000.00	0.00	84,810.19	84,810.19	15,189.81 84.81
192 - CHARGES FOR SERVICES	65,400.00	982.22	44,838.74	43,856.52	21,543.48 67.06
01 - Tax Interest	40,000.00	406.67	22,012.54	21,605.87	18,394.13 54.01
02 - Lien Fees	8,000.00	561.55	7,784.00	7,222.45	777.55 90.28
03 - Agent Fees	17,200.00	14.00	12,474.25	12,460.25	4,739.75 72.44
04 - Copies/Fax	200.00	0.00	75.15	75.15	124.85 37.58
05 - Sign Permits	0.00	0.00	120.00	120.00	-120.00 ----
08 - Business Licenses	0.00	0.00	50.00	50.00	-50.00 ----
10 - Vitals	0.00	0.00	2,322.80	2,322.80	-2,322.80 ----
193 - OTHER REVENUES	832,853.81	3,010.88	247,846.16	244,835.28	588,018.53 29.40
01 - CATV Franchise Fees	52,000.00	0.00	39,467.76	39,467.76	12,532.24 75.90
02 - Cash Over/Short	0.00	155.00	0.30	-154.70	154.70 ----

Revenue Summary Report

Fund: 1
July to February

Account	Budget	----- Y T D -----		Uncollected Balance	Percent Collected
	Net	Debits	Credits		
193 - OTHER REVENUES CONT'D					
03 - Bank Interest Income	15,000.00	0.00	43,795.22	43,795.22	-28,795.22 291.97
04 - Maine Yankee Impact Fees	120,000.00	0.00	74,494.56	74,494.56	45,505.44 62.08
05 - Miscellaneous Income	70.00	0.00	1,137.60	1,137.60	-1,067.60 999.99
06 - Insurance Dividends	0.00	0.00	6,457.00	6,457.00	-6,457.00 ----
07 - NSF Fees	0.00	0.00	30.00	30.00	-30.00 ----
08 - Tax Acquired Property Sales	0.00	0.00	2,550.61	2,550.61	-2,550.61 ----
09 - Sale of Assets	0.00	0.00	19,913.11	19,913.11	-19,913.11 ----
13 - SRO GRANT	60,000.00	0.00	60,000.00	60,000.00	0.00 100.00
97 - Prior Period Adjustments	0.00	2,855.88	0.00	-2,855.88	2,855.88 ----
99 - Use of Fund Balance	585,783.81	0.00	0.00	0.00	585,783.81 0.00
Final Totals	13,396,884.52	208,921.08	12,465,688.78	12,256,767.70	1,140,116.82 91.49

104



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Midcoast Beauty & Wellness Suites
New Business Existing Business years in operation Ownership/Location Change

Location of business: 691 Bath Rd Wiscasset Map/Lot

Preferred mailing address: 4 Pine Needle Dr. Wiscasset ME 04578

Business phone number: 207-751-1840

Description of Business: Spa/Salon

Owner's name: Ashley Moody + Albie Hancock Owner's phone: 751-1840

Owner's home address: 4 Pine Needle Dr. Wiscasset ME 04578

*Emergency contact person: 207-751-6669

*Emergency phone numbers: home: Scott Jamo cell

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION	
Have you seen the Code Enforcement Officer and Town Planner for approval?	_____
Will you need a sign permit?	_____
Will this business be a home occupation?	_____
This business will be a:	Corporation or LLC <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Sole proprietor <input type="checkbox"/>
Would you like a link to your business placed on the Town of Wiscasset Website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Provide e-mail and/or web address:	_____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Ashley Moody, state that I am owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 2/15/23 Signature: [Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: _____ DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

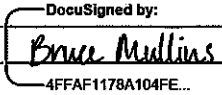
COMBINED BUSINESS WITH NOW OWNER - NOW BUSINESS

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: Midcoast Beauty & Wellness Suites

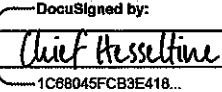
Code Enforcement Officer:

Comments: No concerns

Signed:  Bruce Mullins Dated: 3/7/2023 | 11:46 EST
4FFAF1178A104FE...

Wiscasset Police:

Comments: No concerns

Signed:  Chief Hesseline Dated: 3/7/2023 | 12:23 EST
1C88045FCB3E418...

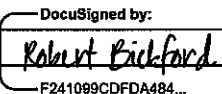
Planning Department:

Comments: _____

Signed: _____ Dated: _____

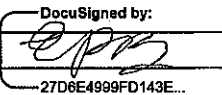
Fire Department:

Comments: No concerns

Signed:  Robert Bickford Dated: 3/7/2023 | 13:05 EST
F241099CDFDA484...

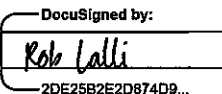
EMS Department:

Comments: No concerns

Signed:  Dated: 3/8/2023 | 05:42 EST
27D6E4999FD143E...

Waste Water:

Comments: No concerns at this time

Signed:  Rob Lalli Dated: 3/15/2023 | 11:34 EDT
2DE25B2E2D874D9...

License Approved: _____ Dated: _____

101



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: High Tide Printing Company

New Business Existing Business 8 years in operation Ownership/Location Change

Location of business: 6 Railroad Ave, Wiscasset, ME 04578 Map/Lot

Preferred mailing address: 36 Page Ave, Wiscasset, ME 04578

Business phone number: (207) 540-6641

Description of Business: Screen printing / retail

Owner's name: Kathryn Bell Owner's phone: (207) 540-6641

Owner's home address: 36 Page Ave Wiscasset, ME 04578

*Emergency contact person: Chelsie Bell

*Emergency phone numbers: home: _____ cell: (207) 289-9871

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION	
Have you seen the Code Enforcement Officer and Town Planner for approval?	_____
Will you need a sign permit?	<u>Yes</u>
Will this business be a home occupation?	<u>No</u>
This business will be a: Corporation or LLC _____ Partnership _____ Sole proprietor	<u>X</u>
Would you like a link to your business placed on the Town of Wiscasset Website?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Provide e-mail and/or web address:	<u>Kate. bell 326@gmail.com</u>

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Kathryn Bell, state that I am owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 01 Mar 2023 Signature: Kate Bell

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 3/6/2023 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____


BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: High Tide Printing Company

Code Enforcement Officer:

NO Concerns

Comments: _____

Signed:  Dated: 3/16/2023 | 10:29 EDT
DocuSigned by: Robert Mullins
4FFAF48F8A1078B104FE...

Wiscasset Police:

no concerns

Comments: _____

Signed:  Dated: 3/7/2023 | 12:00 EST
DocuSigned by: Chief Kesseltine
1C68045FCB3E418...

Planning Department:


Comments: _____

Signed: _____ Dated: _____

Fire Department:

No concerns


Comments: _____

Signed:  Dated: 3/7/2023 | 13:03 EST
DocuSigned by: Robert Bickford
F241099CDFDA484...

EMS Department:


NO concerns

Comments: _____

Signed:  Dated: 3/8/2023 | 05:44 EST
DocuSigned by: [unclear]
27D6E4999FD143E...

Waste Water: My approval contingent upon paying \$418.48 (90-days overdue as of 3/13/23) sewer bills

Comments: _____

Signed:  Dated: 3/13/2023 | 10:10 EDT
DocuSigned by: Rob Lalli
2DE25B2E2D874D9...

License Approved: _____ Dated: _____



Town of Wiscasset

RESOLUTION TO APPROVE NAMING OF THE COMMUNITY CENTER GYM

WHEREAS, Robert MacDonald completed 31 years of service to the Town of Wiscasset;

WHEREAS, he spent many years as the Facilities Manager maintaining the Community Center, including countless hours of cleaning, prepping and refinishing the gym floor;

WHEREAS, the naming of a facility or specific part of a facility is an appropriate recognition for honoring such service;

NOW THEREFORE BE IT RESOLVED, that the Wiscasset Select Board hereby names the gym at the Community Center the Robert MacDonald Community Gymnasium

BE IT FURTHER RESOLVED, that the Wiscasset Select Board, on behalf of the grateful patrons of the Community Center and the residents of Wiscasset, wish Bob all the best in the next chapter of his life

Approved March 21, 2023

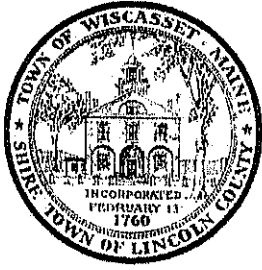
Sarah Whitfield, Chairman

Dusty Jones, Vice Chairman

Terry Heller

William Maloney

James Andretta



Town of Wiscasset

Office of the Town Manager

March 21, 2023

To: Wiscasset Select Board

Ref: Town Manager's Report

County communications tower update: because of its proximity to the approach to the airport, any tower located in the area of the jail will be limited to 100 feet in height. Sagadahoc County has withdrawn telecommunications tower application.

Transfer of ownership of 24ft sailboat from Gary Joslyn to the Town: Harbormaster Chief Hesseltine spent a couple of months dealing with the issue of Mr. Joslyn using town owned harbor facilities without permission and failing to pay user fees. Mr. Joslyn initially tied his sailboat up to the recreation pier floats without permission or payment. After several days the Chief was able to make contact with Mr. Joslyn and advised him to pay the fees and to remove the boat. Mr. Joslyn then moved the boat from the float to a small anchor in the harbor, which was borrowed. As the late summer storm approached the individual who lent the anchor became concerned that it would not hold the boat during the expected high winds so he removed the boat from the anchor and placed it on a Town owned mooring, again without permission or payment. Chief then spent more time trying to locate Mr. Joslyn to get him to remove the boat from the mooring. He failed to locate him and became concerned that the boat was not being maintained and could sink on the mooring so the Chief had the boat safely removed by a professional boat hauler and placed in safe storage. Several weeks later the Chief ran into Mr. Joslyn and advised him that the Town was owed \$1,674.00 in accumulated user fees and \$1,190.00 for removing the boat. Mr. Joslyn said he could not pay any of it and offered the transfer ownership of the boat to the Town to help settle the debt. Mr. Joslyn has provided the Town with a Bill of Sale transferring ownership. The interior of the boat is in poor condition and requires repair but we have been told there is salvage value. I am asking the Board to declare the boat surplus property and for permission to solicit bids for the sale of the boat.

To thank Bob MacDonald for his many years of service to the Town and the Community Center, Parks & Recreation Director Goud requests that the Board name the gym the Robert MacDonald Community Gymnasium. I have drafted a Resolve for you to proclaim this designation. Duane is planning an event to honor our recent and upcoming retirees this summer in concert with the 25 anniversary of the Community Center.

Work continues on the senior housing project. Last Thursday Rob Lalli, Bill Olver and I met with Fred Mielke from Wiscasset Senior Living LLC to discuss the recent report from Olver on the needed upgrades to the sewer pump station the will service the facility. This report will be the basis on which we will calculate their impact fee. Their Town building permit was approved by the Planning Board based on approval of their impact fee. Another meeting is scheduled for next week.

Work also continues on Wawenock Block. Weather and staff issues have slowed the progress but they still anticipate being completed by May 1st.

Our insurance carrier has made note of the deterioration of the parking area near the commercial pier. I will be working with Ted and the Waterfront Committee to evaluate the present situation and come up with a plan to address the issues,